

Faculty Senate Executive Committee

October 24, 2013

Approved Minutes

The regular meeting of the Faculty Senate Executive Committee was called to order at 2:32 p.m. on October 24, 2013 in the Board Room, Morris University Center by President Susan Yager.

Present: Comrie, Chleboun, Foster, Hildebrandt, Liebl, Wrobbel, Yager

Excused: Goebel-Parker, Taylor

Guests: David Ault, David Werner

Guest Speakers: Susan Yager gave Rhonda Comrie the floor after introductions of the Guest Speakers: David Ault and David Werner of the Emeriti Faculty Association.

Rhonda began with questions from the last Faculty Senate Executive Committee meeting.

Questions and Answers:

1. Do the matching funds become a part of the full amount available for projects for the Senate?
 - a. Yes, they are committed for that purpose only.
2. What about the cost sharing?
 - a. It depends on the nature of the project/etc. The Association does not want to take departmental funds. Steve Hanson has said to possibly strike the part about departmental funds, but keep 'seek outside community 'partnership' which is not limited to monetary partnerships. It can be input from newspaper, broadcaster or even a public speaker willing to give his/her time
3. Who would choose proposals to fund?
 - a. There is no standard committee in place now, but will eventually have one.

There was a discussion about funds if group dissolved. It was determined that it could be set up so that the funds would stay in the Faculty Development Foundation account until used and that they would still remain in the hands of the Faculty Senate.

Announcements

- Dual Credit Courses
- REALITY teams meeting
- Summer Session Enrollment faculty appointment is Charles Berger
- November 7 Faculty Senate meeting the Provost will address the Senate for her annual visit at Birger Hall

Consideration of Minutes

The September 26, 2013 minutes were corrected and approved as amended (Comrie/Wrobbel).

Reports

UPBC: Morris submitted a report via email and is filed with the minutes. Rhonda Comrie added that the State has sent a payment schedule and all appropriations should be received by July 1, 2014.

Faculty Development Council: Faith Liebl submitted a report that is posted on SharePoint. There was discussion about the responsibilities of the Council and suggestions for future improvement of Faculty Senate involvement with the Provost's Office and structural for new initiatives.

Faith reported that a change may be made to the Continuous improvement Conference by changing the format to quick presentations of 'Best Practices' fostered after "Ted Talks".

Curriculum Council: E. Duff Wrobbel reported that the fast track process procedure for 120 credit hours was approved and will be included with the Curriculum Council Report for the November 7 Faculty Senate meeting.

Rules and Procedures: Susan Yager will ask Shelly Goebel-Parker if the operating papers revisions will include language for meeting electronically. Shelly submitted the Form 95 for feedback and it was suggested to put an item at the beginning of the form about the CIP Code. It was also suggested to remind the Council to also make a revision on the Form 91A to eliminate the choice of "Department/School name change." Susan will give Shelly the feedback.

Welfare Council: Mark Hildebrandt submitted a report and is filed with the minutes. There was a discussion about emergency Wi-Fi and phone service in the basement of several buildings. Susan Yager added that Tom Jordan has information that the Emeriti Faculty policy is in conflict with SURS regulations and may need to be changed, again.

Graduate Council: Steffany Chleboun reported that her report is posted on SharePoint. It is filed with the minutes. Steffany added that COA changed their operating papers. There was a discussion about meeting time conflict with other Council meetings.

Past President: Rhonda Comrie reported that she attended the Enrollment Council meeting and brought in a marketing piece to share with the executive committee. Housing is able to make bond payment. Rhonda also will attend the UPBC meeting tomorrow where Kenn Neher will give his report.

President Elect: Tom Foster reported that he reviewed and gave feedback on the Outstanding Thesis and Outstanding Teaching Assistant scholarship applications as part of his duties as president elect.

President: Susan Yager reported that at their meeting on September 30, the State Council of Faculty Senates reported that they would like to create a letterhead and they have added her to the Shared Folder. Susan attended the AQIP conference with the Chancellor, Provost and other Senate presidents. She left the conference with a better understanding of how strategic items are approved and how UPBC

and UQC are involved in it. The All Faculty Meeting went well and Susan encourages people with ideas to get more involved. She is also taking the Affinity Map to the Provost's Listening session. Susan attended the Deans' meeting and gave a brief report of the meeting including discussion of the definition of faculty and recommendation that Phil Brown is in attendance at the Rules and Procedures sessions about the definition. Other topics discussed were faculty definition in regards to Faculty Salary Equity and modifying operating papers of the Grievance Committee to include who can be a member. There was a discussion.

