

# SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE

## CLASSROOM ITEMS REQUEST

In the space provided below, please indicate items that you would like to request for general classroom spaces. Items requested will be addressed as budgetary appropriations are available. There is no guarantee that funding will be available for all requests. If you have any questions about requesting classroom items, please contact Academic Scheduling at (618) 650-5593 or (618) 650-3087. Technology requests should be directed to Vicki Kremer (vkremer@siue.edu)

BUILDING: \_\_\_\_\_ CONTACT: \_\_\_\_\_

ROOM: \_\_\_\_\_ EMAIL: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

ITEM(S) REQUESTED (please include quantity):

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Request Supported by:

Department Chair: \_\_\_\_\_ date: \_\_\_\_\_

Dean: \_\_\_\_\_ date: \_\_\_\_\_

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Office use only:

Received in Academic Scheduling by: \_\_\_\_\_ date: \_\_\_\_\_

Target term: \_\_\_\_\_