



## Associate Dean for Professional and Student Affairs

### **Responsibilities:**

The successful candidate will be responsible for the activities of the Office of Student Affairs which includes student recruiting, admissions, advisement, academic progression, student learning outcomes assessment along with student affairs policy development and implementation. Supervisory responsibilities include the supervision and coordination of the student affairs office, overseeing the professional student organizations and supervision of student related professional and academic events. This position reports directly to the Dean, will serve as a member of the Dean's Advisory Committee and is expected to represent the school to both internal and external constituencies. This person will maintain an active teaching and scholarship program commensurate with the overall duties and responsibilities of this position.

### **Qualifications:**

The candidate must have a terminal degree in an appropriate discipline commensurate with an appointment at the level of Associate Professor/Clinical Associate Professor or above in the School of Pharmacy. A record of teaching and scholarship is also required. Experience with student affairs in a school/college of pharmacy or related health care discipline is highly desired. The candidate should be familiar with current pharmacy education and practice along with an interest in interdisciplinary initiatives with other health care disciplines. The candidate should demonstrate a leadership style that emphasizes openness, consultation and shared governance. A demonstrated dedication to the balance between the scholarship of teaching, research and creative activities as criteria for the distribution of rewards and benefits is also highly desired.

Review of applications will begin on November 15, 2011. Salary and start date are negotiable. This is a 12-month, fiscal year appointment. Candidates should submit a letter of application; a statement of accomplishments and interests related to the responsibilities and qualifications of the position; current *curriculum vitae*; three letters of recommendation addressing the above qualifications; and the names, addresses, telephone numbers, and e-mail addresses of three additional references. Letter of nominations are welcome.

Send to:

Cynthia Wuller, Chair  
Associate Dean for Professional and Student Affairs Search  
SIUE School of Pharmacy  
Campus Box 2000  
Edwardsville IL 62026-2000

Electronic submission is preferred. Please send to: [pharmassocdeansearch@siue.edu](mailto:pharmassocdeansearch@siue.edu)

SIUE is a state university – benefits under state sponsored plans may not be available to holders of F1 or J1 visas. Applicants may be subject to a background check prior to an offer of employment. SIUE is an AA/EEO employer.