



Application for Approval of University Property for Fund Raising, Canvassing, Soliciting, Vending, and Allied Advertising

Student Organization Name _____

Activity (Dance, Table, Bake Sale, Other) _____

Facility (Location) _____

Date and Hours _____

Funds or goods to be collected _____

For what purpose are funds or goods to be collected? _____

Chair of Event Signature _____

Fiscal Officer Signature _____

Name, address, and phone number of the person who can verify the exact amount of money collected and provided receipts verifying either deposit or manner of use for goods collected.

Name _____

Phone _____

Campus Box Address _____

I hereby acknowledge (1) that my organization is aware of and has been advised of the details concerning this event, (2) that I am aware of the policy regarding the use of University property for fund raising, canvassing, soliciting, vending, and allied advertising (Fund Raising/Soliciting University Policy can be found in the Student Organization Handbook), (3) that the activity will be conducted so as to conform to law and with the highest standards of accountability.

University 8- Account Number _____

Signature of Applicant _____

-----DO NOT WRITE BELOW THIS LINE-----

_____ Approved _____ Rejected

Date Received _____

Kimmel Leadership Center _____
(Signature)

Date Received _____

Facility Administrator _____
(Signature)

Special permission must be sought for areas not under the jurisdiction of Conferences and Institutes or the Kimmel Leadership Center, i.e., Vadalabene/Student Fitness Center, University Housing facilities, Lovejoy Library, University Center Building, Multi-Purpose Events facility.

Additional Approval/Comments _____