

**MINUTES FROM THE  
PARKING AND TRAFFIC COMMITTEE MEETING**

November 9, 2018

Members Present: Laura Scaturro, Bill Dusenbery, Ryan Fries, George Pelekanos, Kim Olson, David Balai, Kristin Magee, Mackenzie Rogers, Michael James, and Stefan Jones

Ex-Officio Members Present: Tony Langendorf, Robert Vanzo, Craig Holan, Lori Anderson, and Diane Chappel

Members Absent: Junvie Pailden (excused), Matthew Petrocelli (excused), and Joe Paolucci

Ex-Officio Members Absent: Lisa Johnson (excused), and Michael Schultz (excused)

The monthly Parking and Traffic Committee Meeting convened on Friday, November 9, 2018, at 10:00 a.m. in the Magnolia Room of the Morris University Center. Laura Scaturro presided as Chair.

Minutes from the meeting of October 12, 2018, were presented. Craig Holan requested to change two sentences under Campus Construction Update – Facilities Management. The second sentence should read: “Also, the multi-purpose room in Building D will be converted to a sports room at The East St. Louis Campus.” The third sentence should read: “On the Alton Campus, a water line will be installed connecting with the City of Alton, avoiding the new parking lot.”

Bill Dusenbery made a Motion to approve the Minutes with the amendments. David Balai seconded the Motion. Minutes approved as amended

**COMMITTEES**

A. Appeals: Bill Dusenbery reported three appeals were heard and denied. A request for a Service Permit was granted. Bill also reported that a student appeared for one of the appeals and was very upset over receiving a ticket. His appeal was denied. Laura requested that an officer from the Police Department attend the Appeals Committee hearings. Bob Vanzo stated he would talk with the Chief and request that Lisa Johnson attend the Appeals Committee hearings as needed

B. Policy Committee: No report.

C. Senate Reports:

Student Government:

Faculty Senate: No report.

Staff Senate: No report.

## **CORRESPONDENCE**

Correspondence: No correspondence to discuss.

## **OLD BUSINESS**

A. Initiatives Assigned to Facilities Management or Telecommunication:

1. High Mount Parking Lot Lights – Employ Oates to assess structural integrity of selected lights. This will be continuing until the light poles are replaced.

B. Motorist Assistance, Citation, Towing Monthly Report, and Moving Violation Statistics:

A copy of this report was provided to all committee members for their review. Tony reported October was the second month that citations went up. Scofflaws have also doubled. We are at full PSA staff now.

C. Campus Construction Update – Facilities Management: Facilities Director, Craig Holan, gave an update on all the major construction projects on campus to the members.

D. Rave Guardian Mobile App: No report. Website was down for maintenance.

E. Whoosh App – Update: Tony Langendorf reported 4,256 transactions with 14 percent of transactions for a total of \$14,098 in revenue. There are 56 spaces now in lot A and would like to add 10-14 more spaces.

F. Enterprise – Car Share Program: No update.

G. Operating Papers: Laura Scaturro suggested waiting until the December meeting to vote on the changes suggested for the Operating Papers.

H. University Vehicle Parking Spaces: Parking spaces are reserved for University vehicles. Service permits are issued to use personal vehicles on University business. Craig has spoken to his employees and advised them not to drive through the Quad and to avoid parking on the sidewalks.

I. Fee Increases: All fee increase plans were discussed and approved by the Vice Chancellor for Administration. These new rates will begin July 1, 2019. There will be notifications published to alert affected parties.

## **NEW BUSINESS**

A. Korte Stadium Parking Lot: No report.

B. Fee for Service Permits: Bob Vanzo reported Services Permits expired on October 31<sup>st</sup>. We revisited the number of Service Permits issued and reduced the number issued by 12. Bob Vanzo also reported he spoke

with the Vice Chancellor for Administration concerning charging a fee for Service Permits. The Vice Chancellor was not in favor of charging a fee.

C. Amnesty Program for Late Fees: Kalli Morris from Student Government appeared and presented her report in support of an amnesty program for citations. Bob asked Kalli to collect more information from Carbondale on how their program worked and whether they are funded debt. Kalli agreed to do more checking and would report back to Bob on Monday, November 12<sup>th</sup>. Further discussion was held. Bob stated that he would schedule a Policy Committee meeting after he receives further information from Kalli.

D. Parking Income/Expenditure Statement: Tony Langendorf provided a Parking Services Revenue Report for FY14-FY18 and a Parking Services Financial Report for FY16 and FY17 to the committee members. A discussion was held.

E. Citation Trend: Bob stated that the Committee has established a goal to reduce the number of citations, and that is being met. However, fewer citations mean permit prices will increase, unless we find money to offset the loss of citation revenue.

F. 2019 Parking and Traffic Meeting Dates: The 2019 meeting dates were reported with the exception of December. The December 2019 meeting date will be scheduled after December 1, 2018. A complete list of the 2019 Parking and Traffic meeting dates will be prepared and sent to each Parking and Traffic member before the December 14, 2018 meeting.

### **ANNOUNCEMENTS**

Ryan Fries stated there is a travel survey being conducted to determine how people get to the campus. This semester the students are also working on a traffic study concerning crash data for Stadium Drive and South University Drive, and Circle Drive and Northwest University Drive. If anyone would like to attend the presentations, they will be on Tuesday, November 13, 2018, at 6:00 p.m. in Room 2145.

### **ADJOURNMENT**

Bill Dusenbery made a Motion to Adjourn. Ryan Fries seconded the Motion. All were in favor. The meeting adjourned at 11:30 a.m. The next meeting will be on Friday, December 14, 2018, at 10:00 a.m. in the Magnolia Room of the MUC.