The meeting was called to order at 2:31 p.m. by Michael Shaw, Chair Pro Tem.

I. Announcements

a. Course Review Committee (CRC) Report – On Sharepoint
b. Graduate Committee on Assessment (GCOA) Report – On Sharepoint
c. Enrollment Management Report
   - Scott Belobrajdic sent a report to the committee prior to the meeting. Spring 2021 registration is currently down about 6%, mostly due to undergraduate students. Enrollment asks that advisors try to reach out to students. Graduate admits are up about 19%, but enrollment is down 10 students. 320 prospective students attended the Graduate Open House events. They were able to reach more students with the online format of the open houses.
d. Student Affairs Announcements
   - None.
e. International Affairs Announcements
   - About 15-20 or so international students are going to be traveling home at break, but it is believed that they will be able to come back.
f. Graduate School Announcements
   - Innovation & Excellence in Graduate Education funding program
     - An endowment was created named The Rosemarie Archangel, Ellen V. Sappington, Stephen L. and Julia Y. Hansen, Innovation and Excellence in Graduate Education Endowment. With the funds from that program, a call has been put out for proposals that would enhance the quality or effectiveness of mentoring of graduate students. That call for proposals went out to campus in October and is still open with a December 1, 2020, deadline to apply for up to $7,500 for a program to be executed in the Spring semester. The Graduate School also will be bringing in a speaker and expert on the topic of mentoring to hold a 90-minute virtual workshop with faculty in late March.
     - President Mahony has asked Jerry Weinberg and Gary Kinsel to present a short presentation to the BOT on key awards that were received in the previous year, along with awards that they think will have an impact, comparison data to previous years and how expenditures are going with regards to sponsored
projects. The plan for the key awards is to present four awards that highlight diversity and inclusion and two other awards, one for the Center for Predictive Analytics to bring attention to one of our emerging centers, as well as an award to the Laboratory for Applied Apatial Analysis that will be seeking center status.

g. Other Announcements
   • None.

II. Approval of Minutes of October 15, 2020
   • The minutes were approved with no opposition.

III. Public Comments
   • None.

IV. Carnegie Committee Update
   • Andrew Griffin attended the meeting to give the final update on the Carnegie Committee. Data, the letter, and attachments were all available on SharePoint to the committee. There were several phases in this process. A notable majority would like the commitment to teaching to remain a priority and a notable majority did not want to see any funding shifts away from undergraduate learning. After reviewing all the data, it was found that there is not a lot of support for moving into Carnegie R2 at this time. There was significant indifference, approximately 31%. The letter noted that there were several comments about the way the survey was done. All comments received are in the documents on SharePoint. Several people had specific questions still. The door should not be closed on R2. Some schools were notably in favor of the move to R2, such as School of Engineering.
   • Kay Gaehle motioned to accept the report, Barb McCracken seconded. The report was accepted with no opposition.

V. Report of the Programs Committee
   a) Form 91A: Doctor of Pharmacy
      • Would like to drop the PCAT and cumulative GPA from the admission criteria. They have found that these criteria have been limiting the applicant pool. Throughout the nation, 60% of pharmacy programs have dropped the PCAT admission requirement. There is no data to support that these criteria are helping applicant selection.
   b) Form 91A: Teaching English as a Second Language
      • The program would like to make a research methods course, ENG 541, a requirement for the program, and remove an elective. The department has not been satisfied with students understanding of research and how it relates to their practice by the end of the program; therefore, they would like to add this course as a requirement so that students become more accustomed to reached prior to completion of the program.
   c) Form 91A: Educational Leadership – Superintendent
The department would like to eliminate the early entry option due to it being unnecessary and confusing to students. The admission language was also updated pertaining to the Illinois administration licensure and to clarify in the curriculum that EDAD 698 is taken twice.

d) Computer Management and Information Systems (CMIS) – Interim Review

- The department has identified what qualifies for tenure quality and promotion. They have created a journal list where the department keeps track of journal submissions to monitor how faculty are doing with research productivity. They are routinely engaging with alumni via social media and posting student & alumni achievements on the website, on campus, and in the newsletter. Since the previous review, the department now has every course offered online, every 7 weeks. The program is not going exclusively online, just offering different paths to students. The department has dramatically increased the flexibility of the program and has helped improve acceleration through the program.

e) Business Administration (MBA) – Interim Review

- A major point on the programs last review was regarding enrollment, as MBA programs are everywhere and it is a highly competitive environment. The department went with an Online Program Manager (OPM) for recruiting and marketing. The total number of students in the program in Fall 2017 was 112 and the total in Fall 2020 was 392. They have added an additional graduate advisor to help. The minority population for the program has gone up about 5-10% since working with the OPM. The department believes that students feel connected to SIUE, the program, and the faculty due to the online format and many students are appreciative of the online program option, giving them the opportunity to complete the MBA. They have also started tracking alumni via LinkedIn.

f) M.S. of Integrative Studies in Marketing and Public Relations - Caitlin Opp

- The student, Caitlin Opp, started with the certificate program in Marketing & Public Relations and asked if it was possible to come up with a full degree. The program is okay with this as long as the degree does not open up to other students. The courses that the student will have to take to complete the degree have been approved by both departments.

g) Integrative Studies Post Baccalaureate Certificate in Project Management - Francis Thesier

- This student has requested to do courses for a Project Management program that does not yet exist. CMIS & Marketing agree that this is a good idea for a certificate and plan to move forward with making this an option in the future, but the process would take too long for this student, so the request at this time is a program for this student.

- Michael Hair brought the above forward for Graduate Council approval. Michael Hair moved for approval of the items. The items were approved with no opposition.

VI. Report of the Educational and Research Policies (ERP) Committee

a) GR2021-07 – Tuition Waivers for University Affiliated Personnel – 4F2

- Regular review of policy. Edits were made to the policy by SEHHB to limit the time frame for tuition waivers so that they are better able to estimate how many
waivers are outstanding. They also limited how much a person can use and made things clear about who exactly uses the waivers.
b) GR2021-08 – Guidelines for Course Categories, Class Scheduling and Publications – 1C1
   • Regular review of policy. Minor changes were made by the Registrar’s office.
   ➢ Barb McCracken brought the above forward for Graduate Council approval. Barb McCracken moved for approval of the items. The items were approved with no opposition.

VII. UPBC Draft Opening Paper Changes – Graduate Council Representative
   • UPBC is changing their operating papers in terms of membership, such as the numbers of members and where the members come from. Mike Shaw believes they made a mistake in their appendix. The Graduate Council operating papers state that the Graduate Council chooses a representative for the UPBC. The UPBC has changed in their appendix from appointed by GC to GC Executive, meaning Chair of GC, which was not discussed with GC. It sounds like it will be changed back; otherwise Graduate Council would need to change the operating papers to reflect this.

VIII. Continuing Business
   • None.

IX. New Business
   • None.

X. Adjournment
   • The meeting adjourned at 3:29 p.m.