The meeting was called to order at 2:30 p.m. by Michael Shaw, Chair

I. Announcements
   a. Course Review Committee (CRC) Report – On Sharepoint
   b. Graduate Committee on Assessment (CGOA) Report – On Sharepoint
   c. Enrollment Management Report
      • Jim Monahan shared that spring 2023 application numbers are strong, up approximately 54% from spring 2022 applications at this time. There was great attendance at the virtual Open House events in the last two weeks.
   d. Student Affairs Announcements
      • None.
   e. International Affairs Announcements
      • Mary Weishaar shared that International Affairs launched a Global Zone International Student Ally training program this month through offering a pilot session. The purpose is to educate the campus community about factors that impact international students and to create a more welcoming environment. Approximately 60 individuals attended the pilot program. The first session open to the campus community will be held on November 7th.
   f. Graduate School Announcements
      • Jerry Weinberg shared that Misty Newman has been hired to fill the Post-Award Specialist opening. A new Pre-Award position has just been posted, and two positions have just been approved via the SPA process (Senior Compliance Specialist and Grants & Contract Associate).
      • Susan Morgan shared that a new Collaborative Tuition Waiver proposal for GAs in the SIU system has received full approval and is being implemented beginning in the spring 2023 semester. It will allow GAs to take a course at another campus in the SIU system and utilize their tuition waiver. The number of courses will be limited and the home program must approve the course to be applied to
the degree, and the visiting institution must approve the visiting students to enroll in the requested course.

g. Other Announcements
   • None.

II. Approval of Minutes of September 15, 2022
   • The minutes were approved with no changes.

III. Public Comments
   • None.

IV. Report of the Educational and Research Policies (ERP) Committee
   a) Graduate Faculty Status
      • Regular review of policy. Revised policy approved. Revisions removed distinction between Graduate Faculty I and II status to allow Assistant Professors to serve on doctoral dissertation committees.
      • Bernadette Sobczak asked if Temporary Grad Faculty Status is affected by this change, and Susan Morgan confirmed it remains as is.
   b) 1N1 – Retention of Courses in Catalogs
      • Regular review of policy. Revised policy approved. Laura Strom shared that the changes revise the process of removing inactive courses from the course inventory.
      • Mike Shaw commented on the new timeline and shared a concern that proposals stuck in the review process may not be approved in time and thus could be inactivated prematurely. Laura shared that this change only applies to courses that have not been taught in six years, and a full academic year is allowed for the review process for departments to confirm removal.
      • Heather Johnson shared a concern about implications on Catalog adjustments, and Laura commented that the new policy requires the Registrar’s Office to identify when a removed course has Catalog implications. Laura also shared that this change does not impact Special Topics classes.
      • Jen Zuercher brought the above forward for Graduate Council approval. The items were approved with no opposition.

V. Report of the Programs Committee
   a) Master of Public Administration & PharmD Concurrent Program 91A
      • Proposal to create a concurrent degree program for the PharmD/MPA where some electives are shared between programs. Proposal was approved.
   b) Environmental Science Management 92B
      • Proposal to terminate the PSM in Environmental Science Management due to historically low enrollment and resource challenges. A discussion followed regarding the enrollment trends and challenges the program has faced.
Proposal was approved.

- Heather Johnson brought the above forward for Graduate Council approval. The items were approved with no opposition.

VI. Select Committee Members for Graduate Dean Evaluation
- Therese Dickman served last year and mentioned that some questions in the questionnaire may need updated. Mike Shaw shared an overview of the evaluation process and suggested the committee connect with Dean Weinberg on potential question updates.
- Therese Dickman and Bernadette Sobczak volunteered to serve on the committee. Mikel Shaw volunteered to chair the committee.

VII. Recruitment, Retention, & Completion Rates of Graduate Students
- Mike Shaw shared that Faculty Senate is discussing this topic, and he has been asked to summarize the presentations by committee chairs for the Chancellor. He believes it is important for the recruitment and retention professionals on campus to be utilized in the process of evaluating best practices, and that the administration should consider funding additional Innovation & Excellence in Graduate Education proposals if there are deserving proposals beyond the current funding capacity.
- Heather Johnson asked about the implications of retention for graduate students and where efforts should be targeted. Mike Shaw commented that clearly recruitment efforts are successful due to the growing numbers of applications and enrollment of graduate students. He also shared that retention and completion rates vary greatly across graduate programs.
- Jerry Weinberg recommended that an invitation be extended to Carrie Butts-Wilmssmeyer from CPAN to inquire about potential data analysis to evaluate graduate student retention and completion.
- Scott Belobrajdic discussed needed efficiencies in the applicant review process as Graduate Admissions processes many applications that are not considered by graduate programs due to the sharp increase in application numbers. Graduate programs should evaluate program capacity to develop enrollment targets. One approach that is currently being looked at by the Provost’s Office is evaluating the highest enrollment in programs during the last 10 years and the staffing levels during that peak enrollment period. The roadmap for increasing enrollment based on capacities is still under development.
- Bernadette Sobczak asked about the enrollment targets. Scott shared the overall target enrollment of 14,500 by 2025. She commented on that health sciences areas need clinical sites for every site, and Scott said he understands that the clinical and infrastructure components are an essential part of the capacity determination for those programs.
- Mike Shaw commented that Faculty Senate is limited on their ability to participate in this effort. Scott commented that faculty energy could be devoted to the yield process to engage with students who are admitted to encourage matriculation. Allison Thomason asked about GA positions as a recruitment tool, and Jerry Weinberg
mentioned that GA positions must be filling an employment need, and thus program growth cannot be dependent upon increases in GA positions.

- Jim Monahan shared that knowing which students are the best fit for programs can assist his area in the admissions process, and that the timing of admission decisions is very important for international students. He also shared that domestic students often want in-depth information from graduate program faculty that Admissions staff cannot provide, often times regarding career opportunities after program completion.
- Mike Shaw suggested that retention and completion rates be discussed at upcoming meetings.

VIII. Continuing Business
- None.

IX. New Business
- None.

X. Adjournment
- Michael Hair motioned to adjourn, Therese Dickman seconded. The meeting adjourned at 3:58 p.m.