PRESENT: Michael Shaw, Chair Pro Tem, Jennifer Zuercher, Heather Johnson, Michael Hair, Christienne Hinz, Jayme Swanke, Walter Siganga, Barbara McCracken, Soondo Kweon, Brigid Aslin, Jerry Weinberg, Mary Weishaar, Therese Dickman, Jill Smucker, Susan Morgan, Kim Lizotte

ABSENT: Charles Berger, Lindsy Perry

EXCUSED: Yuliang Liu, Kay Gaehle

The meeting was called to order at 2:31 p.m. by Michael Shaw, Chair Pro Tem.

I. Announcements

a. Course Review Committee (CRC) Report – On Sharepoint
b. Graduate Committee on Assessment (GCOA) Report – On Sharepoint
c. Enrollment Management Report
   • Graduate enrollment is up 185 students, but overall enrollment is down about 4.2%.
d. Student Affairs Announcements
   • None.
e. International Affairs Announcements
   • Will have about 39 new students in the upcoming Spring semester. All students will have to quarantine when they arrive.
f. Graduate School Announcements
   • The Rosemarie Archangel, Ellen V. Sappington, Stephen L. and Julia Y. Hansen, Innovation and Excellence in Graduate Education Endowment received several proposals regarding excellence in student mentoring. The Graduate School was able to award two submissions. The first was a collaboration between different departments for Transforming the STEM Graduate Experience. The second submission was from School of Pharmacy for Developing an Excellent Mentor Pool, with the primary goal of creating a training and development program. These will be implemented in the Spring semester.
   • A doctoral supplemental program was created to help support doctoral students.
   • A new program has also been developed to support junior faculty that have had their work impacted by the pandemic.
g. Other Announcements
   • None.

II. Approval of Minutes of November 19, 2020

• The minutes were approved with no opposition.

III. Public Comments
IV. Report of the Programs Committee

a) Form 91A: Certificate in Professional Leadership Strategies
   - Create a certificate program to help students to prepare for leadership roles in public and non-profit administrations. The certificate will emphasize critical leadership skills with 15 credit hours without requiring the full MPA.

b) Form 91A: Political Science (Bachelor of Science & Bachelor of Arts)
   - Graduate students accepted into the MPA program will be able to take two courses that will count towards both their undergraduate degree and the MPA degree. There are many students in the program that go on to get an MPA, and this is a way to facilitate that in a mutually beneficial way.

c) Convert Professional Development Sequences (PDS’s) into Post-Baccalaureate Certificates (PBC’s)
   - Form 91A: Civil Engineering – Environmental Engineering/Water Resources
   - Form 91A: Civil Engineering – Transportation Engineering
     - No students have enrolled in the PDS’s. The PBC’s would provide career advancement without students needing to get the entire degree.

d) Form 91A: Educational Leadership – General School Leadership
   - The department has developed two new courses for those that are not interested in the superintendent track.

e) Form 91A: Criminal Justice Policy
   - The program is proposing to change their credit hours from 36 to 30 hours to bring the program in line with peer institutions. The department would also like to add two new exit options, allowing students to choose between a standard or a customized exam.

f) Accountancy – Interim Review
   - The department has started using linked in and job placement questionnaires at the end of the program to measure economic impact in the area. The SOB has added an internship coordinator and an internship course, which also facilitates tracking student job placement. Rewriting the SOB policy to require chairs to meet the qualified instructor standards, which will change the way they are held accountable for research. SOB is also implementing a journal quality list to monitor research quality.

g) Marketing Research – Interim Review
   - The department is working to bring on companies that will do internships with them. There is a need for applying recruitment incentives and the department is working on improving enrollment by being more active in building awareness for the program and exploring alternative incentives, such as tuition waivers. They are also trying to increase the number of incoming international students to bring in more diversity. The program also has an active alumni program and advisory board. The alumni database is maintained and updated to measure economic impact and career placement of students.

   - Michael Hair brought the above forward for Graduate Council approval. Heather Johnson motioned to approve items a-g; Barb McCracken seconded. The items were approved with no opposition.
V. Report of the Educational and Research Policies (ERP) Committee

a) GR2021-09 – Policy Governing Sponsored Projects – 1M2
   • Regular review of policy. Legal Counsel made a few minor language changes to the policy.

b) GR2021-10 – Implementation Guidelines Concerning Research – 1M5
   • Regular review of policy. No changes were made to the policy.

c) GR2021-11 – Review of Compensation Charged to Sponsored Projects – 1M11
   • Regular review of policy. Language changes were made with input from the Director of Award Management to reflect that an online system is now used rather than paper reports.

Barb McCracken brought the above forward for Graduate Council approval. Brigid Aslin motioned to approve items a-c; Heather Johnson seconded. The items were approved with no opposition.

VI. Continuing Business

• None.

VII. New Business

• Yuliang Liu will return in Spring from sabbatical and resume as Chair of Graduate Council.

VIII. Adjournment

• The meeting adjourned at 2:55 p.m.