

# SIUE

# Housing Application

siue.edu/housing

These terms and conditions are part of the University Housing contract granting a license to use University Housing.

## I. ASSIGNMENTS

### A. University Housing staff will assign a resident to cooperative living units.

1. If the preferred or requested space is unavailable, University Housing staff reserves the right to reassign the student.
2. If a Private or Deluxe Private is unavailable at Cougar Village Apartments, the student may be assigned to a Shared Bedroom.
3. If a space in Evergreen Hall is unavailable, the student may be assigned to Cougar Village Apartments.
4. If a Deluxe Private or Deluxe Suite is unavailable in Bluff, Prairie or Woodland Halls, the student may be assigned to a Shared Bedroom.

### B. Space Changes

1. Voluntary space changes will be allowed with the approval of University Housing staff at a cost of \$10.
2. Voluntary space changes from a Deluxe Private Bedroom or a Deluxe Suite Bedroom to a Shared Bedroom will only be approved before August 10 for fall semester, January 3 for spring semester and May 1 for summer term.
3. The University reserves the right to reassign a resident as deemed necessary by the University.
4. The University reserves the right to consolidate residents in order to maintain efficient operations.
5. The University may make temporary assignments, placing extra residents in a unit, to accommodate a maximum number of residents. As space becomes available, the resident must move to regular accommodations.
6. The University reserves the right to make space changes because of counseling concerns.
7. Exceptions to the above shall be considered on a case by case basis.

### C. Period of Occupancy

Period of occupancy is as indicated on the application/contract. The contract will be renewed if the resident meets the requirements for occupancy, has complied with terms and conditions and University Housing Living Guide, and has no outstanding University debts. Bluff, Prairie and Woodland Halls will be closed during Thanksgiving break, spring break, semester breaks and for the summer term. Accommodations for residents wishing to reside on campus during breaks and prior to the start of a contract period may be made at Cougar Village Apartments for a minimal charge, if space is available. All break housing requests must be submitted to Central Housing and are reviewed by the Associate Director of Housing Operations. Students must be in good financial and disciplinary standing to be considered for break housing. Students with approved

break housing will be charged the designated per-night charge for staying outside of their contract period. Students remaining in University Housing after the contract has expired, without prior approval from University Housing, will be charged \$50 per day until the student properly checks out.

### D. Gender Inclusive Assignments

Gender inclusive housing is housing where members of different gender identities live together in a living unit/apartment. This option is only offered to upperclass students and is available in any upperclass housing area when requested and space is available.

1. All students requesting space must mutually request each other and gender inclusive housing.
2. All students requesting gender inclusive housing must be considered upperclass students at the time of move in.
3. A group of mutual roommate requests must fill the living unit/apartment and leave no open spaces. If a group of students requesting gender inclusive housing are unable to fill living unit apartment, the request for gender inclusive housing will be denied and students will reside in "traditional" single gender housing.
4. If a requested roommate leaves University Housing or space prior to the end of the housing contract, the remaining roommates will have a limited time frame to find a replacement roommate. The time frame will be determined by the Associate Director of Housing Operations. If a replacement roommate is not found within the designated time frame, all remaining roommates will be moved to "traditional" single gender housing as determined by space availability.
5. University Housing reserves the right to reassign residents residing in the gender inclusive space due to failure to adjust to living in gender inclusive housing and/or due to conduct issues.
6. It will be the responsibility of the requesting students to respond to any concerns raised by their parent(s) or guardian(s) regarding their choice to live in gender inclusive housing.

### E. Early Move-In Requests

1. Early move-in requests submitted to University Housing are not guaranteed, regardless of the requested reason. University Housing reserves the right to deny all requests.
2. An early move-in request is a request by any student to move in prior to their designated move-in day as designated in their assignment email.
3. If a student wishes to move in prior to the designated move-in day, the student must email their request to housing@siue.edu, fax it to 618-650-3864 or mail it to University Housing at Campus Box 1056, Edwardsville, IL 62026-1056. Requests for the fall semester will not be accepted after August 1. Early move-in requests are not accepted for the spring term. Requests for the summer semester will not be accepted after May 1.



