GRADUATE COUNCIL
Faculty Senate
MINUTES
Thursday, October 21, 2021, 2:30 PM
Lovejoy Library 3rd Floor Conference Room (LB 3021)

PRESENT: Barbara McCracken, Chair, Jennifer Zuercher, Heather Johnson, Michael Hair, Soondo Kweon, Walter Siganga, Michael Shaw, David Cluphf, Wai Cheah, Madeline Schurman, Jerry Weinberg, Scott Belobrajdic, Mary Weishaar, Jeffery Waple, Susan Morgan, Jill Smucker, Kim Lizotte

ABSENT: Christienne Hinz

EXCUSED: Kay Gaehle, Jayme Swanke, Molly Lambert

The meeting was called to order at 2:32 p.m. by Barb McCracken, Chair

I. Announcements
   a. Course Review Committee (CRC) Report – On Sharepoint
   b. Graduate Committee on Assessment (GCOA) Report – On Sharepoint
   c. Enrollment Management Report
      • Scott Belobrajdic emailed the enrollment report prior to the meeting.
   d. Student Affairs Announcements
      • Student Affairs is working through the protocols for those students who are not vaccinated for COVID-19. Students are tested if they have any hybrid, blended, or on-campus courses or if they live in university housing. Online only students do not need to be tested. Students must take their test on campus. There have been students suspended for not submitting their weekly COVID-19 tests.
   e. International Affairs Announcements
      • TAs and GAs need SSNs to work, but the Social Security Office is still closed. International Affairs is still facilitating appointments for the students to get their SSN. They are currently under flexible guidance by Homeland Security regarding international student enrollment for Spring. Any new international student needs to have at least one on-ground or hybrid course. They do not yet know whether vaccination guidelines will be required for flying into the U.S. in Spring but some students may face issues as some countries do not yet have access to vaccines. On December 3rd from 10-11 there will a virtual commencement for international students. Mary Weishaar encouraged everyone to attend.
   f. Graduate School Announcements
      • The new Research & Creative Activities magazine has just been published and is now available.
   g. Other Announcements
      • None.

II. Approval of Minutes of September 16, 2021
   • The Minutes were approved with no changes.
III. Public Comments

• None.

IV. Graduate School FY21 Report

• Dean Jerry Weinberg presented a report containing a FY21 review with FY22 goals. Goals for FY22 included improving processes, increasing transparency, improving faculty and student support, and increasing external collaborations.
• The full PowerPoint of the FY21 Report is on the Graduate Council SharePoint and will be posted to the Graduate Council’s minutes page on the website.

V. Report of the Programs Committee

a) Form 91A: Doctor of Pharmacy and Master of Science in Pharmaceutical Sciences
• The department would like to create a program that would allow students to complete a Master of Science in Pharmaceutical Sciences and Doctor of Pharmacy concurrently. Students will take 20 MSPS credit hours and 144 PharmD credit hours instead of 30 MSPS credit hours and 154 PharmD credit hours separately. The proposed program will allow for students to earn their MSPS and PharmD concurrently, increasing their marketability and will potentially attractive prospective students.

b) Form 91A: College Student Personnel Administration
• The department would like the change the program name from College Student Personnel Admin to Higher Education & Student Affairs and change the course prefixes from EPFR/EDAD to HESA. They would also like to add an Athletics specialization and offer a Post-Baccalaureate Certificate in Athletics Leadership and change the programs admissions requirements to indicate a preference for students that have previously studied/worked in Student Affairs. The department believes the name and course prefix changes better reflect the program’s identity and curriculum specificity. There was typo in the paperwork on Curricunet where the Athletics specialization was referred to as “Athletic Administration”. Programs Committee approved this form contingent upon the typo being corrected.

⇒ Michael Hair brought the above forward for Graduate Council approval. Michael Hair moved for approval of the items. The items were approved with no opposition.

VI. Report of the Educational and Research Policies (ERP) Committee

a) GR2122-03 – Policy and Procedures for Responding to Allegations of Research Academic Misconduct – 1Q5
• Regular review of policy. Updates were made based on recent guidance from federal agencies, as well as use of the policy.

b) GR2122-04 – Combined Baccalaureate and Graduate Degrees – 1L17
- Regular review of policy. The policy was reviewed by Graduate School and Graduate and International Admissions. No substantive changes were recommended.

- Jen Zuercher brought the above forward for Graduate Council approval. Jen Zuercher moved for approval of the items. The items were approved with no opposition.

VII. Continuing Business

- None.

VIII. New Business

a) Change to the Graduate Council operating papers to accommodate the Open Meetings Act for virtual attendance

- In accordance with the Open Meetings Act, the addition to the operating papers requires that a quorum for the Graduate Council be present for the in-person meeting, but after a quorum is established, an individual can possibly attend by audio or video conference due to personal illness or disability, employment purposes or public business of the GC, or family or other emergency. If a member does wish to attend by audio or video, they need to notify the Chair as soon as practicable, and the GC will have to vote if the virtual option will be allowed for that person. The verbiage drafted was provided by Legal Counsel and is based on language used by the Board of Trustees. GC discussed that for personal illness or disability, the member would need to voluntarily disclose this information or send a proxy in their place.

- Mike Shaw motioned to approve the changes to the operating papers, Wai Cheah seconded. The changes were approved with no opposition.

IX. Adjournment

- Wai Cheah motioned to adjourn the meeting. The meeting adjourned at 3:19 p.m.