

**MINUTES FROM THE  
PARKING AND TRAFFIC COMMITTEE MEETING**

January 11, 2019

Members Present: Laura Scaturro, Bill Dusenbery, Ryan Fries, Junvie Pailden, Kim Olson, David Balai, Kristin Magee, and Stefan Jones

Ex-Officio Members Present: Tony Langendorf, Robert Vanzo, Lori Anderson, and Diane Chappel

Members Absent: Michael James (excused), and Mackenzie Rogers

Ex-Officio Members Absent: Lisa Johnson (excused), Craig Holan (excused), and Michael Schultz (excused)

The monthly Parking and Traffic Committee Meeting convened on Friday, January 11, 2019, at 10:00 a.m. in the Magnolia Room of the Morris University Center. Laura Scaturro presided as Chair.

Minutes from the meeting of December 14, 2018, were presented. Kris Magee made a Motion to approve the Minutes as written. Bill Dusenbery seconded the Motion. Minutes approved as written.

**COMMITTEES**

A. Appeals: Bill Dusenbery reported there were no appeals to discuss.

B. Policy Committee: Kim Olson reported the committee members met and discussed several topics. One topic was a request to allow for “ticket forgiveness” for two (2) tickets per year. The members did not support this suggestion, as it has the potential of increasing the price of parking permits, and because we already forgive one ticket per year. The second topic was event notification when certain parking lots would be affected by the event. The members support this suggestion, and ask that we notify students, staff and faculty through the Parking Facebook page and the announce list. The next topic was “Break Week” parking. Kim stated the members suggest a trial run of allowing all permit types to park closer during Spring Break Week, March 11<sup>th</sup> – March 17<sup>th</sup>, 2019. Whether it continues, will depend on if there are any problems. Kim Olson made a Motion to approve “a trial run” during Spring Break 2019. Bill Dusenbery seconded the Motion. A vote was held. Motion approved. Bob Vanzo will take the plan to Rich Walker for approval. Kim reported on the Amnesty Program for Late Fees. The Committee has not been provided with enough information from the person recommending this program to make a decision at this time. The recommendation has been tabled until further information is received.

C. Senate Reports:

Student Senate: No report.

Faculty Senate: No report.

Staff Senate: No report. Bob Vanzo and Tony Langendorf will be attending the Staff Senate meeting on February 21, 2019.

### **CORRESPONDENCE**

No correspondence.

### **OLD BUSINESS**

- A. Motorist Assistance, Citation, Towing Monthly Report, and Moving Violation Statistics: A copy of this report was provided to all committee members for their review. Tony reported citations were up a little, as there were more days to write tickets.
- B. Campus Construction Update – Facilities Management: Facilities Director, Craig Holan was absent. Bob Vanzo reported all construction is continuing as planned. The digital speed signs for Stadium Drive have arrived, and Facilities will be working, with the Police on placement of those signs.
- C. FY20 Parking Lot Improvements – Planning Schedules: Tony Langendorf reported that Oates Associates will be working on a tight schedule to get the plans ready for the March 2019 Board Meeting.
- D. MCT Bus Shelter: Bob Vanzo reported that the bus stop at North University Drive and Circle Drive is where it is going to be. There are no plans to move it. Craig Holan plans to move the sidewalk when the sidewalk renovation approaches that area.

Bob asked Ryan Fries to discuss the Northwest University Drive and Circle Drive stop sign issue with Craig Holan, as additional traffic counts would need to be conducted on non-peak hours. More documentation is needed before any stop signs could be installed.

- E. Student Debt Regarding Parking Citations: Tony ran the numbers again, and last month there were 102 owing over \$200, and now it is down to 25. He will run the numbers again after 10<sup>th</sup> day. Tony spoke with Cathy Foland who informed him that they allow up to \$1,000 old debt to be financially cleared and still be able to enroll in classes. However in order to get a transcript, they will have to pay their parking fines in full.
- F. Operating Papers: Bob Vanzo advised the members of the changes to the Operating Papers. Ryan Fries did not agree with removing “traffic flow” on the first page. He questioned whether that would still allow the committee to discuss traffic issues. Issue was discussed and suggested to leave “traffic flow” in the first paragraph. Bill Dusenbery made a Motion to Accept the Operating Papers as amended. Ryan Fries seconded the Motion. A vote was held, and the Motion was approved.

### **NEW BUSINESS**

None.

## **ANNOUNCEMENTS**

Laura Scaturro reported to the members that Matt Petrocelli has resigned from the committee. Bob Vanzo reported he has reached out to the Family Senate Chair about finding a replacement for Matt. Bob has also talked with Kelly Jo Karnes for a student replacement for Joe Paolucci.

## **ADJOURNMENT**

Bill Dusenbery made a Motion to Adjourn. Stefan Jones seconded the Motion. All were in favor. The meeting adjourned at 11:00 a.m. The next meeting will be on Friday, February 8, 2019, at 10:00 a.m. in the Magnolia Room of the MUC.