

(AMENDED)

**MINUTES FROM THE
PARKING and TRAFFIC COMMITTEE MEETING**

January 10, 2014

Members Present: Ryan Fries, Kirt Ormesher, James McDermott, Laura Scaturro, Bill Dusenbery, Kristin Magee, Mitch Morecraft, Abbey Buxton, and Erika Hall

Ex-Officio Members Present: Tony Langendorf, Robert Vanzo, Carolyn Turner, Robert Legate, Dan Keeton, and Lori Anderson

Members Absent: Matthew Petrocelli (excused), Belinda Carstens-Wickham (excused), Anthony Maier, Rick Viskocil, and George Pelekanos

Ex-Officio Members Absent: Paul Fuligni (excused)

The monthly Parking and Traffic Committee Meeting convened on Friday, January 10, 2013, at 9:30 a.m. in the International Room of the Morris University Center. Laura Scaturro presided as Chair.

Minutes from the meeting of December 13, 2013, were reviewed. Motion made by Bill Dusenbery to approve Minutes as written. Jim McDermott seconded the Motion. Minutes stand approved as written.

COMMITTEES

- A. Appeals: Bill Dusenbery announced no appeals meeting was held and that all appeals were moved for review to next month's meeting date of February 14, 2014.
- B. Policy: No report.
- C. Senate Reports:

Student Senate: No report.

Staff Senate: Bill Dusenbery mentioned that Parking and Traffic was looking into the possibility of a rental car option for campus. He also advised that the Presidential search was moving along. After the open forum lists are sent to the Board, the Board will pick a group to do interviews. President Poshard has asked for a potential 5 percent increase in tuition but the amount will probably be less.

Faculty Senate: No report.

CORRESPONDENCE

No correspondence for discussion.

OLD BUSINESS

A. Initiatives Assigned to Facilities Management or Telecommunications: Tony Langendorf reported on the following projects:

1. Hairpin Drive – Install decorative sleeves over sign posts. Re-attach signs to posts: Tony reported having a difficult time finding the correct sleeves. The project is not completed.

B. Motorist Assistant, Citation, Towing Monthly Report, and Moving Violation Statistics:

A copy of this report was provided to all committee members for their review. At the last meeting, it was requested to review the old stats for comparison. Tony advised that all the old stats are listed on the Parking and Traffic website and may be reviewed at that location.

C. Science Building and Campus Construction Update:

A report from Paul Fuligni was distributed to all members for their review. There was nothing new in the report that would affect parking and traffic.

Jim McDermott advised that Union Station in the Morris University Center will be renovated and expanded to twice its current size to better facilitate the store operation and also make it possible to carry more products.

Bob Legate stated that the electrical work at Cougar Village is progressing well and should be completed in the next month.

An electrical update for the whole campus is designated for the entire campus.

Bob Vanzo advised the members that the lobby of Rendleman Hall is being renovated and should be completed this month. Also Admissions' offices on the second floor of Rendleman are being renovated.

1. North Circle/University Drive Intersection: A plan is now in place to reconstruct this intersection beginning in the summer of 2014.

- D. Gardens Parking Lot: Tony reported there is a final punch-list to complete and then the parking lot will be completed.
- E. Electric Vehicle Charging Stations: Bob Vanzo reported that so far he has not been advised that there are any grants available for these charging stations. He also stated that Facilities Management has ordered one vehicle, a Ford Evo, and a charging station to test on campus to see if it is sustainable and financially beneficial to the University.
- G. Facebook – Spring Semester: Laura Scaturro announced that we now have 1182 friends. Facebook received 50 responses to the free parking offer for the next week. Mitch stated he would *assist in creating* a Twitter account for Parking and Traffic. *Laura Scaturro volunteered to draft and tweet messages.*
- H. Students Without Cars: Bob Vanzo spoke with someone from Zipcar and was not very impressed with their representative. He explained what the University was interested in and asked if they would like to come and give a presentation. He has not heard back from them.

The University attorneys have reviewed Enterprise’s contract and felt it was a good contract. However, the University is not interested in paying the initial cost to set up the program.

Bob stated he would try again to contact Zipcar to see if they will give us a presentation of their services in the near future. Jim McDermott stated he knew of another company that provides rental cars and will locate the name of that company. Lori Anderson stated that a determination will need to be made as soon as possible in order to be able to supply that information to the potential and incoming students for next fall.

NEW BUSINESS

- A. Green Permit Lottery: Bob Vanzo reported that another distribution of green permits will be made. However, it will not be done until the students get settled in after the holiday break. It will probably be conducted sometime in February with 50 being offered up on Facebook and 50 being offered first come, first served in the Parking Services Office.
- B. Pay by Space: Bob Vanzo advised the members there is a plan to renovate Lot C by pulling out all the parking meters and installing solar-powered meters, called “pay by space” meters. Parking meters are becoming obsolete. A couple improvements would be that this system would honor the Cougar Cards. It would also allow you to use your cell phone to pay to add more time to the space where you are parked. There are a few downsides to this system. When the weather is bad with snow, the numbered space would be difficult to see, and it will *require* parking and walking to the station and punching in the number of your space to purchase time to park in that space. Parking Service Agents will go up to the machine and display on their handhelds which parking spaces are expired and then proceed to write tickets for those expired spaces. Tony

Langendorf added that it will be more convenient for customers and would not lose revenue. The machines can be placed anywhere. Lot C will require three machines to be placed in the middle of the lot for convenience. Also, signs explaining the system will be installed. The present sidewalk in the middle of Lot C is not ADA compliant. So that would be removed in order to place the machines in the middle. Numbers will need to be added to each parking space. If we find this system is not working, it can always be switched out to a “pay and display” system as is presently in Lot B. Lot B will be switched to “pay-by-space” machines also to avoid confusion. The Pepsi vending machines will need to *be removed* from Lot B. The entrances will also need to be revised at a later date. This new system will be installed this summer. There is a 3-month lag between when the order is placed and when we receive the equipment. Bob added the cost of each machine will be \$9,000. That price is a reduced price from \$25,000 because of the advancements made in technology. Our present equipment in Lot B will be phased out by 2016. The initial outlay of funds would be \$72,000. It will need to be completed by May, 2014. Bob asked the students to present it to Student Government for their information.

ANNOUNCEMENTS

Bob Vanzo advised the members that from time to time new Policies and Procedures are written or updated on the website. For instance, the Policy on Motor Vehicles is being changed in E, G, and H by removing any monetary references as we have already exceeded the specified amounts. This was brought up by the Staff Senate. It will go to the Staff, Faculty and Student Senates before it is passed and approved. This announcement is just informational.

ADJOURNMENT

A Motion to Adjourn was made by Bill Dusenbery. The Motion was seconded by Ryan Fries. Meeting was adjourned at 11:05 a.m. The next meeting will be on Friday, February 14, 2014, at 10:00 a.m. in the Provost Conference Room located on the third floor of Rendleman Building.