

CHECKLIST: ITEMS DUE AT TIME OF APPLICATION

- Submit On-line Application
- Affirmation of Responsibilities, signed by applicant *and* witness
- Deposit Form and:
 - Non-refundable Security Deposit (\$500.00)
- Complete Student Health Service Travel Questionnaire
- Application Essay
- Photocopy of Current Passport (if you have a current passport)
- Current Resume: *please submit electronically as well as a hard copy**
- Biography in proper format: *please submit electronically as well as a hard copy**
- Non-U.S. Citizens: Photocopy of all Visa documents

*to Amanda Laird at: amanda_laird@unc.edu

BIOGRAPHY

The Office of International Programs develops a biography book for each Global Immersion Elective. This book will include the biography of each participant in the course, the faculty member(s) teaching the course, and the staff member accompanying the group, as well as general information on Kenan-Flagler. The Biography Books will be mailed in advance to each site visit on the itinerary to get the host companies familiar with your group.

Your biography should be no more than ½-page in length, and it should appear in the format shown below. It should include information about you that is both professional and personal. Please submit the completed bio **electronically** to Russell Davis at russell_davis@unc.edu no later than November 19, 2002.

SAMPLE BIOGRAPHY FOR GLOBAL IMMERSION ELECTIVES:

Elise C. Brown
MBA 2003

Industry Experience:
Healthcare

Functional Experience:
Investment Banking

Upon graduating cum laude from Washington and Lee University, I pursued a career as a financial analyst for Bowles Hollowell Conner & Co., an investment bank located in Charlotte, NC. As a member of a four-person transaction team for sell-side engagements, I was involved in all phases of the transaction. My responsibilities included valuing companies using a variety of analytical techniques, authoring offering memoranda, and crafting presentations for senior management to deliver to prospective acquirers. I was also responsible for generating a list of potential acquirers and marketed client companies to domestic and international corporations.

This past summer, I interned as an associate at First Union Corporation in the Healthcare Finance Group working on presenting First Union's Capital Markets products such as Equity capabilities, M&A advisory, and a variety of debt financing tools to healthcare-related companies. I was responsible for crafting presentations with the appropriate analyses for the different capital markets products necessary to meet the clients' needs.

I grew up in Potomac, Maryland, a suburb of Washington, DC. I am the oldest of five children, three girls and two boys, who all live in the Washington, DC, area. I enjoy running, reading, traveling, and mountain biking.

Global Academic Travel Experience

Complete all forms and submit to Tim Zacher:

- Application form
- Release form
- Immunization form
- Submit a non-refundable \$250. application fee
(A check made out to Duke University)
- Submit 3 copies of the passport photo-page
- All passports must be valid for six months past the date of registration

Insurance Information

You are required to have accident and health insurance, which will cover you during the trip portion of the GATE course. Please provide below the name of your insurance company and policy number. If you are insured under the Duke student policy, you may simply indicate "Duke Student Insurance."

Company Name _____

Policy No. _____

On your behalf, we purchase insurance for **medical evacuation** (emergency flight home for hospitalization if recommended by a physician in the host country) and **repatriation** of remains (return of your remains to the U.S. in the case of death). The cost of this insurance coverage is included in the application fee.

Trip cancellation insurance is **NOT** included in the GATE course fees. If you wish to purchase trip cancellation insurance, contact the travel agency providing services or the insurance company directly. Trip cancellation insurance is available for all trips at an additional cost through the travel agency. Typically, this insurance cost an additional \$100. It is optional, but strongly recommended.

Please indicate below the name, address, and phone number of a friend or relative we can contact in case of emergency during your travels.

Name _____

Address _____

Telephone # _____

Relationship: _____

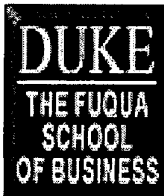
Fuqua is committed to serving students with disabilities and providing the same opportunities to them as to all other MBA students. If you have any medical conditions or special needs we should be aware of during the study tour please describe them on a separate sheet, and attach the sheet to this application. We will make every reasonable effort to accommodate you.

Your signature below indicates that you have carefully read this form, you have provided information that is complete and correct, and you agree to abide by regulations set by Duke University and the Fuqua School of Business during the GATE Program course for which you are registering.

