

UNIVERSITY STAFF SENATE

OCTOBER 7, 2010

APPROVED MINUTES

Announcements: As on the agenda. Michael W. Pulley requested that if there were no objections, the matter of seating the East St. Louis representative to the Senate would be added to the agenda. There were no objections.

The regular meeting of the Staff Senate was called to order on October 7, 2010 at 8:35 a.m. in the Morris University Center Mississippi Room by Michael W. Pulley, President.

Present: Bagaglio, Bartholomew, Becherer, Dusenbery, Erb, Cobetto, Gaffney, Harris, Herbeck, Hicks, Lotz, Nash, Pulley, Candela, **Ex Officio;** Wense, **Panel;** Mumphard, Schoenborn

Guests: Mary Ettling, Patrick D. Hundley, Barbara Sams, Julie Babington, Josh Olmsted, Timothy Schoenecker

Approval of Minutes: There was a typo correction made to the minutes. William Dusenbery made a motion to approve the minutes as corrected. Brian Lotz seconded. The minutes were approved as corrected.

William Dusenbery made a **motion** to accept Barbara Sams as the East St. Louis representative on the Staff Senate. Jackie Candela seconded. The motion **passed**.

Treasurer's Report: Jesse B. ~~Scott~~ Harris, Jr. gave the Treasurer's report from the July 23 Statement which was from June 1 to June 30. The Staff Senate Scholarship account balance was \$296.00, the Benefit account was \$4,424.18, the Endowment real was \$41,582.97 with the unreal gain (negative) 4282.03 with the total Endowment \$37,394.--. The Faculty for Collective Bargaining Account for development balance was \$169.19, the Scholarship account balance was \$1,239.43 and the endowment balance was \$12,303.41.

Jesse will send the current statement to the Governance office to send out to the Senate when he receives it from Foundations. Jesse thanked everyone for their help in making the Ice Cream Cabaret a success. The Vice Chancellor of Student Affairs donated \$175.00 towards the ice cream. Joseph Pearson waved the charges for the space and tech assistant. To note another donation, Patricia Rausch donated \$25.00 back from her 50/50 winnings from the Ice Cream Cabaret. When all the receipts are deposited, Jesse will give a final report.

William Dusenbery **motioned** to accept the Treasurer's report as given. Melanie Schoenborn seconded. The motion was **approved**.

As agreed earlier to go out of order of the agenda, Old Business was discussed until the guest speakers arrived.

Old Business

Jesse reported that the certificates and thank you letters were sent out to everyone except Rozina Coleman's group that performed. She is sending Jesse a list of students for certificates to be made.

There was a discussion about the Ice Cream Cabaret and booking it in the Meridian Ballroom in advance for next year as it was for this year.

8:50 a.m. Phone-a-thon presentation: Josh Olmsted and Julie Babington began their presentation by answering questions about a phone-a-thon. They provided a handout with the questions that were sent from the Senate and answers. They explained how their students worked at their calling center and invited anyone in the Senate over to see their operation. They are housed in the Technology Management Center in University Park and work from 5:30 p.m. to 9:00 p.m. Sunday through Thursday. There was a discussion.

Before the next presentation, William Dusenbery introduced Barbara Sams from the East St. Louis Campus to the Senate and everyone introduced themselves. *The order was questioned by Melanie Schoenborn. The order was verified compared with the tape and was in order with the tape.*

9:30 a.m. UPBC Chair Timothy Schoenecker gave a presentation on the budget and the work done by the UPBC. Timothy will send a copy of the PowerPoint presentation to the Governance Office.

Michael W. Pulley called a break at 9:55 a.m.

Michael W. Pulley called the meeting to order at 10:12 a.m.

Old Business continued

Governance secretary will contact Bill Brinson for copies of pictures taken at the Ice Cream Cabaret. There was discussion about the Ice Cream Cabaret. Michael Pulley thanked everyone for their help.

New Business

University Wide Committees: Michael Pulley announced the Staff Senate committee chair appointments; Constitution and By-Laws Committee Chair Brian W. Lotz, Staff Senate Scholarship Committee Co Chairs Melanie Schoenborn and Jesse B. Harris, Jr., Staff Senate Scholarship Selection Committee Chair Melanie Schoenborn, Elections Chair Melanie Schoenborn, Policy Review Committee Chair Greg Herbeck and Goals Committee Chair Keith Becherer.

Kyle Stunkel retired so her Senate Open Range seat will need to be filled.

