

**MINUTES FROM THE  
PARKING AND TRAFFIC COMMITTEE MEETING**

October 12, 2018

Members Present: Laura Scaturro, Bill Dusenbery, Ryan Fries, Junvie Pailden, George Pelekanos, Matthew Petrocelli, Kim Olson, and David Balai

Ex-Officio Members Present: Tony Langendorf, Robert Vanzo, Craig Holan, and Diane Chappel

Members Absent: Kris Magee (excused)

Ex-Officio Members Absent: Lisa Johnson, Lori Anderson, (excused), and Michael Schultz (excused)

The monthly Parking and Traffic Committee Meeting convened on Friday, October 12, 2018, at 10:00 a.m. in the Magnolia Room of the Morris University Center. Laura Scaturro presided as Chair.

Minutes from the meetings of August 10, 2018, and September 14, 2018 were presented. Craig Holan requested to change first sentence under Old Business C. Campus Construction Update to read: "Facilities Director, Craig Holan, stated there were difficulties with the construction and remodeling in an occupied building."

**COMMITTEES**

- A. Appeals: Bill Dusenbery reported six appeals were heard. One was allowed and five were denied.
  
- B. Policy Committee: Kim Olson reported that the Policy Committee met to discuss several issues. One issue was for a rate increase for use of the electronic signage. The electronic signs are being used for major events and outside events being held on campus. Tony Langendorf provides Parking Service Agents to transport the signs to a certain location and then the signs need to be programmed with the correct verbiage for the event. After the event, the signs need to be transported back to storage. This is becoming more frequent. The department is looking to go to more permanent signage in order to be able to program the signs remotely and have signs permanently placed in certain locations. They will be looking in to obtaining grant money to help fund the project. In the meantime, Tony would like to increase the rental rate for use of the signs from \$50 to \$100. A vote was held, and the motion was passed.

The committee also discussed no ticketing/buyouts of lots. Tony reported all codes are working now. If there is an event on campus, each group is given a code, and all charges under that code for parking are billed back to the department responsible for the event on campus. A vote was held which accepted the proposed ticketing and lot buyout increases. These increases will begin July 1, 2019. This new change will be transmitted by email, Facebook, and to fiscal officers and Educational Outreach.

Kim also reported the committee reviewed the Operating Papers. Laura Scaturro asked to defer the vote on changes to the Operating Papers until November's meeting. She asked that members review the proposed changes before November's meeting.

C. Senate Reports:

Student Government: Mackenzie asked if an individual appeals a ticket and they win the appeal, do they still have to pay the \$5.00 partial payment. Bob Vanzo stated that if an appeal is granted the \$5 goes back to the person making the appeal. If the appeal is denied, the \$5 is applied toward the fine.

On Monday, October 22, 2018, at 6:00 p.m., Student Government will meet, and Bob Vanzo and Tony Langendorf are invited to attend the meeting.

Faculty Senate: Junvie reported the Provost visited the Faculty Senate and advised the change of language on the ACT and SAT scores has been published.

Staff Senate: Bill Dusenbery reported notifying the senate members that parking fees for buyouts and no ticketing were reviewed.

## CORRESPONDENCE

Correspondence: No correspondence to discuss.

## OLD BUSINESS

A. Initiatives Assigned to Facilities Management or Telecommunication:

1. High Mount Parking Lot Lights – Employ Oates to assess structural integrity of selected lights. This will be continuing until the light poles are replaced.
2. Remove meter poles from Lot E, Lot F, VCF and Lot A. This project has been completed.

B. Motorist Assistance, Citation, Towing Monthly Report, and Moving Violation Statistics:

A copy of this report was provided to all committee members for their review. Tony reported citations are up this past month.

C. Campus Construction Update – Facilities Management: Facilities Director, Craig Holan, reported the railroad tracks were removed at the East St. Louis Campus. Also, the multi-purpose room in Building D has been converted to a sports room at The East St. Louis Campus. On the Alton Campus, a water line will be installed under the new parking lot and connected with the city. The Graduate Dental Clinic is replacing a sewer line. On the Edwardsville campus, fall cleanup is beginning. The grass has not gone dormant at all this year and has created an excess of mowing. The next buildings to be retro-fitted with LED lighting are Dunham and Rendleman. The Faculty Development Center in the Library received bids, and work will begin in November, 2018. Starbucks and Chick Fil-A will be getting a facelift soon. Another vendor, Dunkin Donuts, will be locating in the Library. Founders Hall construction is ongoing. The towers are being torn down, and piers are being installed for earthquake protection. Renovations will continue, one building at a time with Founders Hall first, then Alumni, Peck Hall, Rendleman, Dunham and the Library.

D. Rave Guardian Mobile App: No report.

E. Whoosh App – Update: Tony Langendorf reported 3,176 transactions with 14 percent of transactions and 18 percent of revenue with 44 percent being credit cards and 55 percent cash for September, 2018. There were 73 percent electronic transactions.

F. Enterprise – Car Share Program: No update.

G. Operating Papers: Laura Scaturro suggested waiting until the November meeting to vote on the changes suggested for the Operating Papers.

H. Rate Changes for Electronic Signs, etc.: This item is awaiting approval from the Vice Chancellor.

I. Lot A -- Final Design: A copy of the Lot A Design was distributed to the committee members for their review. Lot A will be redesigned to make the lot more accessible and safer. It has been 20 years since Lot A was resurfaced. This will also be our first attempt at a round-about on campus. Craig Holan stated that concrete sidewalks will be placed around the parking lot tying into the existing sidewalks. The Nursing Simulation Building will be constructed north of Alumni Hall which will be part of the Allied Health Complex. Lot A will be redesigned and completed in 2019.

### **NEW BUSINESS**

A. University Vehicle Parking Spaces: Craig Holan reported that a number of University service vehicles are parking on the sidewalks. Craig has explained that those University vehicles are not to be driven through the Quad area and should be parked in the service vehicle designated areas in Lot C. He is asking for more space for service vehicles in Lot C. Service vehicles are also allowed to park at a meter without paying. Bob also stated that too many service permits

have been issued to certain offices. Tony and Bob will be reviewing the service permits issued and reduce the amount that are given out to offices. Craig stated he appreciated the opportunity to bring this issue to the Parking and Traffic Committee.

### **ANNOUNCEMENTS**

David Balai brought up the issue of the cross country events and the parking issues that occur. Bob Vanzo stated he had another meeting with them last week. When those outside events occur, the organizations will have to pay for police and parking service agent assistance for the rest of this year and revisit the issue next year.

### **ADJOURNMENT**

Bill Dusenbery made a Motion to Adjourn. David Balai second the Motion. All were in favor. The meeting adjourned at 11:45 a.m. The next meeting will be on Friday, November 9, 2018, at 10:00 a.m. in the Magnolia Room of the MUC.