



Accessible Campus Community & Equitable Student Support

FERPA Consent to Release Student Information

Name: _____ Student ID: #800 _____

The Family Educational Rights and Privacy Act of 1974 (FERPA) is a federal law that protects the privacy of student education records, both financial and academic. For the student’s protection, FERPA limits release of non-directory information (such as academic or financial information) from a student’s record without the student’s explicit written consent. However, FERPA allows schools to disclose records without consent to certain parties under certain conditions.

By signing this document, I am giving or revoking consent that officials from the office for ACCESS at SIUE may discuss the contents of my academic record (including courses, grades, and degree progress) with the following parties. I understand that I may revoke consent at any time by submitting a revised form. Additional individuals can be identified by submitting additional forms

(Note: this Consent does not cover medical records held solely by Counseling Services, or other offices collecting similar files across campus – contact those offices for consent forms.)

	Individual to whom I am granting or revoking access to my records:	Additional Individual (if applicable) to whom I am granting or revoking access to my records:
Name		
Relationship to Student		
Phone		
Email		
Academic Records	<input type="checkbox"/> Grant Consent <input type="checkbox"/> Revoke Consent	<input type="checkbox"/> Grant Consent <input type="checkbox"/> Revoke Consent

This form must be completed by the student in person with photo identification at the office for Accessible Campus Community & Equitable Student Support (ACCESS) at SIUE in the presence of an appropriate staff member. If the student is unable to do so, the form may be notarized by a Notary Public and submitted by fax, email or mail to the ACCESS office at 618.650.5691 (fax), myaccess@siue.edu, ACCESS, Student Success Center, Room 1203, Campus Box 1611, Edwardsville, IL 62026-1611.

Signature: _____ Date: _____