

University Planning and Budget Council

Approved Minutes

SPECIAL MEETING

Tuesday, May 6, 2025

Peck Hall, Room 3302

10:00 am

Members Present

Keith Becherer

Anne DeToye (ex officio)

Rex Jackson

Doug James

Kevin Leonard

Kimberly McClellan

Jonathan Pettibone (Chair)

Laurie Rice

Michael Shaw

Ian Toberman

Kevin Tucker

Jim Wulfsong

Members Absent

Charles Berger

Heidy Cuervo

Candace Hall

Kelly Jo Hendricks

Barrett Larkin

James Minor (ex officio)

Mary Anne Pettit

Jeffrey Sabby

Guests

Eric Voss

I. Call to Order

The meeting was called to order at 10:05 am; however, quorum was officially established at 10:28 am

II. Guests

- a. Eric Voss, Chair, Department of Chemistry – Dr. Voss distributed a memo on behalf of the Chemistry Department, responding to the proposal to discontinue the Specializations in Bioprocess Chemistry and Medical Science. The Department supports these discontinuations due to low enrollment and alternative pathways. However, they recommend retaining the bioprocess chemistry courses as electives, as they are valuable and have high enrollment. The department also emphasizes maintaining the food-safe laboratory for less frequent course offerings and potential industry partnerships.

- III. Recognition of the Public
There were no members of the public.
- IV. Additions to the Agenda
There were no additions to the agenda.
- V. Announcements
a. Meeting schedule for Fall 2025 – We will work on the Fall meeting schedule this summer and send it to the Council when confirmed.
- VI. Old Business
a. Review of Statement on Program Prioritization Proposal: Specializations in Music – Members discussed UPBC’s statement on the abovementioned Program Prioritization Proposal. UPBC supports relocating Musical Theater to the Theater Department and reallocating resources from Music Theory and Composition to improve graduation rates. Members acknowledge that the specialization offers a small number of students the chance to study Music Composition.
- b. Review of Statement on Prioritization Proposal: Department of Foreign Languages & Literature – Members discussed UPBC’s statement on the abovementioned Program Prioritization Proposal. UPBC recommends retaining French and German minors for study abroad and teacher education. The Council suggests retaining 100-level Chinese instruction and placing French and German majors on moratorium to preserve teacher education options. UPBC supports merging the Departments of Foreign Languages & Literature and English Language & Literature for cost savings, but it would increase costs in the new department.
- VII. New Business
a. Program Prioritization Proposal: Specializations in the Department of Chemistry – Members discussed UPBC’s statement on the abovementioned Program Prioritization Proposal. The Council recommends moving Bioprocess Chemistry to Phase II for reevaluation. They suggest collaborating with the department, administration, NCERC, and industry leaders to retain Bioprocess classes. The specialization and minor should be placed on moratorium pending the outcome.
- VIII. Adjournment
The meeting was adjourned at 11:26 am

Next Meeting: **TBD**

Submitted by Michael Tadlock Jackson, Office of the Provost