

MINUTES FROM THE PARKING AND TRAFFIC COMMITTEE MEETING

December 8, 2017

Members Present: Ryan Fries, Laura Scaturro, Junvie Pailden, Bill Dusenbery, David Balai, Kristin Magee, Chelsie Zajac, Jett Durr, and Adam Hageman

Ex-Officio Members Present: Tony Langendorf, Robert Vanzo, Lori Anderson, Craig Holan, and Diane Chappel

Members Absent: Kim Olsen (excused), Matthew Petrocelli (excused) and Erin O’Flaherty

Ex-Officio Members Absent: Lisa Johnson (excused), and Michael Schultz (excused)

The monthly Parking and Traffic Committee Meeting convened on Friday, December 8, 2017, at 10:00 a.m. in the International Room of the Morris University Center. Laura Scaturro presided as Chair.

Minutes, from the meeting of November 10, 2017, were reviewed. Laura asked if there were any objections or corrections to the Minutes. There were none. Bill Dusenbery made a Motion to Approve the Minutes as written. Ryan Fries seconded the Motion. A vote was taken and the Minutes were approved as written.

COMMITTEES

A. Appeals: There were no appeals.

B. Policy Committee: No report.

C. Senate Reports:

Student Senate: No report.

Faculty Senate: No report.

Staff Senate: No report.

CORRESPONDENCE

A. No correspondence.

OLD BUSINESS

A. Initiatives Assigned to Facilities Management or Telecommunication:

1. Emergency Phones – Replace old stanchions and re-install with new for 84 emergency phones located on the Edwardsville, East St. Louis and Alton campuses—Project not completed.
2. Lot F – Re attach disk for temporary stanchions before 11/14/17—Project completed.
3. Lot E – Need metal disk and sign installed—Project completed.
4. Lot 9 – Repair pothole with cold patch—Project not completed.
5. High mount parking lot lights – Implement proposal from Oates Associates—Project not completed. Tony stated that the project is ongoing and most all inner campus stanchions are completed.
6. Lot E – Reinstall carpool sign—Project not completed.

B. Motorist Assistance, Citation, Towing Monthly Report, and Moving Violation Statistics:

A copy of this report was provided to all committee members for their review. Tony reported not much change from last month.

C. Campus Construction Update – Facilities Management: Facilities Director, Craig Holan, was present to give an update. He stated the railings on the Alton campus parking lots should be completed soon. Work will begin on the plantings around the Edwardsville entrance signs before spring. Annual plants will be added along with new mulch. The Science Building renovation schedule has been pushed back two weeks but still with a December completion date. Lot A will not be back in full capacity for some time because of other work beginning on Founders Hall soon.

D. Rave Mobile App: Lisa Johnson was absent. Total Users - 822, new registrations – 4. Lisa sent a Report for the members to view.

E. Whoosh APP: Tony Langendorf reported 11 percent of transactions and 15 percent of revenue. There were 2,154 uses for a total of \$5,675.

F. Enterprise – Car Share Program: Bob reported things are moving forward. Bob has contacted Student Government, Housing and International Student Services giving them information on the Car Share Program and providing an opening for the Enterprise spokesperson to contact them and meet with them to discuss how the program works. Bob also sent Enterprise the dates of the springboard sessions so they could be present. He also stated they hired a new liason, so hopefully things will continue to move along.

G. Campus Traffic Sign Class Project: Bob, Tony and Laura attended last Wednesday, the presentation from the group of students working on this project. This project is dealing with the signage on North and South University Drives. Several good points were derived from this study. The goal is to bring our signage up to code with the State of Illinois. Some of the

problems to correct are: the pedestrian signage-incorrect size; remove wrong way signage and install do not enter signage; where there are one-way roads, two signs need to be installed with one under the stop sign. They were very impressed with the students' work. Oates Associates will submit a proposal to take this project further for the Vice Chancellor of Administration to review. If it is approved, then the project will proceed. Bob thanked Ryan Fries, Dr. Adriana Martinez of the Department of Geography, and the students for their work on this project.

NEW BUSINESS

A. Steps up hill from Evergreen Hall: Bob stated he spoke with Michael Schultz, and Michael replied it was not Evergreen Hall students walking up the hill. The students walking up the hill are the students we sell the extra green permits to through the Lottery, such as Art and Design and the Engineering students. So, Housing does not want to contribute to the addition of steps being installed from the parking lot. Craig Holan added that Facilities would be concerned about the extra maintenance, ADA compliance issues, striping the area, and keeping it clear during winter weather. The project would probably be in the area of \$50,000 to \$75,000.

B. 2018 Meeting Dates: Meeting dates were reviewed and approved.

C. Founders Hall Renovation: Tony stated that once the Science Building renovation project is completed, the parking lot spaces will open up on that end of Lot A. However, when the renovation for Founders Hall begins, parking spaces in that area will be unavailable. The new pay stations will be added on the North and South ends of Lot A to replace the parking meters. Lot A will be renovated during the construction on all the surrounding buildings. A traffic flow study may need to be conducted.

D. Use of Drones: Tony stated that Indiana State is presently using drones for their parking lot census. At present, it takes about 37 hours a week to conduct the lot census. Tony believes it would be more efficient and cheaper to have a drone to use for this purpose. Tony stated that one of the Professors on campus brought a drone out for a demonstration. It took great photos and was very safe. Tony suggested that not only could Parking Services use the drone, but also the Police for searches, etc., and Facilities Management for light poles, roofs, and water tower inspections. It would also cost for training of personnel to use the drone. Bob stated it would need to go through the proper channels along with getting the Vice Chancellor for Administration's approval.

ANNOUNCEMENTS

Bill Dusenbery announced that Collin Van Meter is running for Board Member for SURS. He is in need of 400 signatures to be put on the ballot. His election would mean a good contact for SIUE employees.

Laura went on a walk with a Parking Service Agent. She stated it is a great experience and enlightened her view of the work and situations a Parking Service Agent is faced with on a daily basis. She highly suggested experiencing some time with the Parking Service Agents to the members of the committee.

ADJOURNMENT

Bill Dusenbery made a Motion to adjourn at 11:15 a.m. Chelsie Zajac seconded the Motion. The meeting adjourned. The next meeting will be on Friday, January 12, 2018, at 10:00 a.m. in the International Room of the Morris University Center.