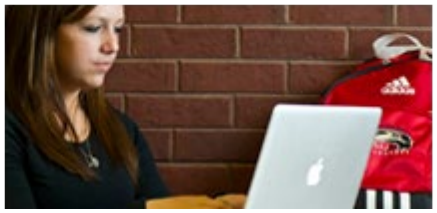
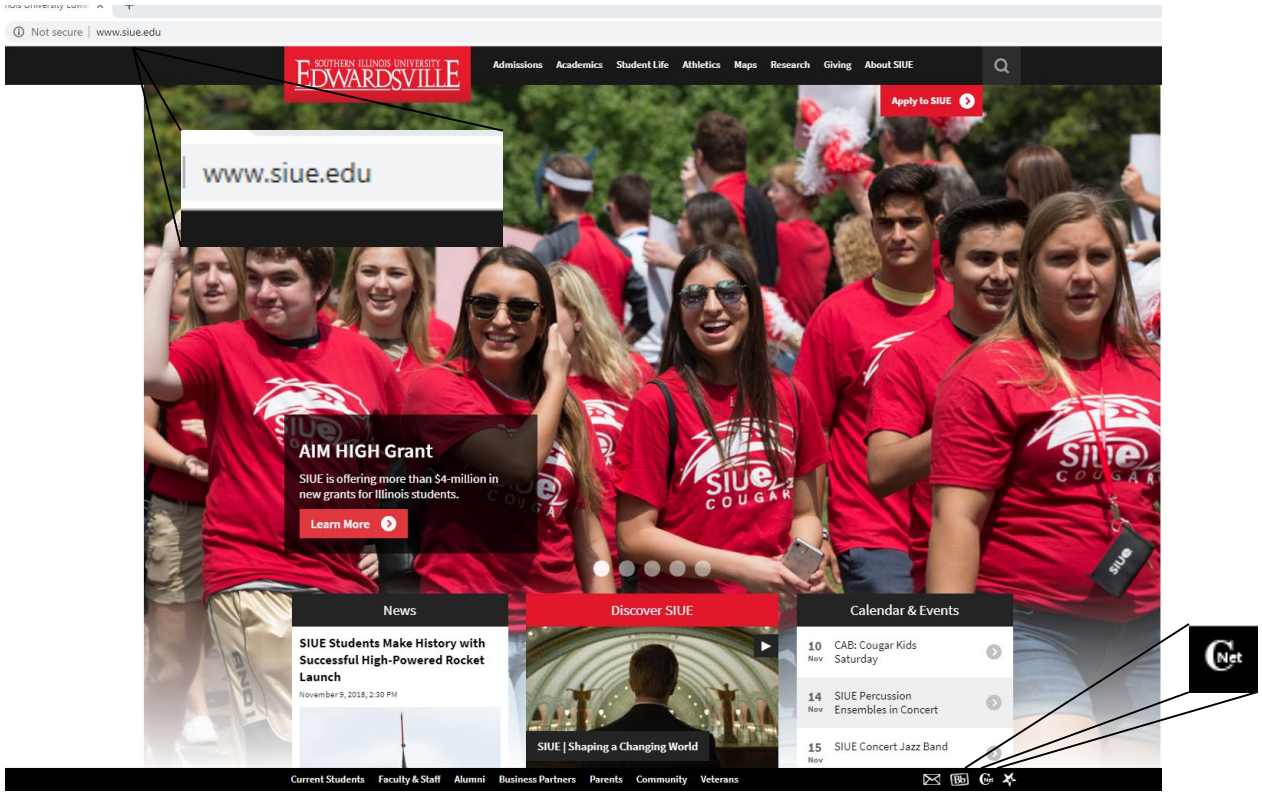


