

University Planning and Budget Council

Approved Minutes

Friday, October 7, 2016

Chancellor's Conference Room

10:30 a.m.

Members Present:

Rakesh Bharati
Stephanie Garriott
Gireesh Gupchup
Luke Jansen
Nancy Lutz (Chair Designate)
Norris Manning

Stephen Marlette
Ken Moffett
Randy Pembroke (*ex officio*)
Morris Taylor (Chair)
Bill Winter (*ex officio*)

Members Absent:

Cindy Cobetto
Ken Holbert
Rachel Huwe

Stacie Kirk
Ann Popkess

Guests:

Todd Wakeland
Dave Heth

Erik Kirk

I. Call to Order

The meeting was called to order at 10:31 a.m.

II. Additions to the Agenda

There were no additions to the agenda.

III. Approval of September 30, 2016 meeting minutes

The September 30, 2016 meeting minutes were approved as written.

IV. Announcements

a. Chancellor's Announcements

- i. The SIUE/Community Task Force is working in conjunction with the Madison County Board to provide support in multiple endeavors: 1.) expanding internships for SIUE students; 2.) fostering the expertise of the University's faculty; and 3.) developing SIUE/Community joint ventures.

b. Other Announcements

There were no other announcements.

V. New Business

- a. Open Meetings Act: UPBC as a holistic planning – deliberative body: Associate General Counsel Todd Wakeland distributed one handout: “Illinois Open Meetings Act – *Frequently Asked Questions for Public Bodies.*” Wakeland provided an overview of the Open Meetings Act and its requirements. The online training must be completed by new members within 90 days from the date of appointment; Morris will send the membership an email reminding of this training. The Council must also designate one member to complete the training annually. Nancy Lutz volunteered to serve as the Council designate. If members of the public want to attend meetings, they are allowed to do so—although the amount of time allotted for public comment is limited, according to the Council’s operating papers. Meetings may be closed under the discretion of the Council, but all voting actions must be taken during an open session.
- b. Space Rental Pilot Program: Financial Affairs Director Dave Heth distributed one handout: “Draft Guidelines for Space Rental Pilot Program.” Heth, along with Todd Wakeland and Erik Kirk, provided an update on behalf of the Space Rental Program task force—which was formed following the SIUE Congress, which suggested monetizing university assets. The presentation detailed the purpose of the pilot program, along with exclusions and scope limitations.
- c. Other New Business
There was no other new business.

VI. Adjournment

The meeting was adjourned at 12:02 p.m.

Next Meeting: Friday, October 21, at 10:30 a.m. in the Chancellor’s Conference Room