

MINUTES FROM THE PARKING AND TRAFFIC COMMITTEE MEETING

October 13, 2017

Members Present: Ryan Fries, Junvie Pailden, Matthew Petrocelli, Laura Scaturro, Bill Dusenbery, Kim Olson, David Balai, and Kristin Magee, Chelsie Zajac, Jett Durr, Adam Hageman, and Erin O’Flaherty

Ex-Officio Members Present: Tony Langendorf, Robert Vanzo, Lori Anderson, and Diane Chappel

Members Absent: George Pelekanos (excused)

Ex-Officio Members Absent: Donna Meyer (excused), Lisa Johnson (excused), and Michael Schultz (excused)

The monthly Parking and Traffic Committee Meeting convened on Friday, October 13, 2017, at 10:00 a.m. in the International Room of the Morris University Center. Laura Scaturro presided as Chair.

Minutes, from the meeting of September 8, 2017, were reviewed. Bill Dusenbery made a Motion to approve the Minutes as written. Matthew Petrocelli seconded the Motion. Vote taken. No objection. Minutes stand approved as written.

COMMITTEES

- A. Appeals: There were four appeals discussed and denied. Erim Yanik presented four points to support green permits for graduate assistants; one, working late in labs or grading and walking back to their residences; two, carrying large loads back and forth; three, frequently move from one side of campus to another; and four, being used in a similar manner that faculty and staff are used. Bob Vanzo reported that Parking Services did in the past sell green permits to graduate assistants. More recently, the graduate assistant green permits were added to the lottery, so all students would have a chance to purchase green permits. The viewpoint is that graduate assistants are primarily students. The matter will be forwarded on to our Policy Committee for further discussion.
- B. Policy Committee: No report.
- C. Senate Reports:
Student Senate: No report.

Faculty Senate: No report.

Staff Senate: No report.

CORRESPONDENCE

A. Michael Thigpen Email: Display of Parking Permit: Tony reported speaking to Michael Thigpen. He had his receipt on the dash and insisted this was the same as having his hang tag on his rearview mirror. Tony explained to him that it needed to hang on the rearview mirror. He has not heard from him since. Bill Dusenbery suggested there were a number of staff at East St. Louis parking in Lot D without a permit. Tony stated they would be checking those lots closer in the next few weeks for violators. He stated they have similar issues at the Alton School of Dental Medicine Clinic lot.

OLD BUSINESS

A. Initiatives Assigned to Facilities Management or Telecommunication:

1. Repair Pothole in concrete drive up lane. This project is completed.
2. Lot E – Add a new carpool sign metal disk. This project is completed.
3. Lot TM – Add sign and new pole for Motorcycle Parking and split space with white line. This project is completed.
4. Lot E – Add a metal disk next to carpool spaces. This project is completed.
5. Lot C – Install three metal disks in space Numbers 21, 22 and 24. This project has not been completed.
6. Emergency Phones – Replace old stanchions and re-install with new for 86 emergency phones located on Edwardsville, East St. Louis and Alton campuses. This project has not been completed, but is in progress.

B. Motorist Assistance, Citation, Towing Monthly Report, and Moving Violation Statistics:
A copy of this report was provided to all committee members for their review. We are down by \$1,000 in September due in part to being short one PSA resulting in fewer tickets being written. Tony presented the Police Report with 58 escorts, 41 lockouts and 104 traffic stops for the month of September. For those of you who do not know, scofflaws are people who incur \$100 or more in tickets owed. When the total reaches \$100 for more than 14 days, they are put on the scofflaw watch. If they receive another ticket, they will be towed. This procedure helps to keep the

ticket costs down. They have to be parked illegally in order to be towed. Tony stated that three unpaid citations would total \$100.

C. Campus Construction Update – Facilities Management:

This report is from Donna Meyer, Interim Director of Facilities Management.

