



## Saint Louis University | Academic Support

<b>Title of Position:</b>	Graduate Assistant for Supplemental Instruction
<b>Contact:</b>	Kelly Herbolich Director of Academic Support kelly.herbolich@slu.edu
<b>Number of Positions available:</b>	1
<b>Contract Length:</b>	10 Months (August 2020-May 2021)
<b>Average Number of Hours per Week:</b>	20
<b>Position Requirements:</b>	May require work on evenings and weekends
<b>Salary:</b>	\$1,000 per month
<b>Additional Benefits:</b>	On-Campus Parking Pass

### Position Description:

The Department of Academic Support, housed within the Student Success Center, empowers students to establish and achieve goals as they navigate transitions and progress towards graduation. Our team of educators supports the holistic development of students through intentional interactions designed to foster critical thinking, self-efficacy and life-long learning. The Graduate Assistant for Academic Support will primarily assist with tutoring and Supplemental Instruction services but will also be provided opportunity to support the other academic support programs to ensure holistic development within the field of higher education and student affairs. Job tasks and responsibilities focus upon the following professional experiences: supervision, administration, student development, and assessment.

### Required Qualifications:

1. Bachelor's Degree is required supplemented with student organization leadership and involvement experience in the university setting
2. Must be an enrolled student of Saint Louis University or a partnering institution
3. Student cannot hold another graduate assistantship or be a full-time employee on-campus during the same period
4. Priority will be given to students enrolled in the Higher Education Administration graduate program at Saint Louis University or the College Student Personnel Administration program at Southern Illinois University Edwardsville, but enrollment in other degree programs will be considered
5. Must have a general knowledge of student development theory and first-year experience programs
6. Strong verbal and written communication skills
7. Developed interpersonal human relations skills
8. Ability to plan and organize
9. Candidate must express interest in learning the international Supplemental Instruction model.

### Preferred Qualifications:

1. Background with tutoring, writing services or Supplemental Instruction
2. Experience in supervision