How to Update Your Bank Deposit Information

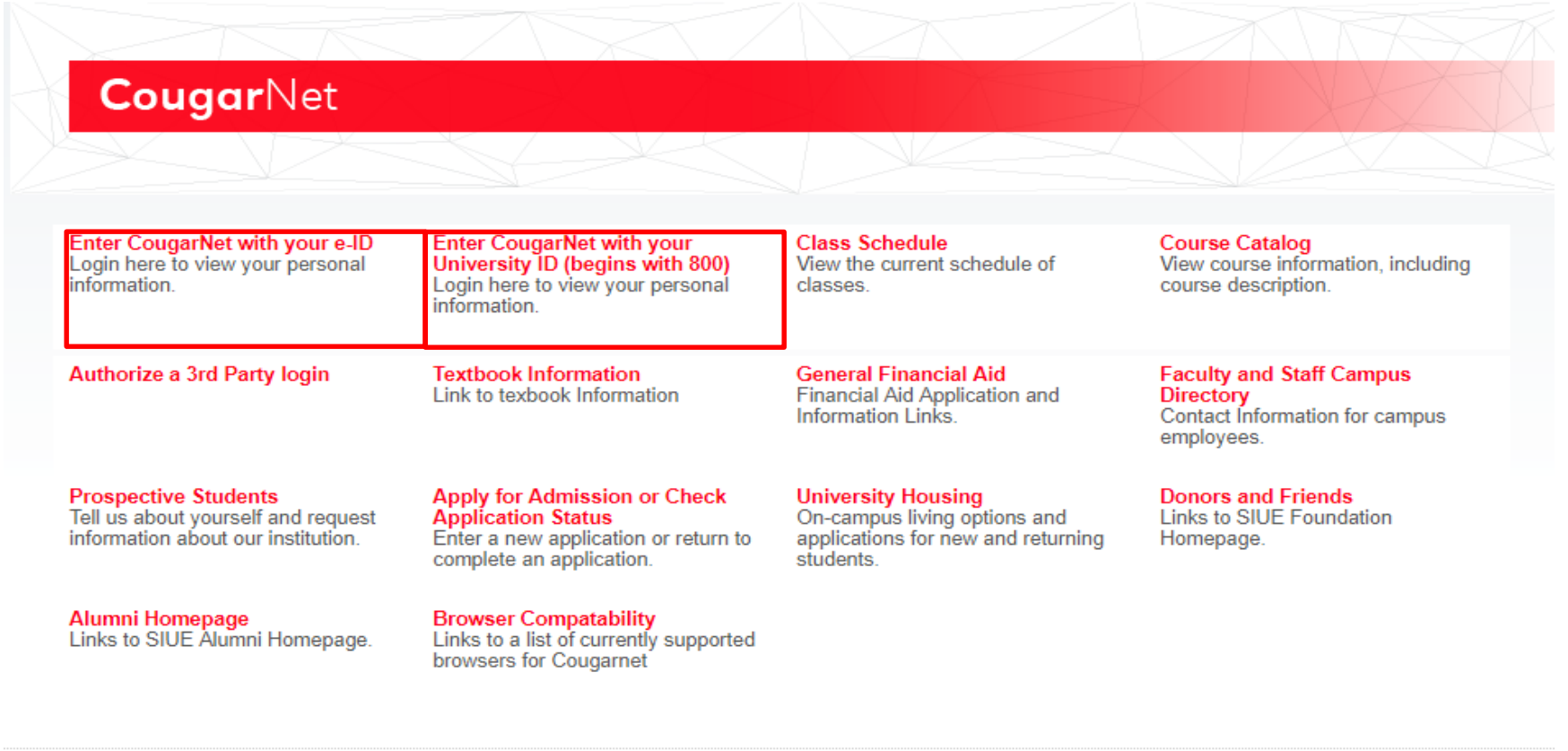
How to Access CougarNet

- Type www.siue.edu into the address bar and click enter
- Click the CougarNet icon