Alton Parking Lots: Tony reported they are waiting until November to get railings, and then the project will be completed. All the lots were completely rebuilt with concrete and now have a 30-year life span.

D. Rave Mobile App: Lisa Johnson was absent. No report.

E. Whoosh APP: Tony Langendorf reported 10 percent of transactions and 14 percent of revenue. There were 2,356 uses for a total of \$6,309.

F. Cougar Card – Parkeon – Update: Nothing to report.

G. Enterprise – Car Share Program: Tony reported there are eight (8) members. The Enterprise representatives are not promoting their vehicles, as they said they would be doing on campus. We have no brochures. We will request that Enterprise be present for Preview on campus to share their information. SIUE offers the service but does not pay anything for the vehicles to be on campus. Their contract is for two years.

H. Bond Model Update: Bob explained the system to the new members. It is a presentation of income and expenditures for Parking Services. The accountants produce a bond model to determine the price of parking permits each year in order to pay off debt for repair and maintenance to our parking lots.

I. Meter Rates: Currently the meter rates are \$1.00 per hour. Raising the meter rates 50 cents an hour, would generate an additional income of \$250,000 per year. Raising meter rates would provide additional income, which would keep the parking permits at a more affordable rate. At the present, parking permits increase at the rate of 3 percent. If our citations/tickets decrease, that would mean parking permit rates would need to be increased more than 3 percent. Jett Durr commented he thought it would be better to raise parking permits rather than to increase the parking meter rates, as there are a number of people who park at the meters. Matthew Petrocelli stated that the meter rates have not increased for a long time, and that it would be perfectly fair to raise them. Chelsie Zajac commented it was not that much difference and did not believe it would be noticed. The rates will not increase until Fall, 2018. A vote was held on whether to raise the parking meter rates and the pay by space rates 50 cents. There was only one nay, so the Motion passed.

J. Campus Traffic Sign Class Project: Bob Vanzo explained to the new members what this project entailed. Ryan Fries stated the students are working on the project.

NEW BUSINESS

A. Fall 2017 Census: Tony explained the census is completed every year about three or four weeks into the fall semester. This helps determine how many additional green permits can be offered for students to upgrade.

B. Second Chance Lottery: Tony reported that after reviewing the lot census in the fall, we determine how many additional green permits may be offered to students. We use the Student Success Center for the location of the Lottery. This process did not work well this year for a variety of reasons. It was agreed for future “second chance” lotteries to let students register electronically for one week, then to randomly select a pre-determined number of names.

C. School of Engineering Grad Assistant Issue: This issue was discussed briefly and then sent to the Policy Committee for further discussion and resolution.

D. Buyouts of Lot B: Tony stated there are approximately five events each year, such as Meridian Scholars, Spring Career Day, Fall Career Day, and Housing Move-in Day, that Lot B is bought out and reserved by special groups or departments. Erin suggested sending out an email or message, advising everyone when Lot B will be closed to other parking. Bob suggested sending out a notice on Facebook and Twitter and also placing a sign in advance to show that Lot B will be closed for the day. Most of these events are scheduled well in advance. The matter was discussed further and sent to the Policy Committee for further discussion and to determine a resolution.

E. Appoint New Chair for Policy Committee: Kim Olson was appointed to be the Chair for the Policy Committee replacing Jim McDermott, who recently retired.

ANNOUNCEMENTS

Diane Chappel announced that the November 10, 2017 meeting will be held on the campus of the East St. Louis Center, at 10:00 a.m. A van will be provided for all to ride and will leave from the East side of the Morris University Center approximately 9:15 a.m. and return after the meeting. A reminder email will be sent closer to the meeting date.

ADJOURNMENT

Bill Dusenbery made a Motion to adjourn at 11:30 a.m. David Balai seconded the Motion. The meeting adjourned. The next meeting will be on Friday, November 10, 2017, at 10:00 a.m. in Room 2074 of Building B at the East St. Louis Higher Education Campus.