



Registration Form

Career Development Center
Southern Illinois University Edwardsville
Campus Box 1620, Edwardsville, IL 62026-1620
www.siu.edu/careerdevelopmentcenter
PH: 618-650-3708



FAIR FORMAT:

Day 1 – Wednesday, October 2, 2019, 10:00 a.m. – 2:00 p.m., School of Business and College of Arts & Sciences
Day 2 – Thursday, October 3, 2019, 10:00 a.m. – 2:00 p.m., School of Engineering and IT

RECRUITER REGISTRATION FORM

To register for **October Career Fair '19**, complete and return this form, with payment, by **Friday, August 30, 2019**. Registration will be accepted based upon availability of space. We reserve the right to refuse employer participation based upon industry representation and space availability. In case of University closure, a new date will be set, and all fees will be applied to the new date. SIUE is now a smoke free environment.

By submitting this form, you are requesting to reserve a 6-foot table for your company. I understand the registration fees include refreshments, all day parking, and a 6-foot table with 2 chairs for the first 2 representatives; **each additional representative is \$10.00. No table may exceed 4 recruiters in attendance.**

Graduate Schools: We will accept Graduate School registrations based upon availability of space. Graduate Schools can submit the registration at any time and we will determine if we have space after August 30, 2019. We will keep the registrations in the order they are received and we will contact you if space is available before we process your registration. Please contact our office with any questions.

Payment Information: Credit Card: Discover Card, MasterCard or Visa are accepted. **All credit card payments must be made online.** Once your registration is processed, you will receive an email invoice with a link to the online credit card payment system. Any unpaid registration fees are payable on day of career fair. Registration fees are *nonrefundable* after **Friday, September 6, 2019**. Make check or money order payable to **Southern Illinois University Edwardsville (SIUE)**.

Please print clearly or type and fill out ALL information.

DISPLAYS MUST REMAIN WITHIN THE 6-FOOT TABLE AREA. ONLY TABLETOP DISPLAYS OR FREE STANDING DISPLAYS LESS THAN 6 FEET WIDE ARE ACCEPTABLE.

Organization Name		Type of Organization
Organization Web Address		Contact (for billing purposes)
Write or Type Attendee's names and emails: (limit 4 recruiters) <i>If attending recruiters are unknown, please indicate number attending.</i>		
Mailing Address		
City	State	ZIP
Telephone, Ext. ()	Fax ()	E-mail Address

Continue with registration on next page:

SIUE October Career Fair Registration Form

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Please select from one of the 3 options below:

Option 1: October Career Fair (Refer to fair format above)

Meridian Ballroom	Day 1 Only – October 2	Day 2 Only – October 3	Both Days – October 2 & 3
For-Profit Agency	<input type="checkbox"/> \$300 (Includes 2 Recruiters)	<input type="checkbox"/> \$300 (Includes 2 Recruiters)	<input type="checkbox"/> \$350 (Includes 2 Recruiters each day)
Non-Profit/Gov't Agency	<input type="checkbox"/> \$175 (Includes 2 Recruiters)	<input type="checkbox"/> \$175 (Includes 2 Recruiters)	<input type="checkbox"/> \$225 (Includes 2 Recruiters each day)

Option 2: ***NEW* IT CAREER FAIR** (2nd Floor Conference Center) Day 2 Only – October 3

(Please note: Both days option will consist of a booth location on Oct 2 in the Meridian Ballroom & booth location on Oct 3 in the upstairs Conference Center)

IT Career Fair Options	Day 2 Only – October 3 (Upstairs Conference Center only)	Both Days – October 2 & 3 (Both locations – See note above)
For-Profit Agency	<input type="checkbox"/> \$300 (Includes 2 Recruiters)	<input type="checkbox"/> \$350 (Includes 2 Recruiters each day)
Non-Profit/Gov't Agency	<input type="checkbox"/> \$175 (Includes 2 Recruiters)	<input type="checkbox"/> \$225 (Includes 2 Recruiters each day)

Option 3: Graduate School (Only if space is available after August 30)

Day 1 Only – October 2	Day 2 Only – October 3	Both Days – October 2 & 3
<input type="checkbox"/> \$200 (Includes 2 Recruiters)	<input type="checkbox"/> \$200 (Includes 2 Recruiters)	<input type="checkbox"/> \$250 (Includes 2 Recruiters each day)

Please answer the options below:

Electrical Outlet (limited availability; first come first serve)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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What position types are you filling? *(Please check all that apply.)*

☐ Full-time Professional ☐ Part-time Professional ☐ Co-op ☐ Internship ☐ Graduate School

What majors are you seeking? _____

Will your company consider International Students for CPT/OPT opportunities? ☐ Yes ☐ No