# Single Student Terms and Conditions Series XLI (2019-2020)

4. A student's designated move-in date is indicated in the student's assignment email from University Housing. Fall move-in day is four days prior to the first day of class for freshmen and two days prior for upperclass students. Spring and summer move-in day is the day before classes begin.
5. If a student is permitted to move in early, the student will be assessed a daily fee based on the type of assigned space until their designated move-in day. This fee will be placed on the student's account.
6. Additional information can be found on the University Housing website, [siue.edu/housing](http://siue.edu/housing).

## II. ACADEMIC REQUIREMENTS

### A. Academic Year (Fall and Spring)

The resident must register for, enroll in, and pass an average of six (6) graduate hours or nine (9) undergraduate hours each semester of the contract period.

### B. Summer Term (includes May term)

1. The continuing resident who successfully completes the previous academic year requirements, enrolls for the fall semester, and signs a housing contract for the fall semester, is not required to enroll in classes during the summer term.
2. The continuing resident who is not returning to University Housing fall semester is required to enroll in and pass at least one course during the summer term.
3. The resident entering summer term must register for, enroll in, and pass at least one course during the summer term.
4. Summer term housing accommodations are provided in limited areas. Students will be required to consolidate to these limited areas.

### C. Eligibility

The resident must inform the Central Housing Office in writing, via mail, fax, or email immediately when academic eligibility for Housing ceases.

## III. RESIDENCY REQUIREMENT

First- and second-year students attending Southern Illinois University Edwardsville are required to live in University Housing. This requirement applies to all new and transferring students in their first two years following graduation from high school. These regulations are applicable to all students only in so far as space is available in University Housing. The Vice Chancellor for Student Affairs shall determine and declare no later than 120 days prior to the start of a semester that space is available and that the policy shall be enforced.

Exceptions to this two-year residency policy may be granted only under certain limited conditions, including the following:

- A. The Vice Chancellor for Student Affairs determines the policy shall be suspended and not enforced for that particular semester due to lack of space availability.
- B. Students residing at a parent or legal guardian's permanent address, which must be located within 60 miles of campus as measured by Google Maps ("Legal Guardian" means a person appointed guardian by a court of competent jurisdiction to act on behalf of the student in place of parents. Legal documentation may be requested for verification.)

- C. Part-time students taking fewer than 12 hours during either fall or spring semester.
- D. Students over the age of 21 on or before August 15 prior to the first day of the fall semester.
- E. Students residing with a spouse or qualifying domestic partner or has a civil union under University Housing policy.
- F. Students residing with their legal dependents;
- G. Students who are veterans of the U.S. military.
- H. Students having already completed 56 credit hours accepted by the University toward a degree at the University.
- I. Students having lived in University Housing for four semesters.

Students wishing to be released from the residency requirement shall complete a waiver form provided by University Housing. If the Vice Chancellor for Student Affairs has not declared space availability, there is no need to complete a waiver form. To request an exception to the two-year residency requirement, the student must provide documented verification of any of the above criteria by June 1 preceding fall enrollment and December 1 preceding spring enrollment.

Note: Occasionally, financial need is cited as a reason for requiring a residency exemption. The SIUE university residence policy makes no provision for financial need as a valid reason for an exception to the two-year requirement. Thus, requests for exceptions on the basis of financial need shall not be approved.

## IV. FINANCIAL RESPONSIBILITIES

### A. Application Fee

Payment of a \$25 non-refundable application fee is required before occupancy.

### B. Security/Reservation Deposit

1. Payment of a \$75 deposit is required before occupancy.
2. The deposit serves as a reservation deposit until the applicant becomes a resident of University Housing, at which time it also serves as a security deposit against assessed charges and/or University accounts receivable upon check-out.

### C. Contract Payment

The resident agrees, in consideration of the living unit assigned for use, to make payment to the Bursar's Office of the University as follows:

1. Pay a \$200 advance payment (which is part of the total contract amount) AND pay the full contract amount at the time of acceptance, OR
2. Pay the housing charges according to the University's Installment Payment Program AND pay a 1.5 percent service charge on all unpaid monthly balances of University charges.
3. IN THE EVENT IT BECOMES NECESSARY FOR THE UNIVERSITY TO ENFORCE THE TERMS OF THIS AGREEMENT BY LEGAL MEANS OR USE OF A COLLECTION AGENCY, PAY ALL EXPENSES, INCLUDING ACTUAL ATTORNEY'S FEES, COURT COSTS, AND UP TO 50 PERCENT OF OUTSTANDING BALANCE ASSESSED BY COLLECTION AGENCY RELATED TO THE COLLECTION OF MONIES OWED.

