

**REPORT ON SABBATICAL LEAVE
SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE**

Date of Report

Start, End Dates of Sabbatical

Name (Last, First, Middle Initial)

Academic Rank

School

Department

Reviewed and approved by the *Department Chair*

Signature

Date

Reviewed and approved by the *Dean of the School*

Signature

Date

Reviewed and approved by the *Provost*

Signature

Date

SUGGESTIONS

- I. *In reporting on the objectives you addressed during your sabbatical leave, provide information sufficient to distinguish your objectives from others which may have been similar. If you sought professional development, indicate the specific directions that development has taken. If you initiated a research project, explain whether you have found this project rewarding.*
- II. *In listing the outcomes you achieved, be as specific as possible. E.g., if you planned a course of reading, you may wish to indicate how the reading you completed will influence your syllabi, lectures, future scholarship, etc. If you sought to undertake or continue a particular research project, you may wish to indicate the form the results have taken—or are likely to take in the near future. If you undertook public service activity, you may wish to describe the benefits of that activity.*
- III. *In reporting on the plan you followed during your sabbatical, you may wish to describe either the schedule you followed in your work or your strategy of attack.*
- IV. *In evaluating the outcomes of your sabbatical according to criteria you regard as appropriate, you should consider as well the long-term benefits likely to accrue to you, your students, and the University community*

- I. Indicate which of the primary objectives of your sabbatical leave (as described in your application form) you were able to meet. If you were unable to accomplish any of the objectives you set forth, explain why. If objectives you had not anticipated emerged in the course of your leave, describe them.

- II. Indicate which of the projected outcomes of your sabbatical leave (as described in your application form) you were able to achieve. If you were unable to achieve any of the outcomes you anticipated, explain why. If additional outcomes materialized during the course of your leave, describe them. (Attach a separate sheet of paper if necessary.)

- III. Describe the plan you followed in achieving the outcomes of your leave. If this plan differs substantially from that which you proposed in your application, explain the reasons for the changes. (Attach a separate sheet of paper if necessary.)

- IV. In your application, you indicated particular standards which might be appropriate for evaluation of the outcomes of your leave. Using these standards, evaluate these outcomes. If some of these standards no longer seem appropriate, please explain. If other standards now seem more appropriate, please explain. (Attach a separate sheet of paper if necessary.)