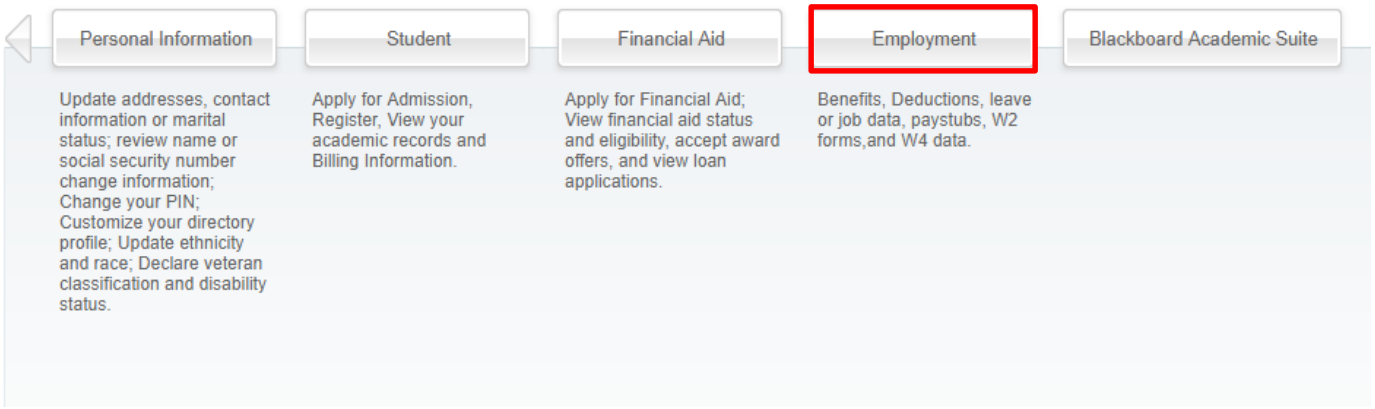


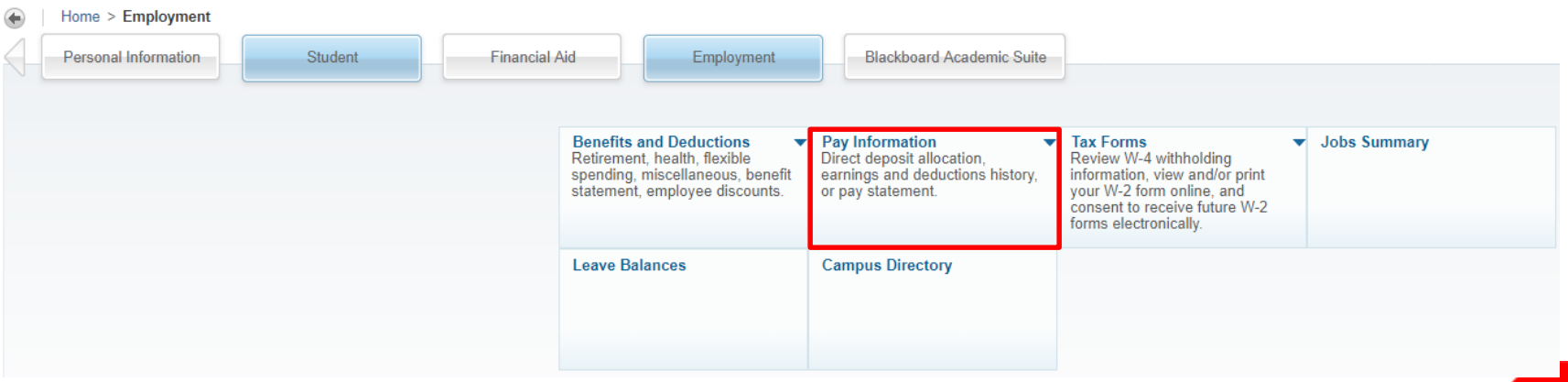
Login into CougarNet

- Login using either your e-ID or your University ID (800#)

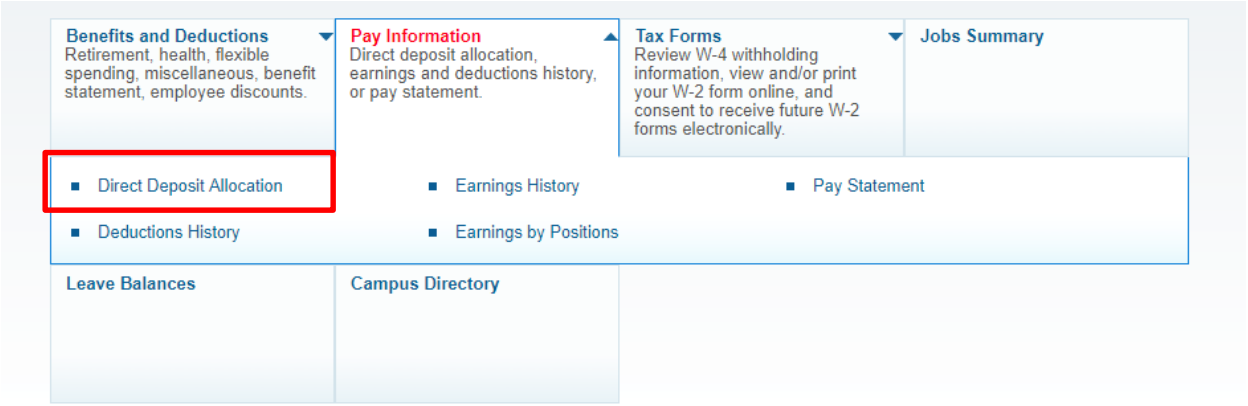


Select Employment and then Pay Information





Select Direct Deposit Allocation



Here you can choose to view your current Direct Deposit Allocation or you can choose to update it by clicking “Update Direct Deposit Allocation”

Pay Distribution as of Nov 16, 2018

Bank Name	Routing Number	Account Number	Account Type	Net Pay Distribution
COUGAR BANK	000000000	###1234	Saving	1,000,000.01
Total Net Pay				1,000,000.01

Proposed Pay Distribution:

Bank Name	Routing Number	Account Number	Account Type	Priority	Amount or Percent	Net Pay Distribution	Payroll
COUGAR BANK	000000000	###1234	Savings	1	100.00%	1,000,000.01	Yes
Total Net Pay						1,000,000.01	

Update Direct Deposit Allocation

Earnings History ■ Pay Stub ■ Deductions History

Fill out the required fields and click “Save”

Add Allocation:

Bank Routing Number: * 000000000

Account Number:* 0001234

Re-Enter Account Number:* 0001234

Account Type: Saving

Remaining Amount: ☐

Amount or Percent: 100.00 Percent

Save

Direct Deposit Allocation

Contact Us

Office of Human Resources

(618)650-2190

ITS Help Desk
(618) 650-5500

help@siue.edu

For staff resources and assistance, visit siue.edu/its