

## University Planning and Budget Council

Approved Minutes

Friday, October 17, 2014

Chancellor's Conference Room

10:30 a.m.

### Members Present:

Nasir Almasri  
Erin Behnen  
Rakesh Bharati  
Kathleen Gardner  
Gireesh Gupchup

Nancy Lutz  
Christian Slifer  
Morris Taylor (Chair)  
Bill Winter (*ex officio*)

### Members Absent:

Julie Furst-Bowe (*ex officio*)  
Norris Manning  
Stephen Marlette

Madeline McCune  
Michelle Welter  
Susan Yager

### Guest:

Todd Wakeland

#### I. Call to Order

*The meeting was called to order at 10:33 a.m.*

#### II. Additions to the Agenda

*There were no additions to the agenda.*

#### III. Approval of September 12, 2014 meeting minutes

*The September 12, 2014 meeting minutes were approved as written.*

#### IV. Announcements

*There were no announcements.*

#### V. New Business

- a. Open Meetings Act; UPBC and holistic planning as a deliberative body: One handout was distributed: "Frequently Asked Questions: Open Meetings." Todd Wakeland provided an overview of the Open Meetings Act and its requirements. The online training must be completed by new members within 90 days from the date of appointment. Committees must also designate one member to complete the training annually (the designee may be the same member or a different member each year). The designee's name will be reported to the Attorney General's office. Meetings may be closed under specific conditions, but no votes or other final actions may be taken at a closed session. Closed sessions must be recorded.

The Council discussed the role of UPBC with regard to planning processes.

b. Other New Business

*There was no other new business.*

V. Adjournment

*The meeting was adjourned at 12:06 p.m.*

Next Meeting: Friday, October 31, at 10:30 a.m. in the Chancellor's Conference Room