I. Roll Call and Welcome

After a brief welcome by Meeting Facilitator Frank Miles; introduction of new members Sherry Brianza, Herb Roach, and AILI; and a host welcome from Mid America Airport Director Tim Cantwell covering overview of safety protocol, North Bay, Boeing, NGA project, and daily air service status; the SWIL Trade and Investment Council meeting was called to order by Frank Miles. Roll call was taken and a quorum was established with following present.

Council Members:

Sherry Brianza
Tim Cantwell
Erick Dahl
Craig Eversmann
Glenn Fournie (Ryan Klotz)
Paul Jarzombek
David Kniepkamp
AILI
David Miller
Herb Roach
Paul Toskin
Ed Weilbacher

Ex-officios:
Margaret Gottlieb
Kim Hamilton
Edie Koch
Frank Miles
Silvia Torres

Visitor(s): Austin Korns, Madison County

II. Approval of September 23, 2015 Minutes

Council Member, Dave Miller, made a motion to approve the September 23, 2015 minutes. Herb Roach seconded the motion. A vote was taken and the minutes were unanimously approved.

III. Old Business

Meeting Facilitator Frank Miles asked if there was any old business. With none being offered, Miles moved on to new business.

IV. New Business

a. Annual Meeting Schedule

Frank Miles referred members to the annual meeting schedule for their review. It was noted by Miles that meetings would consistently occur at 9:00AM on a quarterly basis as follows: January 27th at MidAmerica Airport, April 27th at Kaskaskia Regional Port District, July 27th at America’s Central Port, October 26th at SIU-Edwardsville. It was pointed out by Council Member Weilbacher that a correction be made to the address for the April 27th meeting to: 336 North Main, Red Bud.

b. By-Laws of SWIL Trade and Investment Council

Next, ex-officio member Edie Koch of the SWIL Trade and Investment Council Planning Committee introduced a draft version of the Bylaws for the SWIL Trade and Investment Council. Koch indicated that if there were no up-front suggestions, she would proceed to briefly review the document, section by section and take suggestions on the fly.
The following changes were suggested: Cover page- change year to 2016; Section 3.2 change ...and the balance for a period of 1 year; Section 4.2 change ...by a new appointment for a term of 1 year; add to 6.4.1 All deposits, withdrawals, made by the Treasurer, will need a secondary sign-off from the President of the Council; add to 8.2 When requested or by the discretion of the President, a secret ballot shall be made available to vote on issues of a sensitive nature; add to 17.2 Written comments are also an acceptable form of public comment to the Council. A motion was made by Herb Roach and seconded by David Kniepkamp to table approval until aforementioned corrections are made. Motion passed and revised bylaws will be put on agenda for approval at the April meeting.

c. Election of Officers Committee
Ex-officio member Frank Miles of Madison County, presented the need to elect officers to lead the Council. He noted that the President, Vice President, Treasurer, and Secretary would hold terms for one year and must meet the qualifications stated in the bylaws. Miles asked for volunteers to form a Nomination Committee tasked with the assembly of a slate of candidates to be offered for nomination and vote at the April quarterly meeting. David Kniepkamp, Herb Roach, Paul Toskin, and Edie Koch volunteered to serve on the committee.

d. Trade and Investment Resource Guide
Ex-officio member Margaret Gottlieb of the US Department of Commerce Export Assistance Center gave an overview of the Resource Directory compiled at the request of the Council. Margaret noted that it was a work in progress and welcomed any Council reactions to the draft. Suggestions offered were: private sector company resources be added to the guide; a website for the Council be erected that could feature the resource directory or links for the directory be put on community websites; business etiquette and travel were also suggested to be part of the directory. It was determined that further fine tuning of the directory be delegated to a committee. Miles asked for volunteers and a Resource Directory/Website Committee was formed to include Margaret Gottlieb, Erick Dahl, Kim Hamilton, Frank Miles.

e. Potential Trade Shows and Missions-2016
Ex-officio member Silvia Torres of the International Trade Center in Edwardsville was asked to give a summary on trade activities. She highlighted trade schedules, emphasized partnership with the state of Illinois, gave briefings on 1-step assistance program, referred to Craig Eversmann to talk about positive involvement in a Foreign Market Sales Mission to Brazil and Chile, and asked Tim Cantwell to overview his trade missions to China and help he received through ITC and ITO. Torres then opened up a discussion with the group on where the Council would like to go in regard to export and foreign direct investment activities for the SW region. A brief discussion ensued and then Council Member Paul Jarzombek suggested that a committee be formed to come up with programs for the Council to pursue for report back to the Council. Subsequently, a Programs Committee was formed to consist of Craig Eversmann, Paul Jarzombek, Herb Roach, AL Li, Silvia Torres, and Edie Koch.

f. Other- Announcements
Margaret Gottlieb provided two updates from the United States Commercial Service. There is a new Director for Chicago, Hovan Asdourian. Also the Discover Global Markets Conference will be held in Chicago on November 1-3, 2016. This year's title is "Building Smart Cities". She cited it was an excellent opportunity to meet one-on-one with U.S. Commercial Diplomats visiting from abroad.

V. Adjournment
A motion was made by Council member Dave Miller of the St. Louis Regional Airport and seconded by Frank Miles of Madison county to adjourn the meeting. Motion carried and the meeting adjourned at 11:00 A.M. The tour for interested Council members of North Bay Produce, Inc. immediately followed.