

MINUTES FROM THE PARKING AND TRAFFIC COMMITTEE MEETING

May 11, 2018

Members Present: Ryan Fries, Laura Scaturro, Bill Dusenbery, Kim Olsen, David Balai, and Kristin Magee

Ex-Officio Members Present: Tony Langendorf, Robert Vanzo, Craig Holan, Lori Anderson, and Diane Chappel

Members Absent: George Pelekanos (excused), Junvie Pailden (excused), Matthew Petrocelli (excused), Adam Hageman (excused), Chelsie Zajac (excused), Jett Durr (excused), and Erin O’Flaherty

Ex-Officio Members Absent: Lisa Johnson (excused), and Michael Schultz (excused)

The monthly Parking and Traffic Committee Meeting convened on Friday, March 13, 2018, at 10:00 a.m. in the International Room of the Morris University Center. Laura Scaturro presided as Chair.

Minutes, from the meeting of April 13, 2018, were reviewed. Laura asked if there were any objections or corrections to the Minutes. Ryan Fries suggested changing the sentence beginning with “Obviously” in the second paragraph under Announcements to read: “It would be unlikely revenue would cover maintenance of the lot.” A vote was taken and the Minutes were approved as amended.

COMMITTEES

A. Appeals: Bill reported three appeals were presented and all were denied.

B. Policy Committee: No report.

C. Senate Reports:

Student Senate: No report.

Faculty Senate: No report.

Staff Senate: No report. Bill Dusenbery reported Colin Van Meter was elected to the SURS Board and thanked everyone for their support.

CORRESPONDENCE

Correspondence: No correspondence to discuss.

OLD BUSINESS

A. Initiatives Assigned to Facilities Management or Telecommunication:

1. Emergency Phones – Replace old stanchions and re-install with new for 84 emergency phones located on the Edwardsville, East St. Louis and Alton campuses—There are nine stanchions left to install and should be completed by the end of the month. This project has been completed.
2. High Mount Parking Lot Lights – Employ Oates to assess structural integrity of selected lights. This will be continuing until the light poles are replaced..
4. Lot 8 –Repair pothole at entrance from P2 road with cold patch. This project has been completed.
5. Gardens Parking Lot Lights, A2, A4 and A5 –Replace lights and repair. This project has been completed.

B. Motorist Assistance, Citation, Towing Monthly Report, and Moving Violation Statistics:

A copy of this report was provided to all committee members for their review. Tony reported there is nothing unusual about this report.

C. Campus Construction Update – Facilities Management: Facilities Director, Craig Holan, reported that the Emergency phones replacement program has been completed. He also stated that on Monday, they will begin construction on the MUC skylight, Student Success Center, Sidewalks, Water valve replacement, swing space construction with moves to Science East and also HVAC work will begin. Tony reported that striping has begun. Laura asked whether a notice will be sent out to all regarding the moving of offices. Craig stated a notice will be sent out. The cones in the brick around the Quad are in place due to the settlement of some areas of the brick Quad. The repairs will be made this summer. Laura also questioned whether the construction fence in Lot A will be removed and if faculty, staff and students will be notified. Craig stated a notice will be sent out through email concerning the construction.

D. Rave Mobile App: No report.

E. Whoosh App – Update: Tony Langendorf reported 15 percent of transactions and 19 percent of revenue for the month of April. It is about the same as last month. There are three ways to pay for parking in the lots with the machines and they are through Whoosh, Cash, or Credit Cards. The new Pay Stations are in and will be installed in June along with removal of the meters.

F. Enterprise – Car Share Program: Bob reported he was not sure if an email went out to the students as he did not receive a copy. He will call Enterprise again. There was a discussion on the progress Enterprise is making on campus to promote their car share program. Overall, promotion and advertisement of Enterprises' services on campus have been minimal.

G. Summer Lot Census: Tony stated it will be conducted during the summer months.

NEW BUSINESS

- A. Bond Model/Permit Pricing 2018-19: Bob stated he and Tony have been working with Mike Reed on this. We are wanting to add Korte Stadium parking lot to the revenue bond system. That would mean anyone with a hangtag would be allowed to park in the Korte Stadium parking lot, and all visitors would be charged to park in the lot. Bond Counsel will make a determination, and, the Board of Trustees will consider what the Bond Council says. Next year the parking permit will increase by \$4.00 across the board. The Korte Stadium lot could be a 1.9 million dollar project. This renovation project could start in FY 2019.
- B. School of Engineering Student Presentations: Ryan Fries stated that queue analysis was conducted from 8:45 am until 10:45 am; average speeds were within 5 miles per hour. Near the tennis courts and Early Childhood Center was the longest cue. It takes 1 ½ minutes from Northwest University Drive to Circle Drive. The recommendation is stop signs to control traffic on Northbound and Southbound Circle Drive and add a right turn lane from Northwest University Drive. The sign study was conducted by undergraduate students. They were found to be decent and adequately reflective. There are buckle up signs attached to the stop signs. The buckle up signs were recommended to be removed from the stop signs. It was also suggested to make sure that the height of all signs should be at least seven feet tall. A Deer crossing sign is recommended to be added to the section of road on Circle Drive from South University Drive to Evergreen Hall. Craig is planning on repairing guard rails and adding signs. They would be break-away signs. The buckle up signs will be removed from the stop signs. The crosswalks will be painted by Parking.

ANNOUNCEMENTS

Lori Anderson inquired when the pre-tax permits would be sold. Bob stated there have been some changes in the tax code; and, he will need to speak with Rich about the pre-tax permits.

Information on parking will be sent out soon by Tony Langendorf.

Regarding the MCT Bus shelter, Bob Vanzo discussed with MCT. We are going to hold off on this issue as the MCT bus routes will be changing, and we may not need to do anything about the shelter. This particular stop may be removed from the route, and that would make the matter moot.

ADJOURNMENT

Bill Dusenbery made a Motion to adjourn. Ryan Fries seconded the Motion. The meeting adjourned. The next meeting will be on Friday, June 8, 2018, at 10:00 a.m. in the International Room of the Morris University Center.