



Instructions for Completion of International Exchange Student Financial Form

- Please submit with application and DS2019 Request Form.
- This is a fill in form. Please type all items, print, **sign**, date, and return the form.
This form is important for your visa application and must be typed, not handwritten.
- Please give your name on this form exactly as it appears on your passport. **Failure to do so can place your VISA application at risk.**

Item #6, Funds (in U.S. dollars) that will be provided, per year, by sponsor: Multiply \$7,500 by the number of semesters the student will study in the United States. A statement simply indicating that sufficient funds are available cannot be accepted. The U.S. Embassy in your country may require additional financial documentation before issuing a visa.

Please be aware that the letter/statement from the bank must be:

- be original, not a fax or photocopy
- be issued by the financial institution holding the source of funds
- be in English (or with an English translation)
- be on the bank's letterhead
- be signed and stamped by an official of the bank
- show the name of the account holder
- confirm that the account has at least \$7,500 US (or the equivalent amount of another currency) in it that is available to support the student's semester abroad at SIUE.

Here's a **template for a bank memo that will meet requirements:**
(MUST be on bank letterhead)

Date: _____

Dear _____ (student or sponsor/parent),

We hereby confirm that your account (normally they list the account no.) is valued at over \$7,500 at today's exchange rate ("X" of your national currency = \$1 US).
(Often they also state how long the account has been active at their institution.)

Sincerely,

Signature of someone at the bank, title, and usually a stamp or seal

- The tuition expense on the reverse side of the form is not applicable to exchange students, who do not pay tuition to SIUE. **The exchange students are however obligated to pay housing costs, University fees, and a \$60 matriculation fee.**
- In order to be processed, the Financial Form must be signed and dated by the applicant and by the sponsor.