







Understand the Accreditation Process

- Familiarize yourself with HLC's Criteria for Accreditation, which focus on mission, integrity, teaching and learning, assessment, and institutional effectiveness.
- Review the Assurance Argument, as this document will guide the evaluators.

Be Aware of Your Role

- Know how your department and courses contribute to the institution's mission and goals.
- Be prepared to discuss how your teaching, assessment, and research align with accreditation standards.
- Expect questions about how faculty participate in institutional governance, curriculum development, and student success initiatives.

Focus on student learning and assessment

- Be familiar with course learning outcomes and how they align with program and institutional goals.
- Have documentation of assessment activities (e.g., rubrics, student work samples, data on student learning).
- Be ready to explain how assessment results are used for continuous improvement.
- Keep records of your syllabi, assessment reports, professional development activities, and service contributions.

Demonstrate focus on student success

- Highlight your engagement in advising, mentoring, and retention efforts.
- Provide examples of how you address equity, inclusion, and student support in your teaching.
- Show awareness of institution-wide student support services and how you connect students with them.

Stay updated on institutional policies and initiatives

- Know SIUE's institution's strategic plan, mission, and key priorities.
- Understand policies related to academic integrity, faculty qualifications, professional development, and governance.
- Be able to discuss your role in shared governance and decisionmaking.

Be engaged and communicate confidently

- Attend the preparation meeting (3.25.2025) for additional guidance
- Answer questions honestly and concisely—if you don't know something, refer evaluators to the right resources.
- Show your enthusiasm for SIUE and your role in its success.

Be prepared for focused evaluator meetings

- Expect individual or group discussions with the review team.
- Be prepared to discuss your experiences, contributions, and observations about institutional quality.
- If asked about challenges, focus on how the institution is addressing them.
- Treat the visit as an opportunity to showcase excellence and commitment to quality.

Participate in the open forums and encourage your students to do the same

- Encourage students to participate in HLC student sessions.
- If attending an open forum, provide constructive and informed input on institutional strengths and areas for growth.

