**University Planning and Budget Council**

Approved Minutes

Friday, April 30, 2021

Chancellor’s Conference Room

10:30 a.m.

**Members Present**

Brigid Aslin

Charles Berger

Jan Caban

Sam Childerson

Cindy Cobetto

Josie DeGroot-Brown

Duane Douglas

Steve Kerber

Mark Luer

Ed Navarre

Randy Pembrook (*ex officio*)

Ann Popkess (Chair)

Jeffrey Sabby

Dan Segrist

Ian Toberman

Maddie Walters

Prince Wells

Bill Winter (*ex officio*)

**Guest**

Scott Belobrajdic

1. Call to Order

*The meeting was called to order at 10:33 a.m.*

1. Additions to the Agenda

*There were no additions to the agenda*

1. Approval of April 16, 2021 meeting minutes

The April 16, 2021 meeting minutes were revised to reflect that Dr. Mahony agreed to share his historical analysis of the state budget allocation model in a short summary to UPBC.

1. Announcements
   1. Chancellor’s Announcements
      1. Thanks for everyone’s work this semester.
      2. We have 10 Commencement ceremonies coming up, including School of Pharmacy this Saturday.
      3. Gave an update on vaccines. We are not sure where the conversation is going to go about requiring vaccines to students.
   2. Other Announcements
      1. Ann thanked the students for their service on UPBC.
2. New Business
   1. Enrollment Update: Associate Vice Chancellor for Enrollment Management Scott Belobrajdic provided an update, which included the current Summer 2021 registration numbers, the current Fall 2021 registration trends, and first-year merit scholarship data. Scott also gave an update on the SIUE Commitment.
3. Unfinished Business
   1. CHAPA schedule revisions: Chancellor Pembrook detailed the current CHAPA review process for the Chancellor, Provost and other Vice Chancellors, and then discussed short reviews between cycles. This proposal will go to Faculty Senate for their review.
   2. Discussion of CARES Act 2-3 roll-out: Chancellor Pembrook and Budget Director Bill Winter gave a presentation on the CARES/HEERF Proposed Funding Allocation Plan. The presentation detailed the estimate allowable refunds, additional expenses, and lost revenues. The Chancellor also led a discussion about FY22 reserves to areas and units.
4. Adjournment

*The meeting was adjourned at 12:00 p.m.*

Next Meeting: May 14, 2021 at 10:30 a.m. in the Chancellor’s Conference Room