

UNIVERSITY STAFF SENATE

August 4, 2011

Approved Minutes

The regular meeting of the Staff Senate was called to order on August 4, 2011 at 9:05 a.m. in the Mississippi Room in the Morris University Center by Mike Hamil, Vice President.

Present: Bartholomew, Becherer, Dusenbery, Gaffney, Gibson, Hamil, Harris, Herbeck, Hicks, McKaig, Candela; **Panel:** Mumphard, Schott

Excused: Bagaglio, Erb, Pulley, Nash, Sams

Absent: Downey, Cobetto, Lotz

There were no announcements.

Approval of Minutes: The July 7, 2011 minutes were approved as submitted (Dusenbery/Hicks)

Treasurer's Report: Jesse B. Harris, Jr. reported that there was no change from last month. He will submit the upcoming account statement from Foundations to the Governance Office. The Fall scholarship disbursements have been made. Phone-a-thon will take place this month.

11:45 a.m. (Aug. 4) Jesse B. Harris, Jr. reported to the Governance Office that he received a message from Julie Babington concerning a change in the launch of the phone-a-thon from August to the first of September due to staffing.

Old Business: Alan Gaffney and Jesse B. Harris, Jr. attended the Brown Bag Webinar about GPO and WEP. Mike Hamil will ask Michael Pulley about any questions from the presentation that need to be answered and follow up.

New Business: Ice Cream Cabaret: Jesse B. Harris reported that Laura Scaturro is in charge of door prizes again this year and will recruit an assistant. Some entertainment is lined up and the Ice Cream Cabaret announcement for 'calling for entertainment' will go out soon. Mike Hamil reported that requests have been made to Joseph Pearson and Nobbe Emmanuel regarding space and technical fees and ice cream. Publicity for Cougar Welcome will include Ice Cream Cabaret.

William Dusenbery reported the possible cost of tickets for the Wine Tasting Event and will report back with more specifics after meeting at the Winery next month.

Ex-Officio Reports

SUCSAC: No report

Personnel: No report

SURS: No report

Panel Reports

Negotiated and Prevailing: Jeff Hicks reported that the contract for the Electricians is done. Greg Herbeck reported that the Plumbers are still working on their contract. There was some discussion.

Open Range: No report, but Alan Gaffney will be calling a meeting soon.

Professional Staff: No report, but there was some discussion about procedures of new transitioning of Professional Staff and Civil Service. It was decided that Mike Hamil will contact Sherrie Senkfor to invite her or a representative from H.R. to the September Staff Senate meeting for a conversation regarding Civil Service and Professional staff positions.

At this point there was a question about the starting time for a September 1 Special meeting. It will be decided in the Staff Senate Executive meeting on August 18.

Satellite Campus Reports

Alton: No report.

E. St. Louis: William Dusenbery thanked the workers who were on the roofs at E. St. Louis doing repairs and replacing air conditioners. New changes are happening with a new director and a new Charter School director. The Education Talent Search Trio grant was lost, but the science upward Bound grants are still in place. The Head Start Center in Cahokia is moving because of asbestos safety concerns. It will go in the Vivian D. Adams District 189 on 10th Street.

Standing Committees

Public Relations Committee

Newsletter: a draft of the Fall newsletter was circulated around the table for edits and such. Jackie Candela will make edits, send it to the Senate for final proofing and publish on the announce listserv.

Elections Committee

Nominations: The floor was given to Holly Schott, Chair to report there was no election and Todd Bartholomew, Neg. and Prevailing Senator and Open Range Panel member Laura Scaturro won by acclamation. Nominations were made for officers and Panel Chairs as follows:

- Secretary: Mike Hamil nominated William Dusenbery; it was seconded by Jesse B. Harris. The nomination was accepted by William and passed.
- Treasurer: William Dusenbery nominated Jesse B. Harris, Jr.; it was seconded by Keith Becherer. The nomination was accepted by Jesse and passed.
- President Elect/Vice President: Mike Hamil nominated Keith Becherer; it was seconded by William Dusenbery. The nomination was accepted by Keith and passed.

That concludes the nomination of officers. There was discussion about announcing the vacant seat on Negotiated and Prevailing constituency but nothing was decided yet. There was a discussion about finding descriptions of constituency groups and posting them on the Staff Senate web site. Mike will check with Sherrie Senkfor about descriptions and follow up to the Senate.

Holly Schott still having the floor, called for nominations for Panel Chairs:

- Jeff Hicks nominated Todd Bartholomew for Negotiated and Prevailing. Greg Herbeck seconded. Todd accepted the nomination.
- Diane McKaig nominated Alan Gaffney for Open Range. Jo Gibson seconded. Alan accepted the nomination.
- William Dusenbery nominated Jesse B. Harris, Jr. for Professional Staff. Keith Becherer seconded. Jesse accepted and requested that someone volunteer to work with him as treasurer, because he will be retiring soon.

As a note, Keith Becherer will vacate his Panel seat and someone will need to be nominated soon for that seat on Professional Staff Panel.

Policy Review Committee: Greg Herbeck reported that the Human Resources policies are online now on the H.R. web site. Greg requested for that to be announced in the newsletter.

Scholarship Committee: Norris Manning reported that the Scholarship awardees have been notified, the money is being disbursed and the letters of appreciation and thanks have been sent out. September 1 will be the award presentation. The handbook is with the Chancellor at this time.

Fundraising Committee: There was a discussion about the \$1.00 campaign and possible minimum donation now required by the Foundation. Jesse B. Harris, Jr. will follow up and report back to the Senate. Tickets for the Cabaret will be printed and distributed to those selling them. Jesse requested to send the Call for entertainment announcement out to the SIUE community. If anyone knows someone willing to emcee the Cabaret, please let Jesse know. Tickets will be \$5.00.

Goals Committee: No Report.

Other Reports: No other reports.

Adjournment: William Dusenbery motioned to adjourn. The meeting was adjourned at 10:12 a.m.

*Approved as submitted September 1, 2011 by the University Staff Senate
Vicki Kruse/University Governance*