

University Planning and Budget Council

Approved Minutes

Friday, March 6, 2026

Lovejoy Library, Third Floor Conference Room

9:30 am

Members Present

Keith Becherer

Anne DeToye (ex officio)

Candace Hall

Yvonne Hart

Kelly Jo Hendricks

Jennifer Hookstra

Rex Jackson

Kevin Leonard

Jonathan Pettibone (Chair)

Melissa Thomeczek

Kevin Tucker

Jim Wulfsong

Kim Zappey-Gilmore

Members Absent

Marcus Agustin

Doug James

Kimberly McClellan

James Minor (ex officio)

Jackson Morgan

Jenna Nestor

Jeffrey Sabby

Guests

Joe Feigl

Maya Gann-Bociek

Eric Lichtenberger

- I. Call to Order
The meeting was called to order at 9:31 a.m.
- II. Discussion and Approval of Minutes
The minutes from the February 20, 2026 meeting were approved as written.
- III. Announcements
 - a. Program Prioritization Phase II – A small group is reviewing program proposals for Phase Two, breaking them into groups for evaluation and drafting recommendations based on size, number, and timeline. Challenges include evaluating qualitative proposals and addressing programmatic questions, with a focus on shared governance and collaboration with administration. There is uncertainty about sharing phase two proposals immediately with groups such as UPBC, pending confirmation and a formal email.

- b. Chancellor's visit to UPBC on April 3 – The Chancellor will join us for our April 3 meeting. If you have any questions you'd like to ask in advance, please send them to Jon by March 20.

- IV. Additions to the Agenda
There were no additions to the agenda.

- V. Old Business
 - a. Revisions to the UPBC operating papers/Merger with UQC – Continuing to have conversations with the Provost's Office and Dr. Jessica Harris, aiming to have a better scope of a modified plan by the semester's end.

- VI. New Business
 - a. 2027 REFACT-R Updates – Joe Feigl, Associate Director from the Office of Institutional Research & Studies, presented updates to the REFACT-R. The REFACT-R tool, updated to integrate spot request information, provides a centralized platform for data analysis, offering real-time budget information despite a slight lag in data processing. A new system is being developed to accurately track faculty load and compensation, potentially eliminating the need for activity reports. The presentation covered various data dashboard screens, emphasizing the importance of accurate faculty activity reporting and the challenges of defining course loads.

- VII. Future Meetings
 - a. Friday, April 3, 9:30 am – 11:00 am, Lovejoy Library Third Floor Conference Room

- VIII. Adjournment
The meeting was adjourned at 10:57 a.m.

Next Meeting: ***Friday, April 3, 9:30 am – 11:00 am, Lovejoy Library Third Floor Conference Room***

Submitted by Michael Tadlock-Jackson, Office of the Provost