### D. Campus Housing Activity Fee

A non-refundable activity fee is collected from and administered for the benefit of all University Housing residents. The proceeds shall be deposited in a University restricted account to be disbursed by authority of its fiscal

officer in accordance with University policy.

#### **E. Utilities**

1. Housing payments include data jack, gas, water, sewer, cable television connection, and an average utility allotment for electric.
2. Utility usage exceeding the average utility allotment will result in charges assessed to the resident's University account.

#### **F. Damages**

The resident agrees to use the grounds, premises, and University property and furnishings in a proper and responsible manner and, at the expiration of the contract, to surrender same to the University in good repair and condition as normal use dictates. The resident will be charged for misuse or damage within the living unit or common area of the building in which he/she lives. Any charges assessed during the year under these terms and conditions shall be placed on accounts receivable and shall be payable immediately. All transcripts and enrollment will be withheld until accounts are paid in full. A resident who has vacated has 30 days to appeal charges in writing to the Director of Housing.

#### **G. Restrictions Governing Contract Cancellation – Before the Contract Period**

1. A refund of advance payment and/or security deposit will be made according to the cancellation schedule of the terms and conditions. Cancellations must be requested in writing by the resident and received in the Central Housing Office, 0224 Rendleman Hall, Edwardsville, IL 62026-1056.
2. The resident must take possession of the assigned space by the third scheduled day of classes of the term or the student will be declared a No Show. Possession is completing the check-in procedure or notifying the Central Housing Office in writing of a later check-in date. If the student is enrolled for the term, the student will continue to be charged for the space as if living there. If the student is not enrolled, the student's residency will be terminated and charged a \$250 cancellation fee and two weeks prorated room use fee.
3. Residents entering University Housing beginning fall semester:
  - a. Residents canceling on or before May 1, \$275 is refunded, if there is not an outstanding balance on the student's account.
  - b. Residents canceling after May 1 and before August 1, \$200 advance payment and \$75 deposit is forfeited.
  - c. Residents canceling on or after August 1 and before the first day of the contract period, a written request for contract cancellation must be received in the Central Housing Office, 0224 Rendleman Hall. Forms are available at the Central Housing Office in Rendleman Hall or online at [siue.edu/housing](http://siue.edu/housing). Effective August 1, contract cancellation will be considered for approval only in the following instances: graduation, death in the immediate family, academic suspension, marriage, withdrawal from SIUE for the remainder of the contract period, induction into active military service, or medical accommodations. The resident must provide required documentation.
  - d. All medical accommodation requests and required documentation must be submitted to ACCESS for review and consideration. ACCESS will submit a

recommendation to Housing based on their evaluation.

e. If the cancellation is approved, the resident will forfeit \$200 advanced payment and \$75 security deposit.

4. Residents entering University Housing beginning spring semester:

- a. Residents canceling on or before December 1, \$275 is refunded, if there is not an outstanding balance on the student's account.
- b. Residents canceling after December 1 and before the first day of contract period, \$200 advance payment and \$75 deposit is forfeited.

5. Residents entering University Housing beginning May term or summer semester:

- a. Residents cancelling on or before May 1, \$275 is refunded, if there is not an outstanding balance on the student's account.
- b. Residents cancelling after May 1 and before the first day of contract period, \$200 advance payment and \$75 security deposit is forfeited.

#### **H. Restrictions Governing Contract Cancellation – During Contract Period**

1. Effective the beginning of the academic year, contract cancellation will be considered for approval only in the following instances: graduation, death in the immediate family, academic suspension, marriage, withdrawal from SIUE from the remainder of the contract period, induction into active military service, or medical accommodation. The resident must provide required documentation. All medical accommodation requests and required documentation must be submitted to ACCESS for review and consideration. ACCESS will submit a recommendation to Housing based on their evaluation. The resident must properly vacate University Housing by the end of finals or when academic eligibility ceases, whichever is earliest.
2. A written request for contract cancellation must be received in the Central Housing Office, 0224 Rendleman Hall, Edwardsville, IL 62026-1056. Forms are available at the Central Housing Office in Rendleman Hall or online at [siue.edu/housing](http://siue.edu/housing).
3. Contract cancellation date shall be either the date the request for contract cancellation is received in the Central Housing Office or official check-out date, whichever is later.
4. Fall semester approved cancellations – If the cancellation is approved, a resident entering University Housing beginning fall semester who cancels:
  - a. From the first day of the contract period through December 1, the resident must pay the room use fee prorated through the end of the week of official check-out in addition to a \$250 contract cancellation fee.
  - b. After the December 1 deadline and before the beginning of the spring semester check-in, the resident must pay the entire fall semester housing room use fee in addition to a \$300 contract cancellation fee.
  - c. From the first day of spring semester check-in to the last day of the contract period, the resident must pay room use fee prorated through the end of the week of official check-out in addition to a \$250 contract cancellation fee.
  - d. For approved cancellations for graduation received prior to December 1, the cancellation fee is waived.
5. Spring semester approved cancellations – if the cancellation is approved, a resident entering University

