

Banner Payroll system earn codes are shown below. This list displays all earn codes in Banner. However, not all earn codes are applicable to every e-class (employee group). When time entry is performed, all applicable earn codes should be shown. If needed, earn codes may be added for time entry. Please contact the Payroll department if you have questions.

**Base Pay:** The one hundred series “1XX” is reserved for Base Pay earnings.

Banner code

100	Regular pay
102	Regular earnings-Prior FY
105	Pay adjustment amount
106	Pay adjustment regular hours
107	Pay adjustment amount-Prior FY
110	Graduate Assistant regular pay
112	Graduate Assistant regular pay-Prior FY
115	Federal Work Study for student workers only
117	Federal Work Study for student workers only-Prior FY
119	Faculty Honorarium pay
120	Temporary Assignment regular pay
122	Adjunct regular pay
125	Summer contracts
126	Summer contracts-Prior FY
130	DeferIN defer amounts withheld from employees are held
131	DeferOUT where defer amounts are paid during the payout period
135	Previous unpaid time for regular pay

**Exceptions to Base Pay:** The two hundred series “2XX” is reserved for exceptions to base pay; earnings paid as a replacement to regular pay being paid at the same rate.

Banner code

200	Sick leave earned after 1997 to be paid
201	Sick leave earned before 1984 to be paid
202	Sick leave earned 1984-1987 to be paid

210	Extended sick leave
215	Holiday Pay
220	Funeral leave
225	Jury Duty
230	Administrative Closure
235	Inclement Weather – university closure
240	Compensatory Time paid
250	Vacation pay

**Additions to Base Pay:** The three hundred series “3XX” is reserved for additions to base pay, earnings being paid as an extra amount. Most earnings are an extra rate associated with the base earning rate.

Banner code

300	Overload pay
302	Overload pay-Prior FY
305	Previous Unpaid Overtime
309	Shift Differential 1 – amount to pay is entered
310	Shift Differential 2 – amount to pay is entered
311	Student Shift Differential 1
312	Student Shift Differential 2
315	Hazardous Duty Pay
316	Holiday at 1.5 times regular rate
317	Administrative closure at 1.5 times regular rate
318	Inclement Weather at 1.5 times regular rate
320	Comp Time Paid at 1 times regular rate
321	Comp Time Paid at 1.5 times regular rate
330	Overtime paid at 1 times regular rate
331	Overtime paid at 1.5 times regular rate
332	Overtime paid at 2 times regular rate
333	Overtime paid at 2.5 times regular rate
334	Overtime paid at 3 times regular rate
336	Overtime paid-Prior FY
337	Winter mester Overload
338	Winter mester Overtime 1.5 times regular rate
340	Field Trip Pay

**On Leave Pay:** The four hundred series “4XX” is reserved for earnings paid while an employee is on leave. The earnings may or may not reflect full pay. A leave type code explains what type of leave the employee is on.

Banner code

400	Leave with pay with benefits (change reasons could include medical leave, sabbatical, or administrative leave, etc.)
401	Leave with partial pay with benefits (Banner will pay at 50%)
402	Military Pay w/Benefits
403	Paid Leave w/Benefits

**Lump Sum and Additional pay:** The five hundred series “5XX” is reserved for earnings that are typically paid one time or infrequently.

Banner code

500	Out of class pay
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- 501 Out of class pay 1 (use when employees have code 500 or more)
- 502 Out of class pay 2 (use when employees have code 500 or more)
- 503 Out of class pay 3 (use when employees have code 500 or more)
- 504 Out of class pay-Prior FY
- 505 Lump Sum Pay
- 506 Lump Sum pay-Prior FY
- 507 Student Marketing Commission for the Alestle
- 508 Student Call Center Foundation
- 510 Vacation buy out
- 511 Vacation buy out-Prior FY
- 515 Sick leave buy out
- 516 Sick leave buy out-Prior FY
- 518 Additional duty pay
- 519 Substitution Pay- ESL
- 520 Grievance pay
- 525 Prizes, awards
- 526 Awards/Fellowship NoSurs taken
- 530 Clothing allowance
- 531 Cell phone stipend
- 533 Transportation allowance
- 534 Cell phone reimbursement-Prior FY
- 535 Other earnings
- 536 Other earnings-Prior FY
- 537 Cost of living
- 540 Housing
- 541 Retirement reimbursement
- 544 Tips (non-processed) students
- 545 Tips paid to students (no FICA)
- 546 Tips paid to employees

**Adjustment Pay:** The six hundred series “6XX” is reserved for pay adjustments such as advance, pay, recovery, and retroactive paid.

Banner code

- 600 Advance Pay
- 601 Advance Pay Recovery
- 610 Retroactive pay current year
- 611 Retroactive pay prior fiscal year

**Pay to adjust w-2 and taxable earnings:** The eight hundred series “8XX” is reserved for non-cash pay adjustments that occur every calendar year; items that must be taxed and included on an employee or graduate student w-2, but are not paid through payroll.

Banner code

- 800 Travel Expense reported by Admin Accounting
- 801 Moving Expense (paid to employee through Purchasing)
- 802 Vehicle Usage (for personal use of SIUE provided vehicle)
- 803 Taxable Tuition waiver when limit is exceeded
- 804 Travel Advance when excess is not returned to the Bursar

- 805 Temporary Housing reported by Admin Accounting
- 806 Vehicle Usage
- 810 Employee Taxable Tuition Benefit
- 811 Graduate Taxable Tuition Benefit
- 815 Cougar card value
- 817 SURS exempt-compensation
- 899 YTD conversion NRA taxable gross

**Non-cash earnings:** The nine hundred series “9XX” is reserved for all non-cash earnings associated with no pay. A leave type code will explain what is occurring with the employee’s job.

Banner code

- 900 Leave without pay without Benefits – will reduce base pay, use for salaried employees
- 901 Leave without pay without Benefits – will not reduce base pay, use for hourly employees
- 902 Academic Break no pay (used for dining service staff)
- 905 Leave without pay with Benefits
- 980 Adjust taxes only
- 990 Administrative closure unpaid
- 995 Dock pay –Prior FY (will reduce)
- 996 Dock pay
- 997 Dock pay – non cash earning will account for time not paid (absent without pay use)
- 998 Dock Pay- will reduce base pay, use for salaried employees
- 999 Compensatory time earned – a code to hold comp time earned and Reported through the payroll process