Note: all students are enrolled in GATE Program courses for credit and for an assigned grade. These courses cannot be audited and are intended for full-time Fuqua students (and inter-institutional students) only. The program administrative fee is non-refundable, unless Fuqua cancels the course.

Your Signature

Today's Date



Date Rec'd _____

Fee Paid _____

Administrative Only

GATE course application form

Please read and carefully complete all sections of the application

Complete this form if you wish to participate in a GATE course during the 2004-2005 academic year.

- All GATE course registration is done manually through the International Center. The application time period varies depending on the trip. Students cannot register for GATE courses through ACES web due to the nature of the course.
- A non-refundable application fee of \$250 payable to Duke University must accompany the completed application packet. This is **not** a deposit and is **not** applied towards the final cost of the trip. Return the application form with a copy of your passport, immunization form and application fee to program assistant.
- If a course is oversubscribed during the registration period a lottery will be used to determine the 34 student participants.
- All courses are dependent upon student interest (minimum requirement is 20).
- Second year students who have not yet taken a GATE course will have priority.
- Waitlists will be established for over-enrolled courses.
- The application fee is non-refundable except in the case of cancellation of your requested trip or lack of success in any lottery.

Name: _____

Passport #: _____

Or

Copy of the passport application _____

Local

Address: _____

Permanent Address: _____

Locker: _____ Telephone: _____ Email: _____

MBA Graduation Date: _____ 2005 _____ 2006

Please indicate for which GATE course are your preferences:

1st choice _____

2nd choice _____

<u>GATE courses:</u>	<u>Estimated dates of travel</u>
<u>Term 2</u>	
Southeast Asia	Dec. 26 th -Jan.12
Australia/New Zealand	Dec. 26 th -Jan.12
India	Dec. 26 th -Jan.12
<u>Term 3</u>	
Cuba	March 5-12
<u>Term 4</u>	
Central Europe	May, 1-15
Southern Africa	May, 1-15
East Asia	May, 1-15

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 Policy No. _____

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 Address _____
 Telephone # _____
 Relationship: _____

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 Your Signature

 Today's Date

Business Study Abroad Data Sheet

Business Study Abroad Office
University of Illinois
214 David Kinley Hall
1407 W. Gregory Drive
Urbana, IL 61801

Phone: (217) 244-7245
Fax: (217) 244-9992
E-mail: studyabroad@business.uiuc.edu

Personal Data

Name _____

Nickname _____

Gender: Male _____ Female _____

Major _____ Minor _____

GPA _____ UIUC College: Business _____

Your Campus Address Valid from _____ to _____

City _____ State _____ Zip _____

Campus Phone (_____) _____

E-mail _____

Your Summer Address Valid from _____ to _____

City _____ State _____ Zip _____

Summer Phone (_____) _____

E-mail _____

Parent/Guardian Information

Name _____

Address _____

City _____ State _____ Zip _____

Home Phone (_____) _____

Work Phone (_____) _____

E-mail _____

UIN _____

Date of Birth (mo./day/year) _____

Citizen of _____
(Country)

Do you have a valid passport? Yes _____ No _____

(If you do not have a valid passport please apply for one as soon as possible)

Year in university when abroad: Fr. So. Jr. Sr. Grad.

Your Permanent Address

City _____ State _____ Zip _____

Home Phone (_____) _____

E-mail _____

Ethnic Information

The following information is optional. If given, it will be used for statistical purposes only.

American Indian/Alaskan Native _____ Hispanic _____
Asian or Pacific Islander _____ White (non-Hispanic) _____
Black or African American _____ Other (specify) _____

Please provide a second contact in case your parent/guardian is not available.

Name _____

Address _____

City _____ State _____ Zip _____

Home Phone (_____) _____

Work Phone (_____) _____

E-mail _____

(OVER)

Academic Information

List courses/academic areas you plan to study while abroad:

Have you ever been subject to disciplinary action while attending the University of Illinois? Yes _____ No _____

If yes, please explain:

Release of Information

- By being admitted, I agree to the release of my address and telephone number to other participants on this program. Yes _____ No _____
- I understand that withholding pertinent information requested on this application or giving false information will make me ineligible for admission to the University of Illinois at Urbana-Champaign Business Study Abroad Programs or subject to cancellation of registration if admission has occurred. I certify that the statements on the application are correct and complete. I certify that I am in good academic standing and agree to notify the University of Illinois at Urbana-Champaign if my status changes. I authorize the University of Illinois at Urbana-Champaign to release my application and other related information to the cooperating institution and program officials in the US and overseas.

