

**MINUTES FROM THE  
PARKING AND TRAFFIC COMMITTEE MEETING**

December 14, 2018

Members Present: Laura Scaturro, Bill Dusenbery, Ryan Fries, George Pelekanos, Junvie Pailden, Kim Olson, David Balai, Kristin Magee, Mackenzie Rogers, and Stefan Jones

Ex-Officio Members Present: Tony Langendorf, Robert Vanzo, Craig Holan, and Diane Chappel

Members Absent: Matthew Petrocelli (excused), Michael James (excused), and Joe Paolucci

Ex-Officio Members Absent: Lisa Johnson (excused), Lori Anderson (excused), and Michael Schultz (excused)

The monthly Parking and Traffic Committee Meeting convened on Friday, December 14, 2018, at 10:00 a.m. in the Magnolia Room of the Morris University Center. Laura Scaturro presided as Chair.

Introduction of PSA's, Parking Service employees, past members of the Parking & Traffic Committee, Phyllis Werner, Jim McDermott and Kirt Ormesher. Bob Vanzo thanked them for attending today's meeting and for their hard work on a day to day basis. He also asked if they would keep the Committee apprised of issues/problems they deal with on a daily basis to determine if changes need to be made in our policies and procedures.

Minutes from the meeting of November 9, 2018, were presented. Bill Dusenbery made a Motion to approve the Minutes as written. Ryan Fries seconded the Motion. Minutes approved as written.

**COMMITTEES**

A. Appeals: Bill Dusenbery reported four appeals were heard and denied. Four requests for a Service Permit were discussed. Three were approved, and one was sent back for verification and resubmission.

B. Policy Committee: No report.

C. Senate Reports:

Student Senate: No report.

Faculty Senate: No report.

Staff Senate: David Balai reported there may be an effort to reclassify certain professional staff positions to civil service.

## CORRESPONDENCE

- A. Ticket Forgiveness: We presently void one ticket per year for failure to display. We are being asked to increase that number. This matter will be discussed by the Policy Committee.
- B. Event Notification: Anne Werner is requesting that notice be given to employees if there are large events happening on campus that may impact certain lots and the ability to park in them. Tony stated his office will do a better job of informing members of the University Community.
- C. Break Parking: Zachary Engelmann questioned why lots are enforced during break weeks when there are few vehicles parked in the lots. Tony stated that in the past no ticketing over break week was tried. However, Parking Services received complaints from green permit holders. Tony suggested the Policy Committee discuss break week parking and try to come up with a better plan. No matter the decision, it will need to be consistent with all break weeks. This will be sent to the Policy Committee for further discussion.

## OLD BUSINESS

- A. Motorist Assistance, Citation, Towing Monthly Report, and Moving Violation Statistics:  
A copy of this report was provided to all committee members for their review. Tony reported citations and scofflaws are up, which is the complete opposite of the last five years. He also reported a large number of students with parking debt exceeding \$200. A discussion was held. Tony Langendorf will speak with Cathy Foland, Bursar, to determine the process of registering for classes with outstanding debt. Bob will also discuss the matter with Jim Klenke.
- B. Campus Construction Update – Facilities Management: Facilities Director, Craig Holan, gave an update on all the major construction projects. Founders Hall is pushing ahead with the heavy construction part of the project. The sidewalks have been worked out in and around Lot A. Certain trees will have to be removed. There is however a plan to plant 100 trees across campus. Laura asked about the progress of the right hand turn lane. Craig stated that the Easement has been approved by the Board of Trustees.
- C. Operating Papers: Bill Dusenbery made a motion to send the Operating Papers to the Vice Chancellor for his approval. All were in favor.
- D. Amnesty Program for Late Fees: Bob Vanzo advised that after our November meeting, Kalli was going to contact Carbondale and determine whether they sold revenue bonds to fund parking construction and maintenance projects. This issue will be sent to the Policy Committee to discuss further. Mackenzie Rogers stated she would contact Kalli.
- E. Parking Lot Improvements Scheduled for Next Year: Bob reported that all the parking board matters were approved by the Board at the November 13<sup>th</sup> meeting. So, construction is tentatively scheduled to begin the day after commencement in May. The Final approval by the Board will be in April, 2019. Tony reported there will be 870 spaces in the new Korte parking lot which will be paved and striped, with installation of lights and emergency phones. Ryan Fries suggested sending out a notice in advance when construction will begin in the parking lots.

## **NEW BUSINESS**

- A. 2019 Parking & Traffic Meeting Dates: The 2019 Meeting Dates were discussed and approved.

## **ANNOUNCEMENTS**

In support of a traffic study conducted by engineering students, Laura Scaturro inquired about installing a 3-way stop sign where Northwest University Drive and North Circle Drive intersect. Ryan will present the traffic study to Bob so he can present it to Rich Walker and Craig Holan. Bob will contact Mike Schultz to see whether the bus shelter near that location will be removed.

## **ADJOURNMENT**

Bill Dusenbery made a Motion to Adjourn. Dave Balai seconded the Motion. All were in favor. The meeting adjourned at 11:20 a.m. The next meeting will be on Friday, January 11, 2019, at 10:00 a.m. in the Magnolia Room of the MUC.