# Single Student Terms and Conditions Series XLI (2019-2020)

Housing beginning spring semester who cancels:

- a. From the first day of the contract period and through the last day of the contract period, must pay the room use fee prorated through the end of the week of official check-out in addition to a \$250 contract cancellation fee. The resident must properly vacate University Housing by the end of finals or when academic eligibility ceases, whichever is earliest.
  - b. For approved cancellations due to academic suspension, the resident must pay the \$75 deposit and room use fee prorated through the end of the week of official checkout. Residents not checked out by the end of the second week of the semester must pay the additional \$250 cancellation fee.
6. Summer and May Term approved cancellations –
- a. From the first day of the contract period and through the last day of the contract period, the resident must pay the room use fee prorated through the end of the week of official check-out in addition to a \$250 contract cancellation fee. The resident must properly vacate University Housing by the end of finals or when academic eligibility ceases, whichever is earliest.
  - b. For approved cancellations due to academic suspension, the resident must pay the \$75 deposit and room use fee prorated through the end of the week of official checkout. Residents not checked out by the end of the second week of the semester must pay the additional \$250 cancellation fee.
7. Non-approved cancellations - The resident must pay for the full contract period.

## I. Vacating

1. To ensure a proper check-out, the resident vacating University Housing must complete a proper express check-out including returning all keys to University Housing or make a check-out appointment with a Resident Assistant (RA) at least 24 hours in advance of check-out.
2. A \$25 charge will be assessed for failure to check out properly.
3. All Bluff, Prairie and Woodland Hall residents must vacate University Housing at the end of the fall and spring terms within 24 hours of their last final examination. All Cougar Village and Evergreen Hall residents must vacate University Housing at the end of the spring term within 24 hours of their last final examination.
4. All late departure requests must be submitted to Central Housing and are reviewed by the Associate Director of Housing Operations. Students must be in good financial and disciplinary standing to be considered for a late departure. Students with approved late departures will be charged the designated per-night charge for staying outside of their contract period.

## J. Other Financial Responsibilities

The resident will be held financially responsible for costs not covered in the terms and conditions that are incurred by University Housing in enforcement of this contract including but not limited to cleaning costs, the cost of moving a resident's possessions, legal fees, storage costs, or non-routine maintenance.

## K. Dining Service

Bluff, Prairie and Woodland Hall residents are required to purchase a residential meal plan as part of their Housing contract. Cougar Village and Evergreen Hall residents have the option to purchase a residential meal plan or Cougar Bucks.

The student ID card serves as a meal card. Changes to the residence hall meal plans can be made only during the first two weeks of each semester. A refund of the remaining balance from a residential meal plan will be issued if there is no outstanding balance on the student's account. Refunds of Cougar Bucks must be requested by the student in the Service Center.

## V. LIABILITY – THE UNIVERSITY IS NOT LIABLE FOR LOSS OF, THEFT OF, OR DAMAGE TO PERSONAL PROPERTY OF RESIDENTS.

- A. The resident is responsible for personal effects. The University will not reimburse the resident for damage or loss of personal effects resulting from natural conditions or malfunction of plumbing or other systems. It is strongly recommended that residents secure insurance on their personal property and other valuable possessions.
- B. If, as a result of fire, flood, renovation, or other substantial cause, the Director of University Housing or his representative determines that the assigned living unit is uninhabitable, the resident will be offered alternative accommodations in University Housing on a space available basis. Payments will be adjusted when accommodations are not equal to the original assignment. If space is unavailable, University Housing will make reasonable efforts to help find off-campus housing and refund prepaid payments and deposits as required (contract payments will be prorated to the last day of occupancy).
- C. Personal effects left in units or public storage areas will be considered abandoned property and will be disposed of after official check-out. The resident will be held responsible for a minimum charge of \$25 in the case of abandoned property.

