

## UNIVERSITY STAFF SENATE

May 5, 2011

### Approved Minutes - R

The regular meeting of the Staff Senate was called to order on May 5, 2011 at 9:05 a.m. in the Mississippi Room in the Morris University Center by Michael W. Pulley, President.

**Present:** Bagaglio, Bartholomew, Becherer, Dusenbery, Erb, Gibson, Hamil, Harris, Herbeck, Pulley, Candela; **Panel:** Mumphard, Scaturro, Schott

**Excused:** Downey, Cobetto, Gaffney, Hicks, Lotz, McKaig, Nash, Sams

**Guest:** Rich Hampton, Executive Director of Financial Affairs, SIUE Foundation, Melanie Schoenborn

#### **Announcements:**

- Michael Pulley presented Melanie Schoenborn with a plaque for serving over sixteen (16) years to the Senate. Jesse Harris recognized that Melanie was indispensable and would be missed tremendously.
- UPBC appointment: Michael Pulley announced that Kathleen Gardner of Housing is willing to serve on UPBC as a Staff Senate representative. Todd Bartholomew made a motion to approve appointment of Kathleen Gardner to the UPBC to replace Scott Gluntz whose term is up. Keith Becherer seconded. The motion passed. She will give the UPBC report at Senate meetings.

**Approval of Minutes:** The April 7, 2011 minutes were approved as written. (Bartholomew/Dusenbery)

**Old Business:** The Brown Bag Lunch about SUAA will be today with speaker Linda Brookhart, Executive Director at 11:30 a.m. and 12:30 p.m.

The Brown Bag on H.R. Compensation will be on May 19 at 11:30 a.m. and 12:30 p.m. with Sherrie Senkfor, Director of the Office of Human Resources.

There was a discussion on possible future topics for the Brown Bag Lunch Series.

A motion was made to change the order of the agenda to accommodate schedules. (Erb/ Dusenbery)  
The motion passed.

**BBQ Report:** Mike Hamil reported on the attendance, tickets sold and the receipts took in at the BBQ. There were only thirty (30) unsold tickets. The space was adequate and there were no complaints of the price of \$8.00 with a 20 oz Pepsi drink included. The fundraising committee is expecting proceeds of around \$900.00 for the Scholarship Fund when all monies are turned in. One point observed this year was that next year someone will need to monitor the meat to control excess leftovers. Mike Hamil will be meeting with the Vadalebene Center people regarding the location of the event next year. There was

a discussion about a possible location change next year with the Benefits Fair. Michael Pulley recognized that Linda Wense donated half of the birdhouses for door prizes.

## **New Business**

### **Reports**

**Ex-Officio Reports:** No report.

**Personnel:** No report.

**SURS:** No report.

**SUCSAC:** No report.

### **Panel Reports**

**Negotiated and Prevailing:** Todd Bartholomew read a flyer entitled 'Hands off our Pensions!'

*Call your legislators! It's time we speak up for retirement security. Tell your legislator: A pension is a promise to public employees and it should be kept. The state's pension debt was caused by lawmakers who failed for decades to make required payments to the retirement systems. All that time, public employees paid their share faithfully and in full. It is grossly irresponsible for legislators to punish current public employees for politicians' past failures. Don't cut our pension benefit or try to make us pay more for the shortfall.*

The list of legislators on the flyer is filed with the minutes and the flyer is from Council 31 AFSCME. There was a discussion about how to get information out about legislation and a possible legislative committee made up by all three Senates; Student Senate, Staff Senate and Faculty Senate.

**Open Range:** No report.

**Professional Staff:** Jesse B. Harris, Jr. reported the Panel met with Faculty OMBUDS Cindy Schmidt and Seran Aktuna to learn more about the program in order to possibly have a liaison for non represented staff. Keith Becherer wanted to thank Cindy Schmidt and Seran Aktuna for their time.

There was discussion about the undergraduate catalog and the 1Q8 policy, Annual Implementation Policy and higher criteria for students being admitted to SIUE.

### **Satellite Campus Reports**

**Alton:** Jackie Candela reported that contacted Linda Brookhart from SUAA with a request for her to speak at the Alton Dental School campus since many of the employees at Alton were interested in the brown bag lunch on the Edwardsville campus concerning the insurance and pension. Linda Brookhart will come to Alton on May 12 for two sessions; 11:00 a.m.-12:00p.m. and 12:30 p.m. – 1:30 p.m. Jackie had a question about new hires and parking tags. William Dusenbery (Parking and Traffic Committee)

will bring new changes to a future meeting that will begin in the Fall for parking tags. There was a discussion.

**E. St. Louis:** William Dusenbery reported for Barbara Sams. Dr. Venessa Brown is now Executive Director and Sandra Fields is at the Assistant Director position. The Charter School is working closely with SIUE School of Education. There was a question about having a Brown Bag

**Public Relations Committee:** William Dusenbery complimented the Newsletter staff for a job well done.

**Newsletter:** Jo Gibson recognized her staff for helping put the newsletter together. Mike Hamil will be getting some information together from BBQ for newsletter.

**Policy Review Committee:** Greg Herbeck, Chair motioned for recommendation for approval of the four (4) Human Resources policies listed below. It was noted that the document for the 'Indicators' that is to be included with the 'Drug Testing Policy Proposed' would be sent out to the Senate for their review. Jo Gibson had some edits which will be collected by the committee for the next review. The committee will continue to meet every three months with H.R. Director Sherrie Senkfor. These policies are intended to be posted on the H.R. web site for employees to access.

- All Employee policy: The motion **passed**.
- Civil Service policy: The motion **passed**.
- Professional/Admin policy: The motion **passed**.
- Drug Testing Policy Proposed: The motion **passed**.

The goal to have employee policies posted for employee accessibility originated in the Goals Committee in the past.

### **Scholarship Committee**

Scholarship Handbook revisions First Reading: Jesse B. Harris, Jr. introduced a motion for the first reading of the Scholarship Handbook revisions. There was some discussion regarding timeline effecting the announcement of the Fall Scholarship. Some grammatical edits will be sent to the Governance Secretary. The motion to approve the first reading **passed**.

### **Fundraising Committee**

Wine Tasting Event: A motion from the Fundraising committee to use the Red Bud Winery for a fundraising event was made with intention of his requesting more information on specifics from the Winery. There was discussion. William Dusenbery reported meeting at the Red Bud Winery and he and Jesse B. Harris, Jr. recommended using it for a scholarship fundraising event venue. The motion **passed**.

Staff Senate BBQ Report: Mike Hamil gave the report earlier in meeting.

**Staff Senate Scholarship Accounting:** Rich Hampton, Executive Director of Financial Affairs, SIUE Foundation gave a presentation of the new account set up of the Scholarship Funds under the SIUE Foundation. Rich answered questions as they came up throughout his presentation.

Michael W. Pulley in leaving passed the gavel to William Dusenbery.

**Goals Committee:** No report.

**Other Reports:** none

**Adjournment:** Jesse B. Harris, Jr. made a motion to adjourn. Keith Becherer seconded. The meeting was adjourned at 11:28 a.m.

*Approved as submitted June 2, 2011 by the University Staff Senate  
Vicki Kruse/University Governance*