

**Basic Info**

Last Name: \_\_\_\_\_

First Name: \_\_\_\_\_

Middle Name: \_\_\_\_\_

Maiden Name (if applicable): \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Banner ID: \_\_\_\_\_

University Status:  Employee  Undergrad Student  Grad Student  
 Non-Employee

**Employee Info**

Personal Exemption Allowed:            1            2    Marital Status   Single  Married

SIUE Department: \_\_\_\_\_

Position – 1<sup>st</sup> : \_\_\_\_\_

Position – 2<sup>nd</sup> (if applicable): \_\_\_\_\_

Home Telephone #: \_\_\_\_\_

Day Telephone # or Cell #: \_\_\_\_\_

SIUE Email Address: \_\_\_\_\_

Other Email Address: \_\_\_\_\_

Date First Entered USA: \_\_\_\_\_ Date of Employment: \_\_\_\_\_

**USA Address**

Address Line 1: \_\_\_\_\_

Address Line 2: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Use USA Address for 1042S Mailer Slip

**Foreign Address**

Address Line 1: \_\_\_\_\_

Address Line 2: \_\_\_\_\_

Address Line 3: \_\_\_\_\_

City Postal Code: \_\_\_\_\_

City: \_\_\_\_\_

Province/Region: \_\_\_\_\_

Region Postal Code: \_\_\_\_\_

Country: \_\_\_\_\_

Use Foreign Address for 1042S Mailer Slip

**Country Info (attach copy of Passport)**

Home Country: \_\_\_\_\_

Passport/Citizenship: \_\_\_\_\_

Passport Number: \_\_\_\_\_

Passport Expiration Date: \_\_\_\_\_

Tax country residence: \_\_\_\_\_ U.S. Citizen?  Yes  No

**Visa/Immigration Current Status Detail – 1 (attach copy of your Visa and I-20/DS2019)**

Immigration Status / Visa Type:  F1  H1  B1  J1  Other

Primary Purpose: \_\_\_\_\_

Tax Residence: \_\_\_\_\_

Visa: \_\_\_\_\_ Use treaty benefits if available?  Yes  No

Number

I-20/DS2019 Start Date: \_\_\_\_\_

First Day in USA in this Status  
(date from first I-20/DS2019) : \_\_\_\_\_

Last Day in USA in this Status  
(date from I20/DS2019): \_\_\_\_\_

SEVIS ID: \_\_\_\_\_

**Visa/Immigration Previous Status Detail – 2 (attach copy ) or N/A**

Immigration Status / Visa Type:  F1  H1  B1  J1  Other

Primary Purpose : \_\_\_\_\_

Tax Residence: \_\_\_\_\_

Visa: \_\_\_\_\_ Were treaty benefits used?  Yes  No

Number INS/USCIS Visa Start Date: \_\_\_\_\_

First Day in USA in this Status : \_\_\_\_\_ Last Day in USA in this Status: \_\_\_\_\_

SEVIS ID: \_\_\_\_\_

**Visa/Immigration Previous Status Detail – 3 (attach copy ) or N/A**

Immigration Status / Visa Type:  F1  H1  B1  J1  Other

Primary Purpose: \_\_\_\_\_

Tax Residence: \_\_\_\_\_

Visa: \_\_\_\_\_ Were treaty benefits used?  Yes  No

Number INS/USCIS Visa Start Date: \_\_\_\_\_

First Day in USA in this Status: \_\_\_\_\_ Last Day in USA in this Status: \_\_\_\_\_

SEVIS ID: \_\_\_\_\_

**CERTIFICATION**

I declare under penalties of perjury that the information provided above is true and correct. If I receive an extension of my visa status, or if my visa/immigration status changes, I will notify the Payroll Department at 618/650-2190 and provide updated support.

Signature \_\_\_\_\_

\_\_\_\_\_ Date: