

FACULTY SENATE MEETING

MISSISSIPPI ILLINOIS ROOM

MORRIS UNIVERSITY CENTER

Approved Minutes

September 1, 2011

The regular meeting of the Faculty Senate was called to order at 2:34 p.m. on September 1, 2011 in the Morris University Center Mississippi Illinois Room by Jane Gillespie, President.

Present: Agustin, Anop, Banker, Bharati, Carstens-Wickham, Celik, Wai, Chleboun, Comrie, Duckham, Durbin, Duvernell, Ferguson, Fries, Gaehle, Jack Glassman for Foster, Gillespie, Goebel-Parker, Hershberger, Hildebrandt, Allen Hunt for Demirer, J. Hunt, Jarrell, Kapatamoyo, Kerber, E. Kirk, Liebl, Maatita, Miner, Moffett, O'Brien, Pettibone, Savoie, Schober, Schoenecker, Seyer, Staples, Taylor, Thomeczek, Adam Weyhaupt for Latorre, Wiediger, Willmott, Wrobbel, Pannirselvam, Yager

Absent: Chen, Frick, Guehlstorf, Harrison, Hinz, Jain, S. Kirk, Kolling, Littmann, Yan

Guests: Ann M. Boyle, Zenia Agustin

Jane Gillespie announced that Timothy Schoenecker will have a presentation under Standing Committees report.

Jane introduced Dr. Ann Boyle, Interim Provost and Vice Chancellor for Academic Affairs. Dr. Boyle welcomed and thanked the Senate for their service. Dr. Boyle informed the senate that she invited Jane Gillespie to attend Dean's Council meetings a couple of times every semester to open communications and Jane accepted.

Dr. Boyle informed the Senate that the State budget process is complete and no further cuts in Higher Education. As a result, faculty development dollars flowed out to schools and college and the Chancellor sent request for non recurring funds needs to be prioritized such as equipment and one time expenditures.

BOT meets next week with the FY12 budget approval will be on the agenda. A small appropriation for FY12 was approved, but not all of FY11 has been sent.

Andrew Theising from political science will be serving in the Provost's Office in communication, policy and issues of concern. Patty Odem will be doing immigration, now.

Performance measures have been attached to state funding for higher education. A task force will be working on it and Carbondale has two people at the table, SIUE has none. Measures will possibly be retention and graduation. AQIP projects this year include retention. The Faculty Senate may be asked to help in any way to contribute in projects toward retention and graduation this year.

Dr. Boyle ended with a brief history of her years in higher education and at the Alton Dental School campus and her desire to make SIUE an even better place. Please send your messages her way.

Announcements: Jane Gillespie and Jonathan Pettibone met with the Chancellor this morning for the transition. NCAA will have a site visit October 11 – 13 to evaluate the whole university not just athletics. The Provost search will be soon. The Chancellor's theme is to improve retention. The Chancellor will promote faculty mentoring of students through research or other ways appropriate to discipline.

Jane Gillespie introduced herself and the Executive Committee and followed with going around the room for the full senate introductions.

Consideration of Minutes: Corrections were made to minutes. A motion was made by E. Duff Wrobbel to approve as amended, seconded by Morris Taylor. The minutes were approved as amended.

Reports from Standing Committees

UPBC: Timothy Schoenecker gave the annual UPBC presentation. The UPBC is an advisory council to the Chancellor. Timothy gave an overview of UPBC membership. The state still owes 23.6 million for FY11 which represents 36% of the FY11 state appropriations. SIUE has already received some of FY12 payments. FY12 appropriations are cut by 1.15%. This will be offset by a large increase in the "income fund". A 3% raise for faculty will be requested at the September at BOT meeting for this year FY12 beginning on July 1, 2011. Timothy gave an overview of the SIU System budget. Fees have tripled in 10 years. If you want to learn more on the budget check web page www.siu.edu/budget/index.shtml or the UPBC minutes which are posted on the Chancellor's web page or a link off of the Faculty Senate Web site.

IBHE-FAC: Adam Weyhaupt reported on the June meeting of the Faculty Advisory Council of the IBHE. The report is filed with the minutes.

ATSIC (Academic Technology Steering and Implementation Committee): Melissa Thomeczek sent the report and is attached.

Video Surveillance Committee: Steve Kerber reported serving on the committee chaired by Sherrie Senkfor over the summer to finish a third revised policy for governing the use of Video Surveillance at SIUE. The committee consisted additionally of members; Phyleccia Reed Cole of the Office of General Council, Gina Hayes of the University Police Department, Julie Hopwood from the Office of the Provost, Jeff Hicks representing the Staff Senate and a student from the Student Senate. Steve's role focused the committee on best practice in video surveillance policy at other universities such as Cornell University and Indiana University at Bloomington. Steve thanked the members of the committee. Sherrie Senkfor will be sharing the new revised draft policy with the Welfare Council. Sherrie Senkfor will contact Ken Moffett, Chair of Welfare Council.

Council Chairs

Faculty Development Council: Musonda Kapatamoyo reported the annual Faculty Symposium held in August was well attended. The next meeting will be in 2 weeks.

Graduate Council: Marcus Agustin reported that the Executive committee met over the summer and the first meeting of the semester will be next week.

Curriculum Council: Susan Wiediger reported the first meeting will be September 15.

Rules & Procedures Council: Morris Taylor reported all members have been notified and he will have a report after the first meeting.

