



Fontbonne University | Student Affairs

Title of Position:	Graduate Assistantship in Educational Access and Support
Contact:	Janelle Julian Assistant Vice President for Student Affairs jjulian@fontbonne.edu
Number of Positions available:	1
Contract Length:	10 Months (August 2020-May 2021) Contract renewed on a semesterly basis
Average Number of Hours per Week:	20
Position Requirements:	May require work on evenings and weekends
Salary:	\$606.90 per month
Additional Benefits:	\$500 in Griffin Bucks per Year On-Campus Parking Pass

Position Description:

- Assist the Director of Multicultural Affairs in efforts to monitor, advocate, mentor, support, and coordinate support services for Promise Scholarship recipients and other underrepresented students
- Assist the Director in providing for the belonging needs and engagement activities for Promise Scholarship recipients and potentially other underrepresented students as part of the multi-dimensional team of professionals in the Center for Leadership and Campus Engagement (“LACE Center”)
- Provide a range of programmatic and developmental student services for our undergraduate population, with special focus on our underrepresented population (i.e. first generation, minority or low-income students)
- Serve as a live-out graduate assistant
- Attend and participate in student staff training before each semester, along with periodic staff meetings
- Other duties as assigned by the Director of Multicultural Affairs

Required Qualifications:

1. Bachelor’s Degree and concurrent enrollment in a full-time, graduate level, higher education program
2. Interest and/or experience in intramurals and campus recreation
3. Experience in leadership positions and experience working with underrepresented students on a college campus is preferred
4. Graduate Assistant may not hold a full-time job. Other part-time employment, in or outside the University, must be approved by the supervisor.