

Competitive Applications Resubmission Incentive (CARI) Program Guidelines

Purpose

The CARI program supports research that shows significant potential for external funding and that supports the mission of departments, colleges, and the university. Specifically, CARI provides funding needed for the resubmissions of competitive proposals – those that received high ratings from the sponsor.

Deadlines

Application deadline: N/A, as appropriate, with external submission cycles and deadlines.

Deadline to submit external proposal: Within one year of CARI, award date.

Deadline to spend CARI funds: Date of proposed external proposal submission or as noted in the award letter.

Eligibility

All full-time continuing members of the faculty who have obtained the terminal degree appropriate to the profession and are tenured or tenure-track faculty may apply to the CARI program. Staff members on continuing appointments who have served as a principal investigator or co-investigator on an externally sponsored project or have a research appointment are also eligible for the CARI program.

A “competitive application” for the purposes of this program is a major, potentially career-enhancing or career-defining full proposal that was submitted to an external funding agency and received high ratings from the funding agency (e.g., primarily “very goods” and “excellents” from NSF-type proposals, or an estimated score of 35 and lower in NIH-type proposals).

CARI support is available for only one re-submission per project; multiple applications for resubmission to the same program that are not distinctly different projects will not be considered. Resubmissions to the CARI program for the same project are not allowed. A written response to the internal review will be considered only when an applicant believes that the review missed important points that would impact the final decision.

All applicants must have met all requirements for any previous internal award in compliance with University and ORP guidelines/policies related to routing and compliance. This includes submitting all final reports and external submissions as outlined in the internal award guidelines. For recipient of the CARI previously this includes the resubmission of the external proposal for which CARI funding was received. This requirement applies to all PIs and Co-PIs of the previous CARI award.

All qualified candidates are encouraged to apply, including minorities, women, persons with disabilities, and protected veterans. Applicants with disabilities desiring accommodations in the application process should contact the Office of Equal Opportunity and Access at (618) 650-2333.

Award Description

Pending available funds, the anticipated total annual funding available for this program is \$60,000. Maximum funding will be \$6,000 per application, except in unusual circumstances, and will be provided for a maximum of one year. The following line items are allowable and must be fully justified in the budget justification: academic year assigned time (course buyout using the call staff rate per course); GA or RA support; undergraduate student support; commodities, contractual services, equipment, travel.

How to Apply

First, contact the Graduate School's Office of Research and Projects at siueresearch@siue.edu to confirm eligibility. Eligible applicants will submit their application materials in [Kuali Build](#).

Application Inclusions

To obtain the funding agency's perspective on the reviewer comments and priorities for changes, applicants must contact the funding agency (e.g., program officer) prior to submitting a CARI proposal in Kuali Build.

The following information is required to be included in the Kuali Build application in a single PDF document. Failure to comply with page limits will result in the application being denied.

- 1. Narrative (Max 5 pages)** Please ensure your narrative addresses the following:
 - How the proposed CARI submission addresses the program officer's and review panel's comment in such a way to improve the likelihood of funding upon resubmission;
 - How the proposed CARI project will relate to the revised proposal that will address all reviewer comments and be submitted.
 - Ensure the targeted agency, program and submission dates are included.
 - Ensure all pages are numbered.
- 2. Copy of Original Proposal Submitted to Agency**
- 3. Copy of Original Review Comments from Agency**
- 4. Timeline (Max 1 page)**
- 5. Outcome of Previous Internal Funding (Max 1 page)**
 - If you have not previously received any type of internal funding, but particularly CARI funding, from the Graduate School please upload a document indicating such.
 - If you have received CARI funding previously please indicate the status of your resubmission.
- 6. Summary of Agency Correspondence** Include copies of or a summary of all communication with the funding agency's program officer regarding the original proposal and opinion regarding resubmittal.

Terms and Conditions

All awarded budget line items must be expended by the proposed submission date in the application and as outlined in the award letter. Any unspent funds on this date will be forfeited. The submission of a final report is required within 1 month of project completion. The resubmission of the revised proposal to the funding agency is also required.

These terms and conditions must be met by all awarded CARI PIs and Co-PIs before they can be eligible for any future funding from the Graduate School.

Review Criteria

Applications will be reviewed using the following criteria:

1. Level of external reviewer scores, reviewer comments and agency program officer feedback;
2. How well the proposal addresses the external agency feedback and improves the likelihood of funding upon resubmission;
3. Feasibility of the scope and timeline of the CARI project plan;
4. Appropriateness of the budget;
5. Record of outcomes from previous CARI funding (if applicable).

Review Process

The Dean of the Graduate School makes all final decisions regarding this program. The Dean of the Graduate School may refer applications to a faculty committee for reviews and recommendations.