## VI. TERMINATION OF RESIDENCY

The University reserves the right to terminate residency for cause upon three (3) days written notice. In cases where a resident's behavior constitutes a significant threat to the safety of residents or other persons or to property of others or the University, a maximum of 24 hours notice may be given. Other conditions which may result in termination of residency include but are not limited to:

- A. The resident becomes delinquent in contract payments, or abandons or vacates the premises.
- B. The resident performs an act of violence toward an individual or property, or theft of property within the confines of University Housing.
- C. The resident fails to comply with terms and conditions, or any other approved Housing policy.
- D. The resident violates the SIUE Student Conduct Code or state or federal laws, including without limitation illegally possessing, selling, or delivering narcotic drug, or other materials prescribed by state or federal laws.
- E. The resident fails to adjust to the group living environment.
- F. The resident is in possession of a beer keg on University Housing premises.
- G. The resident is in possession of firearms or other weapons.
- H. The resident is found tampering with fire equipment (alarms, hoses, extinguishers, smoke detectors, sprinklers, door closures, emergency exits, fire alarm pull stations, etc.) for other than actual emergency situations or intentionally setting false fire alarms faces a jail sentence, fines up to \$10,000, and expulsion from the University.

In cases in which residency is terminated, the resident remains financially responsible for 50% of the remainder of the contract period.

## VII. REPAIRS AND MAINTENANCE

- A. Any decorating by the resident which is not approved by the University Housing staff will result in charges to restore the living unit to original condition or charges for resulting damage.
- B. University Housing is responsible for maintaining living units, grounds, and public areas. Basic service for heat, lighting, and water will be maintained on a priority basis. Other necessary repairs will be completed as availability of staff and parts permits.

## VIII. GENERAL CONDITIONS

### A. Entry Into Living Units

1. University staff are authorized to enter living units without notice when they consider there exists a potential threat to health, safety, or welfare of the residents. Such entry will be in the presence of the resident except when circumstances of an emergency nature make such presence impractical. The University reserves the right to enter living units without notice to make timely inspections, repairs, additions, or alterations requested by the resident.
2. Private locking mechanisms on doors are strictly prohibited.

### B. Health and Safety

1. The resident is responsible for maintaining a safe, healthy environment within his/her unit. The resident is required to comply with scheduled safety and cleaning inspections. The resident of a unit may establish shared cleaning responsibilities; otherwise each resident is responsible for the unit. Storage is restricted to the living unit or apartment storage closet. Items left in public areas will be removed by the University.
2. The University will treat each living unit for pests at least once each term and upon request.

### C. Firearms and Ammunition

Firearms, pellet guns, BB guns, air guns, paint guns, firecrackers, or gasoline or other combustible items are not permitted in University Housing. Residents must follow University policies and State law regarding the possession of firearms on campus.

### D. Alcoholic Beverages

Alcoholic beverages may be possessed and consumed by persons of legal age in private living areas of Cougar Village and Evergreen Hall. Private living areas shall be defined as the living unit and do not include lounges, indoor recreation areas, hallways, breezeways, multi-purpose rooms, laundry rooms, balconies, patios, grounds, and other public areas. Kegs are not allowed, and will be confiscated. Possession of same will lead to termination of residency. (See Section VI. F. above and University Alcohol Policy). Alcoholic beverages are prohibited at all times in Bluff, Prairie and Woodland Halls.

### E. Parking/Traffic

Vehicles without current license plates, in obvious disrepair or which otherwise appear abandoned will be considered derelict and towed at the owner's expense. Owners of illegally parked cars that hinder other residents' safety or convenience are subject to disciplinary action. Vehicular traffic is restricted to parking lots and roadways. Access to Cougar Village apartment building clusters must be approved by University Housing staff and is restricted to the wide service emergency drives. Illegally parked vehicles may be towed without notice at the owner's expense. (See Motor Vehicle Regulatory Policy).

### F. Keys

Keys will be issued only to the contract holder of each unit and mailbox at check-in. Upon loss or theft of a key, the resident will be charged the cost of a recore.

### G. Personal Property

The University reserves the right to restrict the amount and use of the resident's furniture. Waterbeds and lofting are not allowed. The resident is not allowed to remove University furnishings.

