

## **School of Engineering Planning Calendar AY08-09 (Rev 1)**

*(Please give comments & suggestions to O. Alkin)*

September 20, 2008	JESC Picnic, 1:00pm to 6:00pm, Cougar Lake Pavillion
September 26, 2008	School of Engineering Fall Faculty Meeting, 2:00pm-4:00pm
September 26, 2008	Summer Research Fellowship proposals due to the Graduate School by 5:00 pm
October 1, 2008	Outstanding TA Award nominations due to Graduate School by 4:30pm Outstanding Thesis Award nominations due to Graduate School by 4:30pm
October 3, 2008	Promotion & tenure papers due to Dept. Committee
October 8, 2008	Luncheon for new faculty and mentors
October 12, 2008	ABET Evaluators arrive
October 13, 2008	ABET Accreditation Visit / SIUE Preview
October 14, 2008	ABET Accreditation Visit
October 15, 2008	Cooperative Ph.D. program information meeting
October 16, 2008	Graduate Programs Open House 11:00-1:00 and 5:00-7:00
October 17, 2008	Dept. Committee promotion & tenure recommendations due to Dept. Chair Paul Simon Award applications due to Graduate School by 4:00pm
October 24, 2008	Dept. Chair promotion & tenure recommendations due to the Dean Sabbatical applications due to the Dean Sabbatical reports from Spring and Summer due to the Dean
October 31, 2008	Sabbatical reports from Spring and Summer due from the Dean to the Provost
November 3, 2008	Hoppe Research Award applications due to the Dean Sabbatical applications due in the Office of the Provost
November 11, 2008	SIUE Preview
November 14, 2008	Nominations for SOE Outstanding Teaching Award due to the Dean's Office
November 17, 2008	Tenure and Promotion recommendations due from the Dean to the Provost
November 24-28, 2008	Thanksgiving break, no classes (University is closed Nov. 27-30)
December 1, 2008	Distinguished Research Professor Award applications due to Graduate School
December 5, 2008	High School outreach counselors luncheon Nominations for SOE Excellence in Research Award due to Dean's Office
December 8, 2008	Deans, chairs, and faculty members are notified of awards of sabbatical leaves
December 20, 2008	Fall Commencement
December 24-January 2	Winter break, University is closed.
January 9, 2009	Nominations for Departmental Teaching Excellence Awards due to Dean's Office
January 12, 2009	Spring semester classes begin
January 19, 2009	Dr. Martin Luther King, Jr. Day, University Closed.
February 6, 2009	STEP Proposals due to Graduate School by 5:00pm
February 15-21, 2009	National Engineers Week
February 19, 2009	SOE Awards banquet, 6:00-9:00pm
March 9-13, 2009	Spring Break; classes not in session.
March 20, 2009	Vaughnie Lindsey Research Award applications due to the Dean Midpoint tenure evaluation dossiers due to Dept. Committee
March 21, 2009	School of Engineering Open House

March 24, 2009	Sabbatical reports from Fall due to the Dean
March 31, 2009	Sabbatical reports from Fall due from the Dean to the Provost Dept. Committee midpoint evaluations due to the Dept. Chair
April 5, 2009	Honors Day, 1:30pm
April 7, 2009	Dept. Chair midpoint tenure evaluations due to the Dean
April 17, 2009	Midpoint tenure evaluation recommendations due to the Provost
May 9, 2009	Spring Commencement