

Name \_\_\_\_\_ Univ. ID # \_\_\_\_\_

Your 2019-2020 federal financial aid application has been selected for verification, a process required by federal regulation. Requested information must be submitted as soon as possible. **Financial aid cannot be offered until the verification process has been completed.**

We have received information from your 2019-2020 FAFSA that indicates you have children who will receive and who will continue to receive more than half their support from you between July 1, 2019 and June 30, 2020. Provide a copy of the child's birth certificate.

*Note: Submitting this form and documentation does not make one independent. Documentation will be reviewed for a decision.*

Name of Child	Age	Will the child live with you from July 1, 2019 through June 30, 2020?
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No

**Answer each question below as well as the worksheet on the back. This form will not be processed if incomplete.**

1. Was the child(ren) claimed on your 2017 Federal Income Tax Return?  Yes  No  
 If no, who claimed your child(ren)? \_\_\_\_\_ Relationship to child? \_\_\_\_\_  
 Explain why you did not claim the child(ren). \_\_\_\_\_

2. Was the child(ren) or will the child(ren) be claimed on your 2018 Federal Tax Return?  Yes  No  
 If no, who will claim or who claimed the child(ren) in 2018? \_\_\_\_\_ Relationship to child(ren)? \_\_\_\_\_  
 Explain why you did not or will not claim the child(ren). \_\_\_\_\_

3. Where do you live?  On Campus  Off campus (Apartment or family housing)  With Your Parents  
 Submit documentation of housing (a copy of a lease agreement or utility bill in your name).

4. Do you provide 51% or more of the support for the child(ren)?  Yes  No

5. Are you currently employed?  Yes  No

If no, explain how did you support your child(ren)? \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Submit documentation of TANF/WIC/SNAP or other federally subsidized programs in your name

6. How much did you earn in 2017? \_\_\_\_\_ How much did you earn in 2018? \_\_\_\_\_

7. Expected earnings for 2019? \_\_\_\_\_

8. Did you receive child support for the child(ren) in 2018?  Yes  No

If yes, how much did you receive? \_\_\_\_\_

**Complete the worksheet and sign the back of this form. This form will not be processed if incomplete.**

**2018 Expenses:** Report your monthly expenses for the 2018 year and how they were paid. Types of expenses are listed in the first column. Enter your monthly expense in the second column. In the third column, give the relationship(s) of the person(s) or the agency who paid the expense or provided the item for you. If you paid the cost, enter "Self".

Expense	Monthly Expense	Who Paid For/ Provided on Your Behalf?
Housing	\$	
Utilities	\$	
Food	\$	
Clothing	\$	
Transportation	\$	
Medical	\$	
Personal	\$	
Child Care	\$	
Total	\$	

**Submit one of the following documents AND sign the bottom of this form.** We reserve the right to ask for additional documentation verifying support. These are suggested items that may help us make a determination.

- Documentation of housing (copy of lease agreement or utility bill in your name)
- Occupancy permit including child(ren)
- Documentation of TANF/WIC/SNAP or other federally subsidized programs in your name
- Documentation of child support received
- Day care provider information and documentation of payments made by you for the child(ren)

Note: If you cannot verify that you provide 51% of the support for the child(ren), and/or the child(ren) does not live with you, and/or is not claimed on your taxes, mark the box below and sign the form and submit to our office. **You are not independent and must file using parental information.** You will need to go online to make the correction at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Make sure your parent signs the FAFSA. Submit the Institutional Verification Form (IVF), a copy of your parents' 2017 IRS Federal Tax Return Transcript, and 2017 W-2 Forms to our office.

- I **do not** support my child more than 51% and cannot provide documentation of support.

I certify that ALL of the information on this form is true and complete.

\_\_\_\_\_  
Required Student Signature

\_\_\_\_\_  
Date