Welfare Council: Ken Moffett reported that they did not meet over the summer and will meet next week.

Past President: Jonathan Pettibone met with Jane Gillespie and the Chancellor for the transition. Jonathan reported that a New Faculty Senator Orientation was held for the first time in August and will have discussions on whether to make it a permanent event. Slides of the presentation are available on the Web site. Jane congratulated Jonathan for how well the orientation went.

President Elect: Rhonda Comrie attended the University Quality Council meeting and reported that retention will be addressed this year and a report on Student Success at SIUE and proposed changes to Freshman Seminar classes in the fall.

Unfinished Business: None.

New Business: Susan Wiediger, Chair of Curriculum Council introduced the AQIP project Title: Curriculum Process Review, Improvement, and Implementation Interim Report as the first reading. General Education Director and Chair of the AQIP Committee Zenia Agustin was available for questions. Approval of the report approves a process that still has to be carried out.

Questions:

1. Question for clarification: What kind of support would be available for extra responsibility and work load on the College or college committees or Schools?

Zenia Agustin reviewed the process presently in place and explained how the new process would not bring any more physical work to the areas where the Form 90s originate, but pointed out that the college or schools have more at stake in the process. Therefore by eliminating a few groups towards the end of the present process would put more responsibility on the areas with more at stake. The proposed electronic process to be developed should reduce some of the burden, and having faculty involved in the review will be important in making sure the new system works for those committees.

2. Question concerning a new version number assigned because of changes on the form in the process and would the area (college, department, school) of origin be contacted of that change?

Zenia pointed out that with any revisions the form would keep the original number with a letter 'a' or 'b' added as a suffix to original number if there were any substantial changes. Zenia explained that if there are substantial changes the changes on the form will go back to be approved. The changes will not take place without the originator knowing.

Zenia said even though the 'face to face' meeting of a committee will be eliminated, it will not take away the decisions made by the faculty. The change in the process will enable the corrections to be made online and closer to the beginning of the process instead of the end.

3. Question about the cost of having so many faculty look at each form, 8 different times: wouldn't it be financially beneficial to figure a way to only use a few representatives from constituency groups instead of full committees and the entire faculty senate to review it once and not 8 times?

Zenia asked for examples which were the time spent on correcting typos and more than 25 characters in the catalog description which the solution will be for the online form to only allow 25 characters to be entered. Also, two groups will be omitted in the new process; Curriculum Council and the Faculty Senate. More extensive reforms of the process might be considered in the future but taking a few steps at a time.

4. Could the online forms be made to be more user-friendly by making it possible to save and share with people within the department and the committees?

Zenia: They can be saved on the desktop, now.

If anyone has other questions about the streamlining the curriculum process, they need to direct them to Zenia as soon as they have them and not wait until the next meeting.

Other Business: Susan Wiediger requested CAS Senators to stay a few minutes after the meeting is adjourned.

Adjourn: Rakesh Bharati motioned to adjourn, and it was seconded by Marcus Agustin. The meeting was adjourned at 3:46 p.m.

*Approved as submitted October 6, 2010 by the Faculty Senate
Vicki Kruse/University Governance*

FACULTY ADVISORY COUNCIL TO THE ILLINOIS BOARD OF HIGHER EDUCATION

Statement on Institutional Responsibility for Online Education

[Approved by FAC 17 June 2011, Springfield, IL.]

The rise in number and types of learning technologies—hardware and software—has led to unprecedented use of Web-based instruction across the K-20 landscape. The known advantages of incorporating online learning environments and experiences into higher education are many, including but not limited to increased access and scheduling flexibility for

adult or nontraditional age students; enhanced instruction, especially for students with disabilities; and improved learner engagement. As more campuses are enjoying success in meeting their students' demands for online programs and courses, however, significant issues in developing and maintaining quality online experiences are surfacing. These issues remind us to keep foremost in mind that online programs are *education*. As such, they require key academic stakeholders—faculty and students—be coordinated and supported in their online work. Toward these ends, the Council advises the IBHE to work with institutional administrators to ensure online programs are provided the necessary commitment proven to make these programs successful. The key components of this commitment include that institutions:

- Recognize that online education is an alternative teaching system held to academic standards commensurate with on-campus programs.
- Create master plans and infrastructures for coordinating all faculty, staff (e.g., libraries, labs, help desks), and student advising tailored to the unique needs of online courses and programs.
- Provide budgetary and logistic support across the institution for meeting faculty needs as they develop and deliver online teaching.
- Provide budgetary support across the institution for meeting student needs as they participate in online courses and programs.
- Ensure that, in large part, full-time faculty design programs and courses, and evaluate course/program efficacy.
- Separately monitor and publicly disseminate evaluations of matriculation, retention, completion, and graduation rates in online programs and courses.

Additionally, the Council recommends that the IBHE survey institutions to determine whether and how they are contracting with other institutions, including those operating exclusively online and/or out of state, to provide curriculum and instruction in various disciplines, as well as to inventory the particular accrediting bodies' standards these programs have demonstrated meeting.

ATSIC: Melissa Thomeczek

As the representative of the Academic Technology Steering and Implementation Committee, I will be making the following announcement today:

The university has a contract for Digital Measures. We are implementing this in stages. CAS has volunteered to go first and they are beginning implementation with Biological Sciences and Music. CAS is hoping to get all the faculty in those areas to use the this for their annual reports in the spring of 2012.

We are still waiting on the assessment software. It must follow the "go to bid" process.