Unfinished Business

Annual update: Rhonda Comrie is meeting with Governance secretary next week.

IBHE FAC: An alternate for spring is needed. Susan will follow up with Martha Latorre about some prospects.

Volunteer list data base: Tom Foster will give input and a survey is to be drafted.

Other items being worked on are the Digital Scholarship policy (Welfare Council), Rules and Procedures Operating Papers to be compliant with the Illinois OMA, and the status of the position of Assessment Director (Curriculum Council).

New Business

Discussion about an email from Kathleen Tunney about Wi-Fi: there was a discussion during the Welfare Council report.

Tom Foster brought up the topic of the School of Engineering offering their own version of Introduction to Physics for discussion. It is being handled as an Independent special topic course. There was a discussion. And it was decided to bring up for discussion at the next Faculty Senate meeting.

Adjournment: The meeting was adjourned at 4:39 p.m. (Hildebrandt/Comrie)

*November 14, 2013 Approved as submitted by the Faculty Senate Executive Committee
Vicki Kruse/University Governance*

UPBC Report October 22, 2013

FYI, there are no new significant updates or reports from UPBC for executive committee except that we start the RAMP process this Friday, the 25th with VC Neher and his strategic priorities update. Also, we are holding our own with respect to housing which impacts our overall budget planning.

Best,

Morris

Curriculum Council Report:

-----Original Message----- From: E. Duff Wrobbel [mailto:ewrobbe@siue.edu] Sent: Monday, October 21, 2013 1:02 PM To: Vicki Kruse Subject: CC Meeting

Along with the UPC and UCC reports:

We passed the proposed fast track process for program changes needed to meet the 120-hour credit hour minimum; We anticipate a second read and a positive vote on the OMA update for the CC operating papers at the next FS meeting;

We evaluated and agreed upon updated guidelines for evaluating transcripts for students who lack credit in one or more GE areas; and,

We considered a request from the Department of Historical Studies to engage in a dual-credit pilot program similar to the one recently undertaken by the Department of Math and Statistics. It was determined that there were enough challenges with the Math pilot to warrant waiting until the Dual-Credit Committee produces a set of guidelines for History to follow.

Duff

UCC Report October 2013

date	form	routing#	name	long name	Gaehle/Kruse comments	HOLD
7/22/2013	90C	CAS 13-17	SCI 241b	Foundations of Science	HOLD Email Should uncheck Item 2H - they are requesting prerequisites with concurrency, no co-requisites Email to A Hamad and L. Rice.	
8/21/2013	90A	CAS 13-22	MUS 419	Vocal Teaching Techniques and materials	revisions made and email attached. {it is also attached to a Form 91A} Gen Ed	Hold For Item 17, several things are marked. However, since the Vocal area of study is not distinguished by a unique designator beyond the MUS major code and possibly a concentration of MUPE (Performance) or MUME (Music Ed), I want the dept to know that we will not be able to restrict access down to solely Vocal students. Also, since this is a 400-level course, I would suggest that they reword the course description from "introductory course . . ." to "course on principles of vocal production, introducing methods of teaching voice" or something like that. Introductory course has a

specific meaning in the curriculum jargon, and this is clearly not an introductory course. Email Audrey Tallant

8/23/2013 90A CAS 13-64 MUS 309 Orchestration revisions made and email attached. (cross listed with CAS 13-65) **Hold email Audrey Tallant**

