



Southern Illinois University Edwardsville School of Pharmacy is pleased to announce the availability of a new, on-line continuing education opportunity for our preceptors made available through a partnership with the Collaborative Education Institute (CEI). While a number of the programs are directed toward new preceptors and pharmacists who want to enhance their precepting skills there are other offerings on contemporary topics available to preceptors at no cost. Training modules are accredited by the Accreditation Council for Pharmacy Education (ACPE) and upon completion, you will receive a statement for the CE earned.

### **INSTRUCTIONS FOR ACCESSING PROGRAMS:**

Go to the CEI website by clicking the following link or typing it into your browser:

<http://www.theceinstitute.org>

1. Begin by creating a profile with a user name and password. Do this by choosing "New to CEI?" in the lower left hand corner of the home page.
2. Fill in the online form and be sure to record the user name and password you select for future reference. Please be sure to select Southern Illinois University Edwardsville and any other listed schools for which you serve as a preceptor. (As part of ACPE's Standards and Guidelines for Pharm.D. programs, institutions providing pharmacy education must provide opportunities for professional development for their preceptors. Using CEI will allow you to fulfill record CE activities for multiple schools if they are CEI participants). At the end of the form, be sure to hit "Submit."
3. Upon completion of the login process, choose "Preceptor Development" from the left navigation bar.

### **To Access the training section specific to SIUE**

- Select "Register" next to the program titled "Preceptor Development - Core Modules "

On the next screen:

- Place a check in the box next to SIUE, indicating that you are a preceptor
- Place a check in the box for preceptor registration.
- Click the “Register” button at the bottom of the screen.
- **When prompted to pay, enter the prepaid code provided by SIUE School of Pharmacy to register at no charge under the area titled “Pay with an Access Code.” PAYMENT IS NOT REQUIRED FOR SIUE PRECEPTORS. Contact the Donna Boyer in the Office of Experiential Education if you are a preceptor and do not have a code or have forgotten the code: [dboyer@siue.edu](mailto:dboyer@siue.edu) or 618-650-5126.**
- At the confirmation screen, click on the link “Click here to go to Activity” to access the program through your newly created portfolio. In your portfolio, select the Preceptor Core Modules that are now listed. Follow the instructions provided and work through the modules at your own pace. When you have successfully completed the modules and the final evaluation and post-test online, the system will automatically create a statement of credit that you can print or save. Be sure to take time to review the downloadable document that is provided to familiarize yourself with the SIUE experiential education program.

You may revisit your portfolio at any time using the username and password you created initially.

You may also upload information about other non-CEI CE activities you have completed so that all of your CE information is located in one place.

Listed below are additional programs that you may find of interest which are also accessible and free of charge using the same prepaid code. **Please note that only the programs below, which can be found in the Preceptor Development Section, are free of charge. Charges may be involved with programs listed in other sections. Also, preceptor CE specific to Drake, Iowa, Creighton and the Northwest Consortium are not available to SIUE preceptors unless you are also a preceptor for those schools.**

- Developing Cultural Competence
- Developing and Implementing an Early Pharmacy Practice Experience
- When You See It In The News: How to Scientifically Interpret Published Studies - Preceptor and Student Interaction
- A Fine Line Walking the Tightrope of Appropriate Pain Management
- Mentoring Students into their Careers
- Rational Antibiotic Use: A Primer (or "Bugs and Drugs")
- Ethics for Preceptors: Assisting Students in Recognizing and Resolving Ethical Issues

- Prescription for Preceptors: Healing the Generational Divide

The listed programs are all accredited by ACPE so upon successful completion you may access your automatically generated statement of credit within your portfolio on the CEI site.

Thanks again for your interest! We hope that you find these programs informative and useful in your practice and in your role as a preceptor.

Please feel free to contact either of us with any questions using the contact information provided below.

Bill Wuller  
Director of Experiential Education  
618-650-5167  
[wwuller@siue.edu](mailto:wwuller@siue.edu)

Teri McCullough  
Asst. Director of Experiential Education  
618-650-5128  
[thmccul@siue.edu](mailto:thmccul@siue.edu)

