

Faculty Senate Executive Committee
December 12, 2013
Approved Minutes

The regular meeting of the Faculty Senate Executive Committee was called to order at 2:30 p.m. on December 12, 2013 in the Board Room, Morris University Center by President Susan Yager.

Present: Comrie, Foster, Goebel-Parker, Hildebrandt, Liebl, Taylor, Wrobbel, Yager

Announcements:

Susan Yager announced that the guest (Eric Ruckh) could not make it, but is rescheduled to visit on January 23.

School of Nursing Dean Search Committee: Leah O'Brien has been appointed to the committee.

Susan is scheduled to meet with the Provost on December 19, 2013, but the meeting with the Chancellor is pending.

REALITY Team: Susan Yager reported that the sub group of the Efficiency Team has been working on three areas (curriculum change, work flow, and technology barriers) and has identified short and long term goals in each of these areas. A check list that was created by Zenia Agustin and used to prescreen forms before sending to committee has been posted on the Provost's web site for faculty who submit forms or to be used by the department curriculum committees in order to ensure forms are complete before leaving their area and reaching the Curriculum/Graduate Council committees who review and approve. The sub group's final report is due early January to the REALITY team chairs.

Consideration of Minutes: The November 14, 2013 minutes were filed as reported.

UPBC: Morris Taylor had no report other than there may be an eleventh hour fee item pending approval that will need to go to the Board of Trustees for approval.

Faculty Development Council: Faith Liebl reported that after a discussion with the Council about taking on new initiatives, it was decided that maybe it would be creating redundancy across campus; therefore there were no ideas for new initiatives. Lynn Bartels is the coordinator for Faculty Development Workshops. The survey in 2008 revealed what faculty felt they needed in the way of faculty development. There was a discussion about the duties and time involved of the Faculty Development Council and the idea that FDC could be contributing more. The discussion will be continued in January.

Mark Hildebrand suggested and Susan agreed for the Council Chairs to bring a list of duties of their Councils and names of each subcommittee to the January 23 meeting.

Curriculum Council: No report.

Rules and Procedures Council: Shelly Goebel-Parker reported plans are being made to do evaluation of the Provost. The groundwork on the definition of clinical faculty and the faculty senate will be picked up by Rhonda Comrie and Jon Pettibone to continue work on this and follow up with the executive committee.

Welfare Council: No report.

Graduate Council: No report.

Past President: No report; Rhonda has been attending UPBC meetings.

President Elect: Tom Foster reported that he attended the Board of Trustees meeting but had no report.

President: Susan Yager reported that the Federal Compliance working group, who are working to meet accreditation expectations, has finished revising the 1C1 Policy on Guidelines for Class Scheduling and Publications. Susan gave a summary of the revisions and will post an e-copy of the draft in the SharePoint FSEC December 12, 2013 folder. The plan is to have it as a first read at the February Faculty Senate meeting and an action item at the March meeting. Susan welcomes feedback on sections four and five. There was a question asked about an effective date and if there are any other policies that would be connected to this policy that would need revised, too. Susan will check on it. There was a discussion about item 9) regarding waivers and the "15-10-5" rule. Susan will check with the Provost. Susan would like input before it goes to the Faculty Senate for a first read.

Unfinished Business:

WC#01-13/14, Retired and Emeriti Faculty Policy, which was approved by the Faculty Senate in October, was brought back to the Welfare Council because of a revision made by the Provost's Office and General Counsel in conjunction with a new law in Illinois in effect August 2013 concerning pension and retirees coming back to work. It will be brought as an informational item to the Faculty Senate February meeting.

RP#02-12/13 Procedure Change: Changing the Name of a Department or Unit proposed revision with recent follow-up documents was presented at the December 5, 2013, Faculty Senate meeting as informational. A memo will be sent with the documents to the Provost's Office for completion of the proposal approved at the May 2013 Faculty Senate meeting.

Annual Update: Rhonda Comrie made some suggestions and will review the draft before it is finalized.

IBHE-FAC representative: Susan Yager will follow-up on a lead she received for a volunteer from Shelly Goebel-Parker.

Susan is still looking for a volunteer for the Suspension Appeals Committee (a three year term). It was decided to table this for now.

New Business: None

Public Comment: None

Adjournment: The meeting was adjourned at 3:48 p.m. (Hildebrandt/Liebl).

*January 23, 2014 Approved as submitted by the Faculty Senate Executive Committee
Vicki Kruse/University Governance*