Michael Pulley brought forth names for the 4 year Dean Review Committees; Patrick B. Long from Facilities Management for the School of Education, Vicky A. Dean from Housing for the School of Nursing, Sarah J. Kirkpatrick from Housing for the School of Dental Medicine. Melanie Schoenborn **moved** that the three fill those appointments. Jesse B. Harris seconded. The **motion was approved**. Michael will send a letter of thank you to each.

Past Past President: William Dusenbery made a **motion** to invite the past presidents who are still working at the University to a meeting to be determined in the future. Jesse B. Harris seconded. The **motion was approved**.

Brown Bag Series: There was a discussion regarding topics. Jackie Candela made a **motion** to send an email out to all constituencies requesting ideas for topics for Brown Bag lunches. Alan Gaffney seconded. Topics to consider but not decided on; the Illinois Constitution, invite Daniel Goss Lobbyist for SIU, FMLA, GPO and WEP. It was **approved**.

Informational Handouts: There was a discussion about ways the Senate could send information out to the constituencies such as through posting on the Staff Senate web site, newsletter and the discuss Listserv or announce Listserv. It was decided that this would be a good way to inform the different constituencies of relevant information and that anyone needs to bring the information to the Senate for approval to be posted or sent.

Reports

Ex-Officio Reports

Personnel: No report

SURS: No report.

SUCSAC: Linda Wense reported that Mary Follmer from the system passed away and will be sadly missed. Linda will be at the Council of Councils at Governors State on October 22 at Governor's State. Linda's term will end in 2013. Linda expressed how important it is to make the time commitment for this committee.

Panel Reports

Negotiated and Prevailing: Jeff Hicks had no report. Todd Bartholomew reported that the Building services union will meet with administration on Friday at 2:00 p.m.

Open Range: Alan Gaffney reported that the Listserv is a good communication tool. Debbie Howard from the Post Office of the Open Range constituency was the employee of the month. Kyle Stunkel has retired and her senate seat is now open.

Professional Staff: Jesse B. Harris, Jr. gave highlights of what the panel has been doing in his report of the Professional Staff Panel. They will meet again Tuesday. The meetings are on the second Tuesday of each month.

Satellite Campus Reports

Alton: Jackie Candela reported that they have had a couple of sessions on FMLA at the Alton campus. Four years ago the clinic pursued going paperless and now Radiology is in the process of going paperless. The front steps at the clinic have been torn up since July, and no one is doing anything with them at this time.

E. St. Louis: Barbara Sams will have a report next month.

UPBC: Alan Gaffney reported that more information about the budget is on the Board of Trustees website. Alan reported that they will put off Vice Chancellor Patrick Hundley's evaluation until next year.

UQC: Michael Pulley reported about the various AQIP projects being conducted. Brian Lotz reported about the AQIP project which includes surveying students on whether the staff is helpful in engaging with students.

Public Relations Committee:

Newsletter: William Dusenbery requested for members to continue to support Mike Hamil by sending articles instead of suggestions to Mike Hamil.

Policy Review Committee: Since Kyle Stunkel retired, the committee will need someone else to take the Open Range seat. Alan Gaffney will find someone.

Scholarship Committee: Melanie Schoenborn reported that the Faculty Collective Bargaining Scholarship is open for the spring semester. A motion is needed whether the Staff Senate wants to offer a scholarship or how much to make the scholarship award. William Dusenbery made a **motion** that the Senate will make available \$600.00 for the spring scholarship. Todd Bartholomew seconded. Melanie asked if the selection would be by the committee. William agreed to add no restrictions making the **motion** that the Senate will make \$600.00 available with no restrictions for the spring Faculty for Collective Bargaining scholarship. Todd agreed. The motion **passed**. Melanie will prepare the calendar with the Governance secretary.

Fundraising Committee: Jesse B. Harris, Jr. reported that the wine and cheese event is pending. East St. Louis Performing Arts Director Theodore Jamison would like to work together on an event in the future.

Goals committee: Keith Becherer will make a report next month. Mike Pulley will check into the operating papers for this committee. Mike requested that the Panel Chairs bring forth names for the committee.

Other Reports

Parking & Traffic: William Dusenbery reported that there will be reduced parking space behind Dunham Hall temporarily and permanently with the construction of the Science Building especially in the summer. There was some discussion about parking and tickets.

Council of Councils: Michael Pulley reported that he was in the process of getting approval for transportation and accommodations for the four people attending the event at Governor's State University on October 22.

NCAA Committee: Brian Lotz reported that the NCAA requested information on what the Staff Senate has voted on in the last ten years regarding ICAC action.

Adjournment: William Dusenbery made a motion to adjourn. Jesse Harris seconded. The meeting was adjourned at 11:24 a.m.

*Approved as amended November 4, 2010 by the Staff Senate
Vicki Kruse/University Governance*