SIUE GRADUATE ASSISTANTSHIP ANNOUNCEMENT

TITLE/RANK: Graduate Assistant – Campus Recreation (Facilities & Operations)

JOB DESCRIPTION: This position will require an emphasis on Campus Recreation operations including direct facility supervision on a rotating schedule. Additional specialization options may be available in facilities/operations, fitness, member services or student employee development. This position has been intentionally designed to have an emphasis on teamwork and flexibility as our department seeks to remain well poised to serve our participants through evolving climates.

This position will oversee and support the activities housed within the dedicated recreational space of the Student Fitness Center and the shared recreation space in the Vadalabene Center and other auxiliary facilities (200,000 total sq. ft.). These facilities include a total of six basketball courts, 25-yard pool, two climbing areas, two group fitness rooms, cycling room, multi-sport court, two informal fitness/strength areas, a dedicated weight room, track, racquetball courts, multipurpose areas and two member service stations all of which typically operate seven days a week. A combined workload of an average of 20 hours per week is expected; some early morning, evening and weekend work is required.

TERM OF CONTRACT: Semester by semester, starting August 2022, with the possibility for summer employment and contract renewal. Contract renewal is anticipated throughout the course of the academic degree program in which the graduate assistant is enrolled.

SALARY: Full in/out of state tuition waiver plus a stipend of $1,086.30 per month for the first year and a longevity bonus to $1,153.62 per month in the second year. Employee is responsible for student fees. Per Internal Revenue Service regulations (IRC 127), federal taxes will be withheld on tuition waiver amounts exceeding $5,250 in the calendar year (January-December).

QUALIFICATIONS: Assistantships are awarded on a competitive basis. The applicant should demonstrate a strong work ethic, adhere to professional standards and values and be an effective communicator that possesses good interpersonal skills. The person should have significant knowledge and experience in recreation operations. A Bachelor’s degree is required in recreation, exercise science, communications, management or other related field. Prior management experience is preferred.

CLOSING DATE FOR APPLICATIONS: Review of applications is immediate. Phone, online and/or in-person interviews may be conducted. Application for this position will close as positions are filled.

SUBMIT LETTER OF APPLICATION, RESUME, UNOFFICIAL TRANSCRIPT(S), AND LIST OF THREE CURRENT REFERENCES WITH PHONE NUMBERS AND EMAIL ADDRESSES, TO:

Dave Hagedorn, Assistant Director
Southern Illinois University Edwardsville
Campus Recreation, Box 1157
Edwardsville, IL 62026
Email: dhagedo@siue.edu

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