Signature _____

Date _____

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**Global
Immersion
Electives**



Online Application

Please complete the following. If you have any questions, please contact Russell Davis at russell_davis@unc.edu or at (919) 962-8854.

I. Personal Information

1. Names and Numbers

First Name:

Middle Name (Second Name):

Last Name:

Social Security Number:

Please enter in XXX-XX-XXXX format

Birthdate:

Please enter in mm/dd/yyyy format

PID Number

(Not Social Security Number): *Please enter in XXXX-XXXXXX format*

Your PID can be found on your UNC ONE Card OR can be obtained by contacting your KFBS Program Office.

2. Current Passport *

Do you have a passport?: Yes

No

Passport Number:

Expiration Date:

Please enter in mm/dd/yyyy format

Place Issued:

Your name as it appears in passport:

Please include an enlarged copy of the photo page of your passport with the rest of your application materials.

**To be considered current, your passport must be valid for six months after the date of return from your trip. If you do not have a current passport, we encourage you to begin the process of acquiring one immediately.*

3. Citizenship

United States

Other

If other, please fill in here:

Non-U.S. citizens only: are you a U.S. Permanent Resident (green card holder)?

Yes No Not Applicable

If you are not a permanent resident, please include a copy of your visa papers with the rest of your application materials.

4. Student Status

Daytime MBA: First-Year Second Year

Executive MBA: Weekend Evening

5. Contact Information

Current Address

Street:

City:

State:

Zip Code:

Telephone:

Please enter in XXX-XXX-XXXX format

Email:

Permanent or Future Address (If different from above)

Same as above: Yes No

Street:

City:

State:

Zip Code:

Telephone:

Please enter in XXX-XXX-XXXX format

Emergency Contact:

Name:

Street:

City:

State:

Zip Code:

Telephone:

Please enter in XXX-XXX-XXXX format

Relationship to you:

II. Skills and Interests

1. Language Proficiency

Language 1:

Speaking:

Fluent Moderate Slight Not Applicable

Writing:

Fluent Moderate Slight Not Applicable

Reading:

Fluent Moderate Slight Not Applicable

Language 2:

Speaking:

Fluent Moderate Slight Not Applicable

Writing:

Fluent Moderate Slight Not Applicable

Reading:

Fluent Moderate Slight Not Applicable

2. Interests

Are you currently pursuing (or do you plan to pursue) a functional and/or enrichment concentraion?

Yes No

If so, please indicate.

Are you interested in any particular industries, topics, and/or companies?

Yes No

If so, please indicate.

3. Which global immersion elective/s are you applying for?

Please rank your preferences. You will be considered first for your higher preference selection. In the event that a competitive selection is necessary for your first choice course, *your decision to indicate additional preferences will not influence your chance of being selected for your first choice.*

First Choice:

Second Choice:

Third Choice:

III. Additional Information

1. Financial Aid *

Do you plan to apply for financial aid to finance your participation in the Global Immersion Elective Program?

Yes No

*If you intend to apply for Federal loans to pay for these courses, please begin the process **NOW**, as we expect all students, including those receiving financial aid, to submit the balance payment in full by the appropriate deadline. For more information please visit the Financial Aid section of the GIE website at: www.kenan-flagler.unc.edu/ip/GIE/Fees/fees.html.

2. Travel Arrangements *

Do you plan on having the Office of International Programs book your airline travel from the U.S. to the GIE destination and back?

Yes No

*If you intend on making your own airline reservations, a photocopy of your paid itinerary is required in the Office of International Programs, Kenan Center, room 405, no later than 2 months prior to your departure.

3. Photo *

May we use the photo you submitted with your business school application for the GIE Biography Book?

Yes No

*If you checked 'No,' please provide an electronic photo of yourself to Russell Davis at russell_davis@unc.edu.