

# University Planning and Budget Council

Approved Minutes

Friday, January 21, 2022

Chancellor's Conference Room

10:30 a.m.

## Members Present

Charles Berger  
Jan Caban  
Duane Douglas  
Doug James  
Clinton Jones  
Steve Kerber  
Rasheda King

Mark Luer  
Ed Navarre  
Randy Pembrook (*ex officio*)  
Ann Popkess (Chair)  
Dan Segrist  
Prince Wells  
Bill Winter (*ex officio*)

## Members Absent

David Balai  
Kylie Jackson  
Hailee O'Dell

Laurie Rice  
J.T. Snipes

- I. Call to Order  
*The meeting was called to order at 10:30 a.m.*
- II. Additions to the Agenda  
*There were no additions to the agenda*
- III. Approval of December 10, 2021 meeting minutes  
*The December 10, 2021 meeting minutes were approved as written.*
- IV. Announcements
  - a. Chancellor's Announcements
    - i. Yesterday was an initial conversation with the SIU System in preparation for the February BOT meeting. February BOT will be an initial outline and April BOT will be a confirmation of the budget. We are asked to think about what are the things we are hoping to address in relation to the budget.
    - ii. IBHE is recommending an increase of 5% state support to higher education. On February 2, Governor will make his recommendation for AY2022.

- iii. Testing positivity rates are half of what they were the last two weeks. Illinois declared that the state's peak for Omicron cases was January 8. The positivity rates are dropping by half every 13 days.

- b. Other Announcements

*There were no other announcements.*

- V. Unfinished Business

- a. CHAPA Policy Ad Hoc Workgroup Update/Feedback: Ann provided an update to CHAPA. The CHAPA Ad Hoc committee has met twice, and considered revisions to the frequency of evaluations. Faculty Senate has agreed to update their operating papers to participate in the evaluation process through CHAPA and through UPBC, and will not do a parallel evaluation of Chancellor and Provost.
- b. Ad Hoc Budget Committee Update: Chancellor Pembroke gave an update on the Ad Hoc Budget Committee. One of the most important things the committee is working on is that we are wanting to have the option of quarterly adjustments, so we don't get to the end of the fiscal year and have to make a quick adjustment to everyone's budget.
- c. Operating Policy Change, Remote Meeting Attendance Motion: Ann led a discussion about proposed revisions to the UPBC Operating Policy, which would allow for remote meeting attendance. These revisions take effect once faculty and staff are back on campus and not asked to de-densify. The revisions include verbiage that if a member is unable to attend due to specific reasons, they shall notify the Chair that they would like to join remotely in accordance with the rationale permitted in the Open Meetings Act. A majority of the voting body must be physically present to conduct business and will vote to permit requesting members to attend remotely.
- d. After discussion, C. Berger moved and S. Kerber seconded a motion to approve a new section to the operating policies, section V. D regarding conditions under which a member may attend the UPBC meeting remotely, which reads:

Pursuant to Section 7 of the Open Meetings Act, after a quorum is established as determined in section V. C., additional members may attend the meeting via video or audio conference if the member is unable to attend due to: (i) personal illness or disability; (ii) employment purposes or public business of the body; or (iii) family or other emergency. If a member wishes to attend by video or audio conference, they shall notify the Chair or appointed secretary as soon as practicable. The member shall indicate the reason they are unable to physically attend the meeting. The Chair will keep the indicated reason confidential. A majority of the body physically present must approve the request to attend the meeting by video or audio conference.

- e. M. Tadlock confirmed that 12 voting members were present. An audible vote was called. Twelve votes were in favor, None were opposed. The motion carried with a 2/3<sup>rd</sup> majority vote in favor.

VI. New Business  
*There was no new business.*

VII. Adjournment  
*The meeting was adjourned at 11:38 a.m.*

Next Meeting: February 4, 2022 at 10:30 a.m. in the Chancellor's Conference Room