



Saint Louis University | Housing and Residence Life

Title of Position:	Learning Community Graduate Assistant
Contact:	Manisha Ford-Thomas Director of Housing and Residence Life manisha.fordthomas@slu.edu
Number of Positions available:	1
Contract Length:	10 Months (July 2020 - May 2021)
Average Number of Hours per Week:	20
Salary:	\$700 per month
Additional Benefits:	Medical Insurance Professional Development Funding Meal stipend of 125 meal swipes per semester \$480 in Flex Dollars to utilize at on-campus dining facilities Furnished, air conditioned on-campus apartment On-Campus Parking Pass

Position Description:

The Department of Housing and Residence Life as part of the Division of Student Development helps students develop as leaders who are spiritually formed, critically reflective, and socially and personally responsible. The Learning Community Program at Saint Louis University is a highly collaborative program that offers nine residential Learning Communities for first-year and sophomore students. The mission of the Learning Communities Program at Saint Louis University is to create intentional, inclusive communities formed around common academic interests where students live and learn together. Engaging the Jesuit traditions of intellect and reflection, Learning Communities invite students to integrate their learning in and out of class. These communities cultivate holistic student growth and enhance learning by fostering collaborative and enduring connections among students, faculty, and staff. Learn more about Learning Communities at SLU at www.slu.edu/lc.

Responsibilities:

- Training and supervision of one-half of Learning Community Peer Mentors
- Serve as an advisor to the Residence Hall Association and Learning Communities Advocacy Representatives comprised of 18 elected first year students
- Assist in the development and execution of the Department's Residential Curriculum with Learning Community emphasis
- Assist in the development and maintenance of facilitation guides and translation of learning outcomes via curricular and co-curricular events such as student and staff interactions, student facilitated programs, and large scale LC events Academic Support
- Collaboration with aspects of academic support to ensure academic readiness
- Monitor and promote study groups, study sessions, writing and tutoring in the residence halls
- Assist the office of Academic Support during high volume times of academic distress such as midterms and finals Undergraduate and Graduated Alumni
- Create engagement opportunity for alumni to participate with current learning community students

- Maintain database of current on-campus alumni (juniors and seniors) as well as graduated alumni
- Create video with students of each learning community about their engagement experience in the program
- Committee Work (Serve on One)
- Student Staff Selection, Recruitment & Training
- Professional Staff Recruitment Additional Opportunities Available
- Experience working with assessment and benchmarking for the Learning Communities
- Experience shadowing LC Coordinator and/or Assistant Director in faculty and staff planning
- Shadow full-time Residence Hall Coordinator for on-call responsibilities in emergency and crisis management for an on-campus population of almost 4,000 residents
- Serve as a liaison with International Services and Study Abroad Office

Required Qualifications:

1. Preference will be given to post-bachelor's graduate students enrolled in a College Student Personnel Administration master's program or equivalent.
2. Experiences including but not limited to: residence hall or learning community experience, study abroad experience
3. Interest in the development of college students
4. Demonstrated ability in the following areas
 - a. Organization of processes and tasks
 - b. Problem solving
 - c. Crisis management
 - d. Administration
5. Have a passion for working with a diverse student population
6. Be committed to student learning and development
7. Possess strong critical thinking and problem solving skills
8. Demonstrate initiative
9. Communicate effectively
10. Have a positive attitude
11. Have an ability to manage structured autonomy