The meeting was called to order at 2:33 p.m. by Michael Shaw, Chair

I. Announcements
a. Course Review Committee (CRC) Report – On Sharepoint
b. Graduate Committee on Assessment (CGOA) Report – On Sharepoint
c. Enrollment Management Report
   • Jim Monahan delivered the Enrollment Management report. Jim let the committee know about an April 1 priority deadline for international students to apply to a STEM graduate program. International applications received after April 1 will be waitlisted unless the program asks Graduate Admissions to let them through. Applications for domestic students will be processed until 4 weeks before the start of the semester.
   • Jim also let the committee know about a promotion his office is doing to waive the application fee for SIUE undergraduate students who are applying to a graduate program in April.
d. Student Affairs Announcements
   • Riane Greenwalt delivered Student Affairs announcements on behalf of Miriam Roccia. Riane let the committee know about a benefits navigator her office is working on to help students connect to basic needs. Students also have the option of submitting a CARE report to access help.
   • The Basic Student Needs survey closes on April 5. There have been over 2000 survey submissions so far.
   • Counseling services has been working on two additional resources, “Better Mind” and “Together All”. They are also trying to expand telehealth access.
   • “SIUE Experience” is being re-titled to “Welcome Weekend.” It will start right before the fall semester starts.
   • Information on mandatory health insurance will be available no later than May. Beginning fall 2023 all students will pay a health insurance fee unless they submit a
document showing that they are already insured. This will apply to undergraduate and graduate students.

e. International Affairs Announcements
   - None

f. Graduate School Announcements
   - Jerry Weinberg gave the committee an update on the Graduate School’s Compliance Specialist search. The second search attempt failed; both candidates declined verbal offers. Work as begun on re-posting the position.
   - The Provost, working with the Deans, provided a first allotment of 115 teaching assistantship positions for fall 2023. More allotments will be determined.

g. Other Announcements
   - None

II. Approval of Minutes of February 16, 2023
   - The minutes were approved with no changes.

III. Public Comments
   - Shaker Nairat asked if the Graduate School is handling the commencement speaker nomination form and Jerry Weinberg said no. That process is now handled by Marketing & Communications.
   - Michael Hair asked Jim Monahan about the date for the spring Graduate School open house. Jim let the committee know that there will not be a spring Graduate School open house. The timing of the open house was difficult because some programs were no longer open to applications when the event was held. Graduate Admissions will work with any program that is interested in hosting their own open house and there are resources available from Marketing to help with that. Graduate Admissions can also help the department with an application fee waiver.

IV. Report of the Educational and Research Policies (ERP) Committee
   Michael Shaw asked Susan Morgan to explain the changes to both policies. Susan explained that the two policies have been combined now, 1C11 has been added to 1L10. The committee accepted the ERP report with no changes or opposition.
   - GR2223 -11: Policy 1L10 – Off Campus and Online Graduate Degree Programs and Courses
   - GR2223-12: Policy 1C11 – Courses Offered Off Campus for Graduate Credit or On Campus Graduate Courses in Nontraditional

   The committee accepted the Programs Committee report with no changes or opposition.

V. Report of the Programs Committee
   Heather Johnson gave the committee an overview of the changes proposed with each form submitted. She also let the committee know that David Cluphf has agreed to be nominated as the Programs Committee chair for 2023-2024.
Integrative Studies 91A: PBC in Diversity, Equity, Inclusion & Social Justice
The question that Programs committee had about the Integrative Studies 91A: PBC in Diversity, Equity, Inclusion & Social Justice was only if there was already another degree program that covered Diversity, Equity, Inclusion & Social Justice. It had been explained that students in the PBC would not be the same audience as the current degree programs.

Educational Leadership 92As: PMCs in Principal Preparation, Teacher Leader, & Superintendent
The 92A’s from Educational Leadership were about updating the name of each and changing them to post-master’s certifications. Heather mentioned that Educational Leadership had been under the misapprehension that changing them to a PMC meant the students would be eligible for Financial Aid but that was corrected.

Higher Education & Student Affairs 91A
The changes proposed in the Higher Education & Student Affairs 91A were straightforward and required no explanation.

Interim Program Review: Higher Education & Student Affairs
Regarding the interim program review of HESA, Heather let the committee know that Programs committee had accepted the review with the acknowledgement that there had been changes in the program since the interim review occurred.

The committee accepted the Programs Committee report with no changes or opposition.

VI. Continuing Business
• Jim Monahan let the committee know that a $199 fee will be charged to international students at the beginning of their program that will matriculate to International Affairs. Their goal is to collect the fee early as an indication that the student really will be attending SIUE. This will give graduate programs a better indication of who will be attending in the fall. Graduate Admissions would like graduate programs to register those students that pay the fee and let their office know if the student has arrived. Jim was asked if the names of students who have paid the fee would be forwarded to the program and the answer was yes. Jim also let them know that there would be some exceptions to this process, especially if the student is from a country that cannot send money to the US. Jim was asked for a rough estimate of international students who are admitted that attend and the answer was approximately 1/5th.

VII. New Business
• 91A Implementation Exception Request: Industrial Engineering graduate program implementation of IE 500 (0 hours) being added as degree requirement starting fall 2023
Xin Chen arrived at 2:58.

Michael Shaw asked Xin to give an overview of the request and let him know the process for its approval.

Xin let the committee know that IE 500 will be a seminar course where new students will meet faculty once per week and talk about academic integrity, new research in IE, and make sure they know where the student is at in the program. The committee asked which semester the student would start and Xin answered the first semester. Xin was asked if it will be a pass-fail course and the answer was yes. It was asked how the students would be enrolled in the course and Xin said that he would make sure everyone is enrolled in it. It was mentioned that this would be a good idea for all graduate programs and that it could be included as a suggestion during a program review. It was suggested that the program might benefit from utilizing library resources in this process.

Heather Johnson motioned to approve the 91A. Soondo Kweon seconded the motion. The motion was approved with no oppositions.

VIII. Adjournment
    • The meeting adjourned at 3:16 p.m.