### H. Mail

Residence Halls – Mailboxes are located on the first floor.  
Cougar Village – Mailboxes are located in the Commons Building.

### I. Animals

The only pets allowed in University Housing are fish in an aquarium. Aquariums are limited to 30 gallons. Residents with an accommodation who require the use of a service or therapy animal must submit a request to ACCESS for approval prior to the animal occupying the living unit.

### J. Guests

The University restricts the number of guests in living units, including overnight guests. The resident is responsible for the behavior of his/her guests and any charges resulting from the guests' actions or temporary residence. The resident is not permitted to sublease or provide routine lodging to guests. (See University Housing Living Guide).

### K. Solicitation

Door-to-door salespeople or solicitors are not permitted on University Housing premises.

### L. Trash Removal

Garbage and trash removal is provided by the University. The resident is responsible for removing trash and garbage from his/her living unit to the containers provided by University Housing.

### M. Appliances

The University reserves the right to control the use of appliances and assess fees for installation. The resident may not move or disconnect University installed appliances.

## IX. PHOTOGRAPH/VIDEO CONSENT

University Housing, its employees, and representatives have the right to take and use photographs, videotapes, digital images, or otherwise recorded images of University Housing residents while in public spaces, offices or University Housing sponsored events. University Housing can publish such images or depictions for promotion, marketing, or educational purposes in any form, including but not limited to print, electronic, video, or Internet. University Housing has the right to edit, crop, retouch, or otherwise alter such images or depictions and students waive the privilege of inspecting such images or depictions prior to publication. All images can be used indefinitely without compensation to the resident and are the property of University Housing. Residents who wish to opt-out of this release must submit a written request to housing@siue.edu.

## X. OTHER POLICIES GOVERNING THE TERMS AND CONDITIONS OF THE RESIDENT'S CONTRACT ARE CONTAINED IN THE UNIVERSITY HOUSING LIVING GUIDE AND APPLY TO RESIDENCY IN UNIVERSITY HOUSING, SIUE.

**EXCEPTIONS** – Requests for exceptions or exemptions from the provisions of these terms and conditions must be submitted in writing to the Director of Housing and will be effective only if approved in writing by the Director.

# Application/Contract for Single Student Housing

I am requesting housing: (select all that apply)

**Fall and Spring 2019-2020**  
August 15, 2019-May 9, 2020  
\*Payment due by May 1, 2019

**May Term 2019**  
May 12, 2019-June 1, 2019  
\*Payment due by May 1, 2019

**First Five-Week Summer Session**  
June 2, 2019-July 6, 2019  
\*Payment due by May 1, 2019

**Spring 2020 only**  
January 12, 2020-May 9, 2020  
\*Payment due by Dec. 1, 2019

**Full Summer Term**  
June 2, 2019-August 10, 2019  
\*Payment due by May 1, 2019

**Second Five-Week Summer Session**  
July 7, 2019-August 10, 2019  
\*Payment due by May 1, 2019

Gender  Male  Female  Transgender/Self-Identify (A University Housing staff member will contact you directly to discuss housing needs.)

Birth Date  /  /       Month/Year of H.S. graduation/G.E.D.  /

Last Name       First Name       MI       8  0  0  University ID

Address       City       State       ZIP/Postal Code

County       Telephone       Cell Phone

Country      Email

College Academic Status:  Freshman  Sophomore  Junior  Senior  Graduate  Other

Are you transferring from another institution?  Yes  No

Ethnic Origin (optional)

Do you consider yourself Hispanic or Latino?

Yes, I am Hispanic or Latino.       No, I am not Hispanic or Latino.

Hispanic or Latino: A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

In addition, please select one or more of the following racial categories that describe you.

American Indian or Alaska Native  Asian  Black or African American  Native Hawaiian or other Pacific Islander  White

American Indian or Alaska Native: A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.

Asian: A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, for example: Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

Black or African American: A person having origins in any of the black racial groups of Africa. Terms such as "Haitian" or "Negro" can be used in addition to "Black or African American."

Native Hawaiian or Other Pacific Islander: A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

White: A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

Do you smoke?  Yes  No      Do you prefer a roommate(s) who smokes?  Yes  No

Do you need room/apartment to accommodate a physical disability?  Yes  No      If yes, please describe need:

Have you ever been convicted of a crime including, but not limited to, a felony or misdemeanor?  Yes  No

If yes, please provide conviction charges, dates, and police jurisdiction on a separate piece of paper.

