

# MINUTES FROM THE PARKING and TRAFFIC COMMITTEE MEETING

February 14, 2014

Members Present: Ryan Fries, Kirt Ormesher, George Pelekanos, James McDermott, Laura Scaturro, Bill Dusenbery, Mitch Morecraft, and Erika Hall

Ex-Officio Members Present: Robert Vanzo, Robert Legate, Lori Anderson, and Tim Engelman

Members Absent: Matthew Petrocelli (excused), Belinda Carstens-Wickham (excused), Anthony Maier, Rick Viskocil, Kristin Magee (excused), and Abbey Buxton

Ex-Officio Members Absent: Paul Fuligni (excused), Carolyn Turner (excused), Tony Langendorf (excused), and Dan Keeton, Lt. (excused)

The monthly Parking and Traffic Committee Meeting convened on Friday, February 14, 2014, at 10:00 a.m. in the Provost Conference Room of Rendleman Hall. Laura Scaturro presided as Chair.

Minutes from the meeting of January 10, 2014, were reviewed. Laura Scaturro made a Motion to Change the January Minutes under Old Business G to read “Mitch stated he would *assist in creating* a Twitter account for Parking and Traffic. *Laura Scaturro volunteered to draft and tweet messages.*” She also suggested a change under New Business Section B. this sentence to read “When the weather is bad with snow, the numbered spaces would be difficult to see, and it will *require* parking and walking to the station and punching in the number of your space to purchase time to park in that space.” The other sentence to change is: “The Pepsi vending machines will need to *be removed* from Lot B.” Motion made by Bill Dusenbery to approve Minutes as amended. Ryan Fries seconded the Motion. Minutes stand approved as amended.

## COMMITTEES

- A. Appeals: Bill Dusenbery advised that one service permit was approved, three appeals were approved and 4 appeals were denied. Laura Scaturro added that handicap signs needed to be replaced by the two dumpsters in Lot E that were taken down during the snow this winter.
- B. Policy: No report.
- C. Senate Reports:  
Student Senate: No report.

Staff Senate: No report.

Faculty Senate: No report.

### **CORRESPONDENCE**

Tom Buettner's correspondence regarding a citation issued on a disabled vehicle was discussed. No action needed as the citation was removed thereby eliminating the problem.

### **OLD BUSINESS**

A. Initiatives Assigned to Facilities Management or Telecommunications:

1. Hairpin Drive – Install decorative sleeves over sign posts. Re-attach signs to posts: The sleeves have been taken to Breese to be coated. Project should be completed soon.
2. Commons Building – Replace three service vehicle parking signs in front of building near tennis courts: Project not completed.

B. Motorist Assistant, Citation, Towing Monthly Report, and Moving Violation Statistics:

A copy of this report was provided to all committee members for their review. Bob Vanzo stated the report indicates most everything is down in numbers. This could be due to being short two Parking Service Agents.

C. Science Building and Campus Construction Update:

A report from Paul Fuligni was distributed to all members for their review. There was nothing new in the report that would affect parking and traffic.

1. North Circle/University Drive Intersection: A plan is now in place to reconstruct this intersection beginning in the summer of 2014.

D. Gardens Parking Lot: This new parking lot has been completed.

E. Electric Vehicle Charging Stations: Bob Vanzo reported that Facilities Management has ordered a Ford Evo and a charging station to test. He did not know the delivery date. Illinois offered to rebate 50 percent back on the charging station, and installation. So far there has not been much interest in using the charging stations. If we do install the charging stations, a fee will be requested for use of the station.

F. Facebook – Spring Semester: Laura Scaturro reported that Facebook will no longer allow us to operate a contest through Facebook. It was announced that there were more green permits available for upgrades.

- G. Students Without Cars: Bob Vanzo spoke with Enterprise again. They would need to do a focus study first to see if there is enough interest, and they would charge \$1,000 per car per month. A one-time registration fee of \$25.00 would be required to participate in the program. Zipcar will be coming to campus on Friday, February 28<sup>th</sup> for a presentation. Everyone is invited to attend.
- H. Green Permit Lottery: Forty-five green permits were issued for Lot A, twenty-five green permits issued for Lot E and three permits were issued for Lot P behind the original building in University Park.
- I. Twitter Account: At this time there are nine individuals following us on our Twitter account.

### **NEW BUSINESS**

- A. Summer Construction Schedule - Tony: There will be construction occurring in the following Lots this summer: B, C, F, P1-6, and P10. Summer construction will include renovation to related sidewalks in the fan lots. Lighting in all parking lots will be changed to LED. Lots 1-6 and 10 will require removal of the old light poles also. The total of the project is 3.6 million dollars. Bonds will be sold to finance it. Mitch Morecraft inquired if the whole campus was switching to LED lighting. Bob said eventually all parking lot lighting will be LED.  
Jim McDermott stated that one of his employees complained about it not being illuminated enough walking in at 6 a.m. past the metered lot. The employee stated the lights were not on, and the Quad lights were not on. Bob Vanzo stated he would check with Facilities Management on the operation of the lights. Jim stated they were going to add lights to the side door of the MUC also.
- B. Alton Parking Lots: Bob Vanzo advised there has been some talk about making the temporary gravel lot that was used during construction at Alton a permanent parking lot. That could mean paving the lot. A census will be conducted to see if there is a need for another permanent lot.
- C. Spring Semester Census – Tony: The lottery was used to determine the number of additional permits to be sold. Those permits were already distributed.
- D. Information Table at MUC: Laura Scaturro is scheduling a Parking and Traffic Information Table set up at the MUC with volunteers from the Parking and Traffic Committee Members to work the table. Laura would like some assistance in acquiring a pie chart of operating numbers, large poster of the future Circle Drive/University Drive intersection, Facebook page, Twitter account, Parking Rules and Regulations, and a map of the parking lots. She would like to have this information available for the students to view and ask any questions they may have regarding parking and traffic.
- E. Purchase of Multiple Green Permits: There are a few individuals who wish to purchase more than one green permit. As of now, more than one permit can be purchased in the red, yellow and blue lots, but not in the brown and green lots. Bob Vanzo suggested

handling it on an individual basis. An individual would not be able to purchase more than one green permit online. After much discussion a decision was made to leave the policy as is.

### **ANNOUNCEMENTS**

Bob Vanzo reported on the Pay by Space setup for Lot C stating that Lot C should be converted to this type of lot by July or August of this year. Discussions are being held between the vendor and IT regarding security information. A sample contract will then go to Legal Counsel for their review and approval. The order will be placed as a sole source, which means no bids will be required. It will take approximately 12 weeks to receive the machines as they are specifically custom made for SIUE. The machines should be received by May and then installed. They will take credit cards, debit cards, Cougar cards and cash. The machines are approximately \$9,000 each for a total of \$72,000 for eight (8) machines. Laura questioned what would happen if the numbers on the spaces were covered with snow. Bob advised there would be no ticketing at that time.

Bob Vanzo introduced Tim Engelman to the members. Tim was previously on the committee and has now returned as an ex-officio member. Tim works in Educational Outreach which provides leisure learning and distance educational opportunities. Tim gave a brief explanation of the different opportunities Education Outreach offers to employees and the community.

### **ADJOURNMENT**

A Motion to Adjourn was made by Bill Dusenbery. The Motion was seconded by Ryan Fries. Meeting was adjourned at 11:20 a.m. The next meeting will be on Friday, March 21, 2014, at 9:30 a.m. in the International Room of the Morris University Center.