

## APPLICANT DATA REQUEST FORM

### TO BE COMPLETED BY HIRING UNIT

Position Title: \_\_\_\_\_ Position No: FY \_\_\_\_\_ - \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Southern Illinois University Edwardsville (SIUE) is required by law to collect statistical data on applicants. The data is used and maintained by the Office of Equal Opportunity, Access and Title IX Coordination to evaluate the effectiveness of affirmative action outreach and recruitment processes. The data will not be included in your employment application. Your cooperation is voluntary, and refusal to complete this form will not jeopardize your employment opportunities.

You are invited to complete this form and return it directly to the Office of Equal Opportunity, Access and Title IX Coordination, Southern Illinois University Edwardsville, Box 1025, Edwardsville, Illinois 62026.

### TO BE COMPLETED BY APPLICANT

How did you first hear of the position for which you are applying?

- SIUE Website                       Newspaper (Specify) \_\_\_\_\_
- Professional Journal (Specify) \_\_\_\_\_
- Other (Specify) \_\_\_\_\_

Check one:  Male     Female     Nonbinary

Citizenship: \_\_\_\_\_ If not a U.S. citizen, do you have a permanent resident visa?  Yes     No

Do you consider yourself Hispanic or Latino?

- Yes, I am Hispanic or Latino – A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture of origin regardless of race.
- No, I am not Hispanic or Latino

In addition, please select one or more of the following racial categories that describes you:

- American Indian or Alaskan Native – A person having origins in any of the original peoples of North and South America (including Central America), and who maintain tribal affiliation or community attachment.
- Asian – A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- Black or African American – A person having origins in any black racial groups of Africa.
- Native Hawaiian or Other Pacific Islander – A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- White – A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

## VOLUNTARY SELF-IDENTIFICATION OF PROTECTED VETERAN STATUS

SIUE is a Government contractor subject to the Vietnam Era Veterans' Readjustment Assistance Act of 1974, as amended by the Jobs for Veterans Act of 2002, [38 U.S.C. 4212](#) (VEVRAA), which requires Government contractors to take affirmative action to employ and advance in employment: (1) disabled veterans; (2) recently separated veterans; (3) active duty wartime or campaign badge veterans; and (4) Armed Forces service medal veterans. These classifications are defined as follows:

- A “disabled veteran” is one of the following:
  - a veteran of the U.S. military, ground, naval or air service who is entitled to compensation (or who but for the receipt of military retired pay would be entitled to compensation) under laws administered by the Secretary of Veterans Affairs; or
  - a person who was discharged or released from active duty because of a service-connected disability.
- A “recently separated veteran” means any veteran during the three-year period beginning on the date of such veteran's discharge or release from active duty in the U.S. military, ground, naval, or air service.
- An “active duty wartime or campaign badge veteran” means a veteran who served on active duty in the U.S. military, ground, naval or air service during a war, or in a campaign or expedition for which a campaign badge has been authorized under the laws administered by the Department of Defense.
- An “Armed forces service medal veteran” means a veteran who, while serving on active duty in the U.S. military, ground, naval or air service, participated in a United States military operation for which an Armed Forces service medal was awarded pursuant to [Executive Order 12985](#).

We request this information in order to measure the effectiveness of the outreach and positive recruitment efforts we undertake pursuant to VEVRAA. Providing this information is voluntary and any answer you give will be kept private and will not be used against you in any way. If you belong to any of the categories of protected veterans listed above, please indicate by checking the appropriate box below.

- I identify as one or more of the classifications of protected veteran listed above.
- I am not a protected veteran.
- I don't wish to answer.

## VOLUNTARY SELF-IDENTIFICATION OF DISABILITY

SIUE is a Government contractor subject to Section 503 of the Rehabilitation Act of 1973 as amended and must reach out to, hire, and provide equal opportunity to qualified people with disabilities. To help us measure how well we are doing, we are asking you to tell us if you have a disability or if you have ever had a disability. Providing this information is voluntary and any answer you give will be kept private and will not be used against you in any way.

You are considered to have a disability if you have a physical or mental impairment or medical condition that substantially limits a major life activity, or if you have a history or record of such an impairment or medical condition. Please check one of the boxes below.

- Yes, I have a disability (or previously had a disability).
- No, I don't have a disability.
- I don't wish to answer.

Reasonable Accommodation Notice: Federal law requires employers to provide reasonable accommodation to qualified individuals with disabilities. Please tell us if you require a reasonable accommodation to apply for a job or perform your job.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

Print Form