8/23/2013 90B CAS 13-65 MUS 309a Orchestration (cross listed with CAS 13-64) **HoldMUS 472A and 472B have MUS 309A as a prerequisite; these should be added to Item 6.MUS 426A has MUS 309A as a prerequisite; it should be added to Item 6. email Audrey Tallant**

date	form	routing#	name	long name	Approved
7/22/2013	90B	OIS 13-01	UNIV 112	The University Experience	OK 10/17/13
6/4/2013	90C	CAS 12-238	SPC 421	Computer Mediated Communiation	OK
6/4/2013	90C	CAS 13-01	PHIL 347	Philosophical Foundations of Racism	OK 10/17/13
6/4/2013	90B	CAS 12-230	PHIL 106	Critical Thinking	ok
6/4/2013	90C	CAS 12-231	PHIL 335	Islamic Thought	OK 10/17/13
6/4/2013	90C	CAS 12-227	PHIL/WMST 345	Philosophy and Women	ok 10/17/13
6/4/2013	90C	CAS 12-228	WMST/PHIL 345	Philosophy andl Women	OK 10/17/13
6/19/2013	90A	SON-UG 13-17	NURS 479A	Senior Assignment I	OK 10/17/13
6/19/2013	90C	SON UG 13-18	NURS 480R	Nursing Leadership in Healthcare Systems	OK 10/17/13

8/23/2013	90A	CAS 13- 62	MUS 326	Analysis		OK 10/17/13
8/23/2013	90B	CAS 13- 63	MUS 326a	Analysis		OK 10/17/13
8/21/2013	90C	CAS 12- 235	MUS 357A	History of Western Music	Gen Ed	OK
9/21/2013	90C	CAS 12- 236	MUS 357B	History of Western Music	Gen Ed	OK

Welfare Council Report

October 24, 2013

The Welfare Council met on October 17 in the Board Room.

A. It was noted that several building on campus to not have wi-fi or emergency phone service on some floors.

B. The Council has a lengthy discussion during our 'First Read' of our "Digital/Collaborative/Interdisciplinary" scholarship draft. Some minor changes were suggested. The 'Second Read' should take place in November.

C. The Council had a lengthy and spirited discussion during the 'First Read' of the "Social Media for Instruction" policy. Some edits were suggested and are being made. Some members are in the process of drafting a "Waiver" form to be signed by students. The majority of W.C. members expressed the opinion that this proposed policy should be vetted before Student Government soon.

D. A draft of the "Family Friendly Policy" will be forthcoming shortly. Tom Jordan (Office of the Provost) will visit the W.C. in November to discuss this item.

E. Seran Aktuna (Ombuds) will visit the W.C. in November to provide insight into the role of the Ombuds to assist in our upcoming ombuds search.

Respectfully submitted,

Mark Hildebrandt

Chair, Welfare Council

Dept of Geography- CAS

Graduate Council Report

mtg October 17, 2013

The Graduate Council announcements included:

- 288 applications received at GS fair and shifting of some GS policies to university
- Improved communication between GCOA in the form of report (posted) for each GC meeting
- Scott Belobrajdic introduced Melissa Mace, Assistant Director of Admissions Graduate and International Recruitment who provided an application report

The Council had a discussion with Denise Cobb, Director of Assessment, regarding ways to improve consistency between GS policies of 1M4 and 1M5 (related to research and the periodic review of the status of research activities by the Graduate School/Council) and the program review process.

The Council also approved the following:

I) Program changes:

- 1) Form 91A – Pharmacy/Pediatrics (PHAR-13-23)—development of a pediatric specialization to make students more marketable for residency positions; essentially students will customize their electives and clinical experiences during their 3rd and 4th years
- 2) Form 92A—College Student Personnel Administration (SOE-13-956)—development of the program (within the existing Educational Administration program in the Department of Educational Leadership) intended to serve students who hold a bachelor's degree and are interested in a career in college student personnel administration (e.g., director of student services in financial aid, housing, career services, social/recreational programs, academic advising, Greek life, service learning, and international programs); the program would require no additional resources aside from 1 additional faculty line (already allocated by School of Education) and 2 adjunct loads/year.

II) Policy changes:

- 1) Graduate Student Matriculation, Advisement, Instruction, Evaluation and Assistantship (1L6 GC13/10-05)—updated policy terminology; revised academic advising to be completed by graduate faculty advisor instead of advisory committee.
- 2) Graduate Student Course Loads (1L1 GC13/14-06)—updated terminology from Dean of Graduate Studies and Research to Dean of the Graduate School.
- 3) Research Grants for Doctoral Students—developed policy to establish a mechanism for doctoral students to seek funding for their research/projects