**First-Year Student** (high school graduation in December 2018 or Spring 2019)

**Residence Halls (check one)**

- General Assignment  
 Focused Interest Community (see below)

**Room Type (check one)**

- Shared Bedroom  
 Deluxe Private Bedroom\*  
 Deluxe Suite Bedroom\*

**Meal Plan (check one)**

- Plan A (\$1,780 per semester)  
 Plan B (\$2,460 per semester)

- Meal plans are required in BH, PH and WH. If a meal plan is not marked, Plan A will be chosen for you.
- Rates stated are Fall 2018-Spring 2019 and are subject to change in accordance with Board of Trustees policy.
- \* Students will be assigned to Shared Bedroom if Deluxe Private Bedroom or Deluxe Suite is not available or no selection is made.

**Cost and room type descriptions can be found at [siue.edu/housing](http://siue.edu/housing).**

**First-Year Focused Interest Communities (FIC) – Optional**

Availability of FICs is on a first-come, first-served basis. Please select only one.

- Business\*       Nursing\*       Education\*  
 Honors       Health Professionals       Math and Science\*  
 Social and Human Behavior\*       Engineering and Technology\*

\* Residents of these communities may be pre-registered in the linked class associated with their respective FIC. For more information on each FIC, visit [siue.edu/housing/fic](http://siue.edu/housing/fic).

\*\* University Housing may add a linked class to any FIC before the start of the academic year. Please check the housing website for updates.

**Upperclass or Transfer Student** (high school graduation in Spring 2018 or before)

**Evergreen Hall\*\***

- General Assignment
- Focused Interest Community (see below)

**Room Type (check one)**

- Studio Room
- Private Bedroom – Suite
- Private Bedroom – Apt.
- Shared Bedroom – Apt.

**Cougar Village Apartments**

- General Assignment
- Focused Interest Community (see below)

**Room Type (check one)**

- Shared Bedroom
- Private Bedroom (limited availability)\*
- Deluxe Private Bedroom\*

**Residence Halls\*\***

- General Assignment

**Room Type (check one)**

- Shared Bedroom
- Deluxe Private Bedroom\*
- Deluxe Suite Bedroom\*

**Optional Meal Plan (check one)**

- Plan A (\$1,780 per semester)
- Plan B (\$2,460 per semester)
- Cougar Bucks (\$100 per semester)
- Cougar Bucks (\$500 per semester)
- Cougar Bucks (\$250 per semester)
- None

\* Student will be assigned to Shared Bedroom if Private or Deluxe Private Bedroom is not available or when no selection is made.  
 \*\* Student will be assigned to a Shared Bedroom in Cougar Village Apts. if space is not available in Evergreen Hall or the Residence Halls.  
 • Meal plans are optional at Cougar Village and Evergreen Hall. If a meal plan is not selected, none will be selected for you.  
 • Rates stated are Fall 2018-Spring 2019 and are subject to change in accordance with Board of Trustees policy.

**Upperclass Focused Interest Communities – Optional**

Availability of a FIC is on a first-come, first-served basis. *Please select only one.*

- Transfer (Cougar Village Apartments)
- Engineering (Evergreen Hall)
- Health Professionals (Cougar Village Apartments)
- Honors (Evergreen Hall and Cougar Village Apartments)

**Cougar Village Apartments**

**Room Type (check one)**

- Shared Bedroom
- Private Bedroom (limited availability)\*
- Deluxe Private Bedroom\*

**Evergreen Hall\*\***

**Room Type (check one)**

- Studio Room
- Private Bedroom – Suite
- Private Bedroom – Apt.
- Shared Bedroom – Apt.

**Gender Inclusive Housing – Optional**

Gender inclusive housing is housing where members of different gender identities live together in a living unit/apartment. This option is only offered to upperclass students and is available in any upperclass housing area when requested and space is available.

- Yes, I want to live in gender inclusive housing with my group of requested roommates.\*

\* A group of mutual roommate requests must fill the living unit/apartment and leave no open spaces. If the group of students requesting gender inclusive housing are unable to fill the living unit/apartment, the request for gender inclusive housing will be denied and students will reside in “traditional” single gender housing. Students applying for gender inclusive housing are required to complete a gender inclusive housing agreement provided by University Housing.

