GRADUATE COUNCIL  
Faculty Senate  
MINUTES  
Thursday, May 4, 2023, 1:00 PM  
Lovejoy Library, Faculty Development Center

PRESENT: Michael Shaw (Chair), Michael Hair, Soondo Kweon, Jerry Weinberg, Therese Dickman, Susan Morgan, Jennifer Zuercher, Jill Smucker, Cinnamon VanPutte, Jim Monahan, Rony Die, Heather Johnson, David Cluphf, Bernadette Sobczak, Mary Weishaar

ABSENT: Shaker Nairat, Christienne Hinz, Wai Cheah

EXCUSED: Jayme Swanke, Ethan Boulanger, Bhargav Patel

GUESTS: None

The meeting was called to order at 1:06 p.m. by Michael Shaw, Chair.

I. Announcements
   a. Course Review Committee (CRC) Report – On Sharepoint
   b. Graduate Committee on Assessment (CGOA) Report – On Sharepoint
   c. Enrollment Management Report
      • Jim Monahan gave the committee a review of the report on behalf of Scott Belobrajdic. In general, the enrollment numbers are positive including an increase in registration. New graduate student enrollment however is down by roughly 2%. There has been an increase in undergraduate to graduate numbers from students admitting into accelerated or early entry programs. He let the committee know that for accelerated students, the semester of the first graduate course is the semester they should apply for.
      • Jim let the committee know that all graduate program directors had been given access to international student visa status via SharePoint so they can plan for their fall enrollment. He also reminded the committee about the matriculation fee the students will need to pay to confirm their intent to attend.
   d. Student Affairs Announcements
      • Rony Die let the committee know about updates to the Student Conduct Code and other student affairs policies. One of the updates is around creating an official student medical withdrawal process. The updates will implement procedures before a student is placed on medical withdrawal as opposed to the current process which happens after the withdrawal has taken place.
   e. International Affairs Announcements
      • Mary Weishaar let the committee know that International Affairs is looking for student volunteers for a new international student mentoring program. Volunteers can be any
type of SIUE student. The program would require a minimal time commitment for one semester. Any committee members that have information on a student interested in volunteering can email Mary.

f. Graduate School Announcements
   • Jerry Weinberg let the committee know that the Graduate School will be doing interviews soon for their open compliance specialist position. He also informed the committee that one of the pre-award specialists had resigned and the school received approval to post the position. The associate dean position posting is waiting on SPA approval and the search committee for that position is in place.

g. Other Announcements
   • Michael Shaw let the committee know that the committee reviewing the Graduate School dean would be meeting to review feedback forms next week.

II. Approval of Minutes of April 20, 2023
   • The minutes were approved with no changes.

III. Public Comments
   • None

IV. Report of the Educational and Research Policies (ERP) Committee
   • GR2223-15: Policy 5B2 - Review and Approval of Externally Funded Projects
   • GR2223-16: Policy 1M6 – Guidelines for Faculty Exchange with Industry

   Jennifer Zuercher let the committee know that the change to policy 5B2 was a minor change, deleting a couple of words. The change to policy 1M6 included clarification on some of the phrases in the policy. Both policies were approved with no concerns.

   The committee accepted the ERP Committee report with no changes or opposition.

V. Report of the Programs Committee
   • Electrical & Computer Engineering: Package of 91As - Create Accelerated Programs with BS in Electrical Engineering & BS in Computer Engineering with MS in Electrical & Computer Engineering
   • Interim Program Review: Civil Engineering
   • Interim Program Review: Computer Science

   Heather Johnson gave the committee a review of the 91A’s for Electrical and Computer Engineering. The proposals are to make accelerated programs for electrical and computer engineering that are in line with the other engineering programs. The forms were approved by the committee with no issues.

   Heather let the committee know that Programs Committee had accepted the interim reviews for Civil Engineering and Computer Science. There had been one concern with Civil Engineering,
that the program’s assessment plan does not include an early assessment. Regarding the Computer Science review, their concern was that the program has a lot of room for growth but not enough faculty. However, the program has been handling their current level of enrollment so the report was accepted.

The committee accepted the Programs Committee report with no changes or opposition.

VI. Continuing Business
   • Michael Shaw let the committee know that the exception to allow early implementation of the 91A for IE 500 had been approved by Elza Ibroscheva and that all components had been satisfied for the catalog.

VII. New Business
   • None

VIII. Adjournment
   • The meeting adjourned at 2:05 p.m.