**Roommates**

All applicants are eligible to request a roommate, including students requesting a Focused Interest Community. All requests must be mutual. *Focused Interest Community Applicants - BOTH roommates will need to meet the appropriate requirements to be placed in a FIC assignment. If you or your roommate do not meet the requirements for a specific FIC, please choose another program where both of you meet the requirements. If your roommate does not request a FIC or does not meet the requirements, you will be given a general assignment and not placed in a FIC as we assume your roommate request takes precedence over your FIC request.*

**Roommate Preference:**

Full Name

University ID

**Suitemate/Apartment Mate Preference:**

Full Name

University ID

Full Name

University ID

Full Name

University ID

Full Name

University ID

\*Note: Preference will be given to those who complete their application and submit it with payment by May 1, 2019. Please remember, mutually requested roommates are preferences and not guarantees. Roommate preference will only be considered if correct University ID is provided and application is received by May 1, 2019.



# Personal Data Summary

Please complete the personal data summary thoroughly and honestly. Your response to these questions will assist the university housing staff in matching you with applicants who respond similarly in order to find compatible roommates. *SIUE University Housing will not make room assignments based on race, origin, creed, religion or sexual orientation.*

## Study Habits

1. My major is \_\_\_\_\_
2. I prefer to study:  Alone  
 With others
3. I plan to study mostly:  In my room  
 In the library  
 Other
4. When I study, I:  Require absolute quiet and am easily distracted  
 Like a low background noise or music  
 Am able to tune out most noise and am not easily distracted
5. In general, I:  Follow a schedule and study at the same time each week  
 Don't follow a schedule or regular study routine  
 Study mainly near the time of a test or when a project is due  
 Frequently pull all-nighters in order to prepare for a test or meet a project deadline

## Living Environment

6. I drink alcoholic beverages.  Yes  No
7. I prefer a roommate who does not drink alcoholic beverages.  
 Yes  No  Doesn't matter
8. I feel most comfortable in my room when: (check one)  
 It's neat and everything is where it belongs  
 It's neat and everything is usually put away  
 It's clean but sometimes gets pretty cluttered  
 It doesn't really matter what it looks like as long as it is clean
9. I am:  A morning person  A night person
10. Many international students wish to experience another culture by living with American students. Please indicate if you would like a similar experience. I would be interested in living with an international student.  Yes
11. I consider myself an ally to the LGBTQ community, and I believe I would be a good roommate for other LGBTQ allies and/or members of the LGBTQ community.  Yes
12. The kind of music I most enjoy listening to is (check up to three)  
 Hip Hop/Rap  Jazz  Top 40  
 Rhythm & Blues  Christian  Classical  
 Reggae  Rock  Country  
 Alternative  Oldies  Adult Contemporary

**To ensure availability and roommate preferences, sign and return this contract by May 1 for Summer, May Term, and Fall and Spring, or December 1 for Spring only. Housing is offered to paid students on a first-come, first-served basis.**

SIUE agrees to provide housing for resident in accordance with Terms and Conditions of occupancy. Signature on this contract by the student constitutes acceptance. Student affirms that Terms and Conditions have been read and understood. The Terms and Conditions are a binding part of this contract. Student agrees to comply with all other rules of conduct now in effect or any that may be adopted by SIUE during the period of this contract. Student understands and agrees that this Housing Contract grants a license to student as a licensee for use of University Housing in accordance with the Terms and Conditions, does not constitute a lease, sublease, or transfer of any real estate interest, and does not create a landlord-tenant relationship. Acceptance of this offer requires completion of application/contract, including signature and payment of a non-refundable \$25 application fee, payment of a \$75 reservation deposit (which becomes a damage deposit when applicant becomes a resident of University Housing), and \$200 advance payment. Application/contract will not be accepted without the required \$300 payment.

Return this completed Application/Contract, along with the \$300 payment to: (Make checks payable to: Southern Illinois University)

SIUE BURSAR'S OFFICE  
BOX 1042  
SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE  
EDWARDSVILLE, IL 62026-1042

**IMPORTANT:** Be sure to read Terms and Conditions carefully, particularly Section III concerning the student residency requirement and Section IV concerning request for cancellation. Cancellation of your housing contract will be considered only for reasons indicated in Terms and Conditions. Only written requests for cancellation will be honored.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PARENT/GUARDIAN SIGNATURE (if under 18)



SOUTHERN ILLINOIS UNIVERSITY  
**EDWARDSVILLE**